

**BOARD OF SUPERVISORS
MEETING MINUTES
January 28, 2019**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, January 28, 2019, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair A. James Scanzillo, Vice Chair Helen B. Haun, Members William B. Jones, III, Gregory T. Hood, and Cynthia M. Jones. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson, Esq., and Township Engineer Janene Marchand.

1. **Call to Order:** Mr. Scanzillo called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Scanzillo led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Scanzillo announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues, land acquisition, and litigation.
4. **Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
5. **Approval of Minutes:**
 - 5.1. **Minutes of Meeting of January 7, 2019:**

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Hood and unanimously approved to accept the January 7, 2019 Minutes as written.

6. Departmental Reports:

- 6.1. **Code Department Report for December 2018:** Ms. Bradley presented the Code Department Report for December 2018.
- 6.2. **Police Department Report for December 2018:** Ms. Bradley presented the Police Department Report for December 2018.
- 6.3. **Public Works Department Report for December 2018:** Ms. Bradley presented the Public Works Department Report for December 2018.

7. **Consideration of Old Business:** There was Old Business at this time.

8. Consideration of New Business:

8.1. **Cristinzio Settlement Agreement:** Ms. Bradley asked the Board to table this item.

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Haun and unanimously carried, the Board tabled the Cristinzio Settlement Agreement.

9. Consent Agenda:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the following Consent Agenda items: execution of a Professional Service Agreement with

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Hallmark Homes for construction of a single-family home for TMP #26-004-098, 149 King Road, with corresponding legal and engineering escrow of \$5,000.00; execution of a Professional Service Agreement with Seaul Park for construction of a single-family home for TMP #26-005-081-002, 722 Upper State Road, with corresponding legal and engineering escrow of \$5,000.00.

10. Board of Supervisors' Comments: There were no Board of Supervisors' Comments at this time.

11. Township Administration Comments:

11.1. Fox Lane/Eagono Planning Module Approval as Resolution #2019-06: Ms. Bradley stated that the Resolution #2019-06 would finalize the Fox Lane/Eagono Planning Module that the Board had previously granted approval.

MOTION: A motion was made by Mrs. Jones, seconded by Mr. Jones and unanimously approved Resolution #2019-06, Fox Lane/Eagono Planning Module.

11.2. Naplin One Highway Occupancy Permit Application: Ms. Bradley asked for authorization from the Board to execute the Naplin One Highway Occupancy Permit Application on behalf of the Township.

MOTION: A motion was made by Mr. Jones, seconded by Mr. Hood and unanimously approved, authorizing the Naplin One Highway Occupancy Permit Application.

11.3. Resolution #2019-07, Records Dissolution: Ms. Bradley stated that Resolution #2019-07 would authorize the document destruction of certain Police Records as listed, per the directives of the Pennsylvania Municipal Records Retention Manual.

MOTION: A motion was made by Mrs. Haun, seconded by Mrs. Jones and unanimously approved, Resolution #2019-07, Records Dissolution.

11.4. McCoach Zoning Hearing: Ms. Bradley stated that on Thursday, February 21, the Zoning Hearing Board would consider the application of Jeffrey McCoach for the property at 10 Greenwood Avenue, TMP 26-002-011-001. The applicant proposed to construct an accessory 24' x 24' garage within 5 feet of the side yard setback (15 feet minimum required). Interested parties were encouraged to attend. No Action was taken by the Board.

12. Solicitor and Engineer Comments: Mr. Nelson stated that the lawsuit between Vertis and WB Homes regarding the payment of rollback taxes on developed land that had previously been in the Act 319 Program had been settled between the two parties.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated January 11, 2019 for \$9,748.58 (medical reimbursements):

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated January 11, 2019 for \$9,748.58.

15.2. Bills List dated January 11, 2019 for \$202,007.76:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Hood, the Board unanimously approved the Bills List dated January 11, 2019 for \$202,007.76.

15.3. Bills List dated January 17, 2019 for \$80.00:

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood, the Board unanimously approved the Bills List dated January 17, 2019 for \$80.00.

15.4. Bills List dated January 24, 2019 for \$3,639.88 (medical reimbursements):

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones, the Board unanimously approved the Bills List dated January 24, 2019 for \$3,639.88.

15.5. Bills List dated January 24, 2019 for \$105,903.97:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Hood, the Board unanimously approved the Bills List dated January 24, 2019 for \$105,903.97.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mr. Hood, and unanimously carried, to adjourn the meeting at 7:10 p.m.

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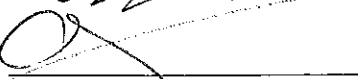
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



A. James Scanzillo, Chair


Helen B. Haun, Vice Chair


William B. Jones, III, Member


Gregory T. Hood, Member


Cynthia M. Jones, Member

Attest: 
Eileen M. Bradley
Secretary/Manager