

**BOARD OF SUPERVISORS  
MEETING MINUTES  
September 28, 2009**

A Meeting of the New Britain Township Board of Supervisors was held on September 28, 2009, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Robert V. Cotton, Chairman, William B. Jones, Helen B. Haun and James Scanzillo. Also present were: Eileen Bradley, Township Manager; Cathy Kichline, Assistant Manager; Robert Scafidi, Chief of Police; Wayne Fultz, Public Works Superintendent; Randy Teschner, Code Enforcement and Fire Marshal; John B. Rice, Solicitor; and Craig Kennard, Township Engineer.

1. **Call to Order:** Mr. Cotton called the Meeting of the New Britain Township Board of Supervisors to order.
2. **Pledge of Allegiance:** Mr. Cotton led the Board and audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** Mr. Cotton announced that an Executive Session was held prior to the regular meeting to discuss personnel and litigation issues.
4. **Public Comment:** None.
5. **Approval of Minutes of September 14, 2009 Board of Supervisor meeting:**

**MOTION:** Upon motion of Mr. Scanzillo, seconded by Mr. Jones, the Board approved the Minutes of the September 14, 2009 Board of Supervisor Meeting.

**6. Departmental Reports:**

**6.1. Public Works:** Wayne Fultz, Public Works Superintendent, summarized his written report. The Public Works Department removed trees from the roadway after heavy rain storms. All line painting and school crosswalks were painted as well as road bank mowing.

**6.2. Police Department:** Chief Scafidi presented the Police Department Report for the month of August 2009. Chief Scafidi reported a total of 636 incidents were handled. The Police Department responded to 39 unfounded alarms.

**6.3. Code Enforcement and Fire Marshal:** Mr. Teschner presented the Code Enforcement and Fire Marshal report for the months of July and August. Building permits issued were 27 and 24 respectively.

**7. Consideration of Old Business:**

**7.1. Veteran's Committee Action & Update:** Ms. Bradley updated the Board on the progress of the Veteran's Committee memorial and fund raising. On behalf of the Veteran's Committee, Ms. Bradley requested Board approval of the following items:

- Designation of the North Branch Memorial Site.
- Designation of the permanent site of Lexington Park, to be re-named "Veteran's Park".
- Design for North Branch Site memorial, including the plaque wording: *"This site is dedicated, in sincere appreciation to our Patriots, the men and women who have honorably served in the Armed Forces of the United States of America."*
- Fundraising activities
- Purchase of a flag pole by the Township at approximately \$1000

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board granted approval to the requests as outlined.

**8. Consideration of New Business:**

**8.1. Resolution 2009-24 Granting Vertis Corp. Preliminary/Final Subdivision Approval:** Mr. Rice presented Resolution 2009-24 that set the conditions of approval for the Vertis 3-lot Subdivision.

**A RESOLUTION OF NEW BRITAIN TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA,  
GRANTING VERTIS CORPORATION PRELIMINARY/FINAL SUBDIVISION PLAN APPROVAL  
OF A SET OF PLANS PREPARED BY SHOWALTER & ASSOCIATES, INC., CONSISTING OF  
NINE (9) SHEETS, LAST REVISED JUNE 10, 2009, SUBJECT TO PLAN APPROVAL CONDITIONS  
IN ACCORDANCE WITH TOWNSHIP ORDINANCES**

**WHEREAS,** Vertis Corporation has filed a set of subdivision plans for a three-lot subdivision of Bucks County Tax Map Parcel No. 26-005-002; and

**WHEREAS**, the Township Planning Commission and Bucks County Planning Commission have reviewed the plans in accordance with the requirements of the Municipalities Planning Code; and

**WHEREAS**, Vertis has requested preliminary/final minor subdivision plan approval.

**NOW, THEREFORE**, be it hereby **RESOLVED** that the New Britain Township Board of Supervisors hereby grants preliminary/final subdivision plan approval of a set of plans prepared by Showalter & Associates, Inc., consisting of nine (9) sheets, dated December 9, 2008, last revised June 10, 2009, subject to the following preliminary/final plan approval conditions:

1. **Compliance with the Gilmore & Associates Review letter dated July 20, 2009, a copy of which is attached hereto and incorporated herein;**
2. **Compliance with the Bucks County Planning Commission Review letter of July 1, 2009, a copy of which is attached hereto and incorporated herein;**
3. **Requiring the addition of a plan note indicating that a shared access easement across Lot 1 to County Line shall be granted to the owners of Lots 2 and 3;**
4. **Requiring a plan note deed restricting all lots from creating any new access to Schoolhouse Road, other than emergency access. The Applicant shall also execute a Declaration of Covenants, Restrictions and Conditions incorporating the restricted access from the lots to Schoolhouse Road; and**
5. **Compliance with all other county, state and federal permitting requirements and/or rules, regulations and/or statutes.**
6. **Approval of the following waivers/modifications:**
  - a. **Section 401.1 - as to a preliminary/final approval;**
  - b. **Section 502.A(1) - to permit the plan scale to exceed 1" = 50';**
  - c. **Sections 705.3.C, 706.1.B, 706.2.B and 707.1.A - as to road widening, curbs, stormwater facilities along both County Line Road and Schoolhouse Road for this application only. Deferred compliance for future lots shall be added to the Declaration of Covenants, Conditions and Restrictions;**
  - d. **Section 715.2 – as to park and recreation land for this submission only; and**
  - e. **Section 716 - requesting a partial waiver from placing concrete monuments within the stream bed.**
7. **Execution of Development and Financial Security Agreements in a form and manner to be approved by the Township Solicitor.**

Mr. Michael Beuke, representing Showalter & Assoc., engineer for the applicant, agreed to all conditions.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board approved the Preliminary/Final Plan approval of the Vertis 3-lot Subdivision as outlined in Resolution 2009-24.

**8.2. 2009/2010 Salt Bid Results/ Award:** Bids were received on September 16, 2009 by Doylestown Borough, the host bidder for the Bucks County Consortium 2009-2010 Salt Bids. Mr. Fultz recommends the Board award the Salt Bid to International Salt Company at \$57.85 per ton.

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mr. Jones, the Board voted to award the 2009-2010 Salt Bid to International Salt. Ms. Kichline will send the notification of award letter.

**9. Board of Supervisor Reports:** Mr. Cotton reported that he was invited to participate in a radio broadcast hosted by WNPN regarding the Route 202 Parkway. Mr. Cotton also reported that he and Ms. Bradley attended the Rt. 202 Task Force Meeting last week. Two sections of the Parkway are now under construction and Section 711 has been awarded with construction to start soon.

Mrs. Haun reported that the North Branch Watershed Association held its annual stream clean up on September 19<sup>th</sup>.

**10. Township Administration Comments:**

**10.1. Consolidated EIT Collection Update:** Ms. Bradley informed the Board that Montgomery County and Bucks County have set the date for the kick-off meetings of the Consolidated EIT Collection Committee. Montgomery County will meet October 28<sup>th</sup> and Bucks is scheduled for November 5<sup>th</sup>. We will send a representative to both.

**10.2. PennBid Agreement:** Ms. Bradley explained that the Local Government Unit Electronic Bidding Act recently enacted allows municipalities to bid out a service or product through an electronic procurement program. PennBid is a website program intended for Local Government units to post and retrieve procurement information. Ms. Bradley explained a license agreement would need to be entered into to join, but there was no fee to join. Mr. Rice has reviewed the document and is satisfied with its content.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board authorized Ms. Bradley to sign and enter into an agreement with PennBid to utilize the electronic procurement program.

**10.3. Notice of Assessment Appeal:** Ms. Bradley provided Mr. Rice with two assessment appeals recently received by the Township. One appeal is for a large manufacturing facility located along County Line Road. Mr. Rice will call Mr. Garton, solicitor for Central Bucks School District to review and confirm Mr. Garton's attendance at the assessment hearing.

**10.4. Authorization to Advertise and Interview Police Officer Applicants:** Ms. Bradley requested the Board authorize her and the Chief to advertise and interview police officer applicants for a vacant position. Chief Scafidi informed the Board that the Bucks County Consortium has a list of eligible applicants and also will be conducting another round of testing on October 31. The Board was in favor.

**10.5. County Line Road Bridge Replacement:** Ms. Bradley informed the Board that PennDot will start construction of three bridge replacement projects along County Line Road on October 2. One lane of County Line Road will be open except for one weekend in July 2010.

**11. Solicitor and Engineer Comments:** Mr. Rice informed the Board that he attended the last hearing of the Tax Collectors suit against the Central Bucks School District. Briefs are due to Judge Clyde Waite this Friday.

**12. Other Business:** None

**13.1. Payment of Bills: Bill List dated September 24, 2009 in the amount of \$297,686.59:** Ms. Bradley pointed out the bill list is higher than normal due to the Police & Non-Uniform MMO's being due.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board approved the bills list dated September 24, 2009 in the amount of \$297,686.59.

**15. Public Comment:** None.

**16. Adjourn:**

**MOTION:** Being no further business, upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board adjourned the meeting at 8:00 PM.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Robert V. Cotton, Chair

\_\_\_\_\_  
John A. Bodden, Vice-Chair

\_\_\_\_\_  
James Scanzillo., Member

\_\_\_\_\_  
Helen B. Haun, Member

\_\_\_\_\_  
William B. Jones, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager