

**BOARD OF SUPERVISORS
MEETING MINUTES
September 27, 2021**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, September 27, 2021, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair Helen B. Haun, Members William B. Jones, III, Cynthia M. Jones, and MaryBeth McCabe, Esq. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Township Engineer Craig Kennard, and Township Solicitor Peter Nelson, Esq.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:** Mr. Hood called for a motion to add Motion N, Resolution 2021-24: 2022 Police Pension MMO and Motion O, Resolution 2021-25: 2022 Non-Uniform Pension MMO to the Business Meetings agenda because they needed to be approved by the Board prior to September 30, 2021.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board added Motion N, Resolution 2021-24: 2022 Police Pension MMO to the agenda.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board added Motion O, Resolution 2021-25: 2022 Non-Uniform Pension MMO to the agenda.

4. **Public Hearing:** There was no Public Hearing at this time.
5. **Public Comment:** Mr. Jim Lynch of Dolly Lane stated he had concerns with holding the Board of Supervisors Work Session meetings at 9:00 a.m. and felt as though they should be held at 7:00 p.m.

Mr. Bill Muzika of Sellersville Road asked about the status of the damaged culverts on Walters Road and Sellersville Road. Mr. West stated the Township was still waiting to hear if FEMA/PEMA funds would be made available to pay for the repairs. He stated he could not provide a timeline as inspectors were still handling all damage sustained by private property owners and businesses.

Mr. Kennard stated the Township Engineer only designed the culvert to handle a two (2) to five (5) year storm and they would be re-evaluating the design of the culvert to prevent the roadway from being damaged again in the future.

6. Action Items:

- A. Motion to approve meeting minutes of the August 16, 2021 & September 13, 2021, Board of Supervisors meeting

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Haun and unanimously carried, the Board approve the minutes of the August 16, 2021 Business Meeting and

the September 13, 2021 Work Session Meeting of the New Britain Township Board of Supervisors.

B. Motion to approve schedule of bills

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board approve the Schedule of Bills dated August 30, 2021, September 7, 2021, September 17, 2021, September 20, 2021, and September 20, 2021 (medical reimbursements) in the amount of \$299,907.82, and authorize the Township Manager to pay all bills, per the attachment.

C. Motion to approve consent agenda

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Haun and unanimously carried, the Board approve all items on the consent agenda, dated September 27, 2021, per the attachment.

D. Motion to award 2021-2022 Salt Bid

MOTION: Upon motion by Mrs. Haun, seconded by Ms. McCabe and unanimously carried, the Board award the 2021-2022 Salt Bid to the lowest qualified bidder Morton Salt, Inc. at \$57.88 per ton.

E. Motion to adopt Resolution 2021-20: NBTPD Hiring Policy

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board adopt Resolution 2021-20: Police Department Hiring Policy, per the attachment.

F. Motion to authorize acceptance of applications for a sworn position in the New Britain Police Department.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Haun and unanimously carried, the Board authorize the acceptance of applications for a sworn position in the New Britain Police Department.

G. Motion to adopt Resolution 2021-21: Dolly Lane Prelim/Final Approval

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Haun and unanimously carried, the Board adopt Resolution 2021-21: Dolly Lane Prelim/Final Approval, per the attachment.

H. Motion to adopt Resolution 2021-22: 9 Sellersville Road Prelim/Final Approval

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Haun and unanimously carried, the Board adopt Resolution 2021-22: 9 Sellersville Road Prelim/Final Approval, per the attachment.

I. Motion to adopt Resolution 2021-23: Township Line Road & Walters Road Prelim/Final Approval

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board adopt Resolution 2021-23: Township Line Road & Walters Road Prelim/Final Approval, per the attachment.

J. Motion to approve Waiver of Land Development: CNBTJSA – Pump House #4

MOTION: Upon motion by Mrs. Haun, seconded by Ms. McCabe and unanimously carried, the Board approve a waiver of land development for Chalfont-New Britain Township Joint Sewer Authority – Pump House #4, per the attachment.

K. Motion to approve the County Builders Settlement Stipulation Agreement

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones for the Board executed the settlement stipulation agreement with Butler Pike Properties L.P. for a vacant property on West Butler Avenue, TMP #26-005-023.

Ms. McCabe requested to amend the motion.

MOTION: Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board executed the settlement stipulation agreement with Butler Pike Properties L.P. for a vacant property on West Butler Avenue, TMP #26-005-023, with the following amendment that additional disturbance beyond sixty percent (60%), up to a maximum of seventy percent (70%) of the woodlands on the property, shall be permitted, provided that the planting of replacement trees is provided for the additional disturbed area beyond sixty percent (60%) in accordance with the following::

- If there is appropriate space on the property, the replacement trees shall be planted upon the property.
- If there is no more appropriate space on the property, the replacement trees shall be planted upon neighboring properties fronting West Butler Avenue where sidewalks are being installed as part of this settlement, conditioned upon County Builders obtaining the necessary permissions and approvals for this planting from the owners of such properties and PennDOT.
- If there is no more appropriate space upon these neighboring properties or the necessary permissions and approvals cannot be obtained, the remaining required replacement trees shall be planted upon lands owned by the Township.
- The number, location, and species of the replacement trees shall be reviewed and approved by the Township.
- County Builders shall be solely responsible for all the costs and expenses of purchasing, planting, and maintaining the replacement trees.

L. Motion to appoint Township Planning and Zoning Officer

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board appoint Gilmore and Associates as the Township's Planning and Zoning Officer.

M. Motion to appoint John Bates as Township Finance Director and Treasurer, as of September 13, 2021.

MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board appoint John Bates as Township Finance Director and Treasurer, as well as, adding him to all municipal bank accounts in place of Susan Federsel, as of September 13, 2021.

N. Motion to adopt Resolution 2021-24: 2022 Police Pension MMO (Updated 9/28)

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board approve Resolution 2021-24: 2022 Police Pension Plan MMO, per the attachment.

O. Motion to adopt Resolution 2021-25: 2022 Non-Uniform Pension MMO (Updated 9/28)

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun and unanimously carried, the Board approve Resolution 2021-25: 2022 Non-Uniform Pension Plan MMO, per the attachment.

7. Information Items:

- A. Township Manager's Report:** Mr. West provided an update on the Township's response to Tropical Storm Ida and stated the Open Space Pilot project for Marshall Circle had received a Healing Planet Grant. He thanked resident Ken Jones for his efforts and stated staff would continue to assist with the pilot project.
- B. Departmental Reports:** Mr. West stated the Board had received the Departmental Reports for both Code and Public Works for the month of August and asked if the Board had any questions.

Mrs. Jones asked if any permits were received for the old antique mall near the Talking Teacup on Skyline Drive. Mr. West stated he would investigate the matter and get back to the Board.

Chief Clowser stated the Board had received the Police Departments report for August 2021. He thanked the Board for approving the new policy and authorizing the hiring of a new officer. Chief Clowser stated Officer Shawn Maguire would be appointed to the vacant Detective position, starting in 2022.

Ms. McCabe asked about traffic calming enforcement and if the Chief was in support of local police having radar. Chief Clowser stated he would welcome radar, but the Township still was able to enforce speed laws with the equipment currently at its disposal. He stated the police department would continue to seek out grant opportunities to improve traffic calming enforcement.

Ms. McCabe stated she would like to see the Board pass something in support of local police being allowed to use radar. Mr. West stated he would investigate and get back to the Board at a future meeting.

- C. Solicitor's Report:** Mr. Nelson stated he had received notice for 113 Dolly Lane being listed for Sheriff's Sale and stated the Township had filed a lien for its costs against the property.
- D. Engineer's Report:** Mr. Kennard thanks the Board for appointing Gilmore as the Planning & Zoning Officer and would continue to work with Township staff to take care of the resident's needs. He stated Gilmore would be submitting the Township's MS4 Permit this week with the assistance of Township staff.

E. Board of Supervisor's Comments: Mrs. Haun stated Jack Bodden a former Supervisor had recently passed away and wished to recognize him for his service to the Township. The rest of the Board agreed.

Mr. Jones stated the Township held the Veteran's Committee Fall Festival on September 18th and thanked Township staff for their efforts in hosting a great day. The rest of the Board agreed.

Ms. McCabe stated she would be interested in providing small local non-profits with an allocation of the Township's American Recovery Plan Act Funds the Township is set to receive. Mr. Jones and Mr. Hood agreed.

8. Old Business: There was no Old Business at this time.

9. New Business: There was no New Business at this time.

11. Adjournment:

Mr. Hood announced the Board's next meeting was a work session on Monday, October 4, 2021, at 9:00 a.m. and called for a motion to adjourn.

MOTION: There being no further business or comment, a motion was made by Mrs. Haun, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 7:45 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

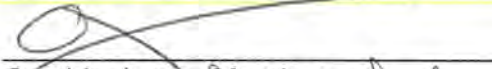


Gregory T. Hood, Chair




Helen B. Haun, Vice Chair

William B. Jones, III, Member



Cynthia Jones, Member



MaryBeth McCabe, Esq., Member

Attest: 

Matt West
Secretary/Township Manager