

**BOARD OF SUPERVISORS
MEETING MINUTES
February 28, 2011**

A Meeting of the New Britain Township Board of Supervisors was held on Monday, February 28, 2011 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Helen B. Haun, Vice Chair William B. Jones, and Members A. James Scanzillo, Robert V. Cotton and John A. Bodden. Also present were Eileen M. Bradley, Township Manager; and Peter Nelson, Township Solicitor.

1. Call to Order: Mrs. Haun called the Meeting to order.

2. Pledge of Allegiance: Mrs. Haun led the Board and audience in the Pledge of Allegiance.

3. Announcements from the Chair: Mrs. Haun announced that there had been a brief Executive Session prior to the meeting to discuss personnel issues, litigation issues and land preservation. Mrs. Haun called for a motion on ordering a property appraisal.

MOTION: Upon motion of Mr. Bodden, seconded by Mr. Jones, and unanimously carried, the Board authorized an appraisal to be done on a parcel within the Township.

4. Public Comment: There was no public comment at this time.

5. Approval of Minutes from February 7, 2011 Public Meeting:

MOTION: Upon motion of Mr. Jones, seconded by Mr. Cotton, and unanimously carried, the Minutes of February 7, 2011 were approved as written.

6. Departmental Reports:

6.1 Public Works Department: Mr. Fultz presented the Public Works Report for January 2011.

6.2 Police Department: Chief Scafidi provided the Board with the Police Department Report January 2011.

6.3 Code Enforcement & Fire Marshal: Mr. Teschner presented the Code Enforcement & Fire Marshal Report for January 2011.

7. Old Business:

7.1 Bridge Repair/Replacement: Ms. Bradley stated that she had reviewed the structural studies by structural engineers Johnson, Mirmiran & Thompson (JMT) under the direction of Gilmore and Associates on the five bridges/culverts that need repair or replacement. These include New Galena Bridge, Sellersville Road culvert, Walters Road culvert, Upper Church Road culvert, and Trewigtown Road culvert. Ms. Bradley recommended that the permitting process be started immediately to be ready for fall bidding. JMT recommends that a Hydraulic and Hydrologic study be completed for the Walters Road Culvert, as the current size may be inadequate. JMT also recommends that a stream mitigation study be done for the Upper Church Road culvert, and the Trewigtown Road culvert, which can be done by Gilmore and Associates.

Ms. Bradley asked the Board to approve of moving forward with completing the recommended studies, completing the permitting, and investigating funding and loan options. Ms. Bradley stated that the loan would be paid back with the one mil Capital Improvements increase in taxes.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, and unanimously carried, the Board approved proceeding with stream mitigation studies and hydraulic and hydrologic study, permit applications and funding inquiries.

Mr. Cotton expressed his concern about the water runoff from the current Wal-Mart located in Hilltown Township and how it will affect Trewigtown Road once the new stormwater management facilities are operational. Ms. Bradley stated that we had no input in the plans for Wal-Mart and that when the construction is completed we should be able to see what the runoff is going to be like in the spring. Mr. Bodden asked what recourse we have. Mr. Nelson stated that we could sue Wal-Mart and Hilltown Township.

8. New Business:

8.1 Professional Services Agreement: Zaveta Custom Homes has applied for a Subdivision/Land Development of TMP# 26-012-056-003 located at 75 S. Chapman Road. Ms. Bradley stated that we have already collected escrow funds from Zaveta.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, and unanimously carried, the Board approved the Professional Services Agreement with Zaveta Custom Homes.

8. Board of Supervisors Reports: Mr. Cotton stated that he attended a 202 Task Force meeting and that the Parkway is scheduled to be completed by the end of 2012; however, improvements involving peripheral projects may not be completed until after that date. Mr. Cotton also stated that he attended a seminar on sprinklers.

Mrs. Haun stated that the North Penn Water Authority just purchased the Sellersville Water Authority. Mrs. Haun stated that there will be many infrastructure repairs taking place.

10. Township Administration Comments:

10.1 Adoption of Resolution 2011-06: Memorializing Temporary Interfund Transfers: Ms. Bradley noted that at the end of January, the Township transferred \$125,000.00 from the General Reserve Fund to the General Fund to manage a temporary cash flow problem. The money would be transferred back into General Reserve once real estate taxes began flowing into Township coffers. The proposed resolution would memorialize this action.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, and unanimously carried, the Board adopted Resolution #2011-06, memorializing temporary interfund transfers and providing for future replacement.

10.2 Adoption of Resolution 2011-07: Adding Parcel to Open Space Plan: Ms. Bradley stated her desire to add TMP #26-001-112, to the potential list of Open Space parcels outlined in the Open Space Plan.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, and unanimously carried, the Board adopted Resolution #2011-07, adding parcel #26-001-112 to the Open Space Plan.

10.3. Diehl Zoning Hearing: Ms. Bradley stated that at 7:00 p.m. on March 17, 2011, the Zoning Hearing Board would hear an appeal for Gary Diehl for the property located at 1210 Swamp Road, known as TMP #26-012-059-005. The Applicant filed an appeal from the Zoning Officer’s determination that land development approval is required for proposed construction and use of the property prior to issuance of zoning and building permits. Ms. Bradley recommended that it would be in the Township’s best interests to send the Township solicitor, as the appeal involves complicated land use issues.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, and unanimously carried, the Board instructed the Township solicitor to attend the hearing on their behalf.

10.4 Revisions to Personal Manual: Ms. Bradley asked that the Board approve revisions made to the Non-Uniform Personnel Manual.

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Jones, and unanimously carried, the Board approved the revisions to the Personnel Manual.

11. Solicitor and Engineer Comments: There were no comments at this time.

12. Other Business: There was no other business.

13. Payment of Bills: List dated 02/18/2011 for \$1,129.04; List dated 02/24/2011 for \$77,210.77:

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated 02/18/2011 for \$1,129.04.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved the Bills List dated 02/24/2011 for \$77,210.77.

14. Public Comment: There was no public comment at this time.

15. Adjournment:

MOTION: There being no further business, a motion was made by Mr. Bodden, seconded by Mr. Jones, and unanimously carried, to adjourn the meeting at 7:35 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Helen B. Haun, Chair

John A. Bodden, Member

William B. Jones, Vice Chair

A. James Scanzillo, Member

Robert V. Cotton, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager