

**BOARD OF SUPERVISORS
MEETING MINUTES
July 27, 2009**

A Meeting of the New Britain Township Board of Supervisors was held on July 27, 2009, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Robert V. Cotton, Chairman, Jack Bodden, Vice Chairman, William B. Jones, Helen B. Haun and James Scanzillo. Also present were: Eileen Bradley, Manager, Cathy Kichline, Assistant Manager; Robert Scafidi, Chief of Police; Wayne Fultz, Public Works Superintendent, Randy Teschner, Code Enforcement, John B. Rice, Solicitor and Craig Kennard, Township Engineer.

1. **Call to Order:** Mr. Cotton called the Meeting of the New Britain Township Board of Supervisors to order.
2. **Pledge of Allegiance:** Mr. Cotton led the Board and audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** Mr. Cotton announced an Executive Session was held prior to the meeting.
- 3.1. **Resolution 2009-15; Eagle Scout Shawn P. Diamond:** Mrs. Haun read Resolution 2009-15 acknowledging the accomplishments of Shawn Patrick Diamond in completing the requirements to attain the rank of Eagle Scout.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board approved Resolution 2009-15 and commended Mr. Diamond for his accomplishments.

4. **Public Comment:** None.

5. **Approval of Minutes of July 13, 2009 Work Session meeting:**

MOTION: Upon motion of Mrs. Haun, seconded by Mr. Jones, the Board approved the Minutes of the July 13, 2009 Board of Supervisor Meeting.

6. **Departmental Reports:**

6.1. **Public Works:** Wayne Fultz, Public Works Superintendent summarized his written report. The Public Works Department spent over 563 hours maintaining township property. Repainting of crosswalks has started on Park Avenue and E. Schoolhouse Road. A new crosswalk was added at E. Schoolhouse and Wyndale Drive. The emergency generator has been installed at the public works building and is working fine.

6.2. **Police Department:** Chief Scafidi presented the Police Department Report for the month of June 2009. Chief Scafidi reported a total of 581 incidents were handled during the month, up significantly from the same time last year. Chief Scafidi also read letters of commendation to Officer Karpovich for his empathy in dealing with a missing person and Officer Burkhardt for his kindness during an accident.

6.3. **Code Enforcement and Fire Marshal:** Mr. Teschner presented his Code Enforcement and Fire Marshal Report for the month of June 2009. Mr. Teschner reported 16 building permits issued, 30 building inspections conducted, and 28 occupancy inspections.

7. **Consideration of Old Business:** None

8. **Consideration of New Business:**

8.1. **New Britain Walk; accept dedication of public improvements and approve maintenance agreement:**

a) Resolution 2009-16; Accept Deed of Dedication of Open Space: Mr. Rice presented a resolution accepting the deed of dedication for Lot 96.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board approved Resolution 2009-16 accepting the deed of dedication for Lot 96 in New Britain Walk.

b) Resolution 2009-17; Acceptance of Deed of Dedication of Nottingham Place, Cambridge Place and Dornishwood Place. Mr. Rice presented a resolution accepting dedication of certain streets in New Britain Walk. Mr. Teschner informed the Board one no parking sign is missing near 225 Cambridge Court.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board accepted the aforementioned roads conditional upon the placement of an additional no parking sign near 225 Cambridge Court as indicated by the Fire Marshall's review.

c) Acceptance of Maintenance Agreement: Mr. Rice presented the Development Maintenance Agreement for approval by the Board. Mr. Rice informed the Board all financial security items are in place and recommended signing of the Agreement.

MOTION: Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board approved the Development Maintenance Agreement for New Britain Walk and began the 18-month maintenance period.

8.2. Two Year Permit Extension; Unami Middle School Classrooms: Ms. Bradley presented a letter from the Central Bucks School District requesting a two-year extension for the placement of the portable classrooms at Unami Middle School. Mr. Teschner is to inspect in August.

MOTION: Upon motion by Mrs. Haun, seconded by Jr. Scanzillo, the Board approved a two-year extension for the placement of the portable classrooms at Unami Middle School.

8.3. Authorize expenditure of \$125,000 for Rt. 202/Skyline Drive improvements: Mr. Kennard presented cost estimates for the required PennDot improvements at Rt. 202/Skyline Drive. Mr. Kennard informed the Board this expenditure will come from developer contributions and no tax payer money will be used. Mr. Rice informed the Board he will prepare a Reimbursement Agreement with Mr. Goodman for the work being done.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board approved the expenditure of \$125,000 of developer contributions for improvements at Rt. 202 and Skyline Drive conditional upon the execution of a Reimbursement Agreement which must include a timeframe for completion of the improvements.

8.4. Resolution 2009-14; Fee Schedule: Ms. Bradley presented Resolution 2009-14 that amends the Schedule of Fees for New Britain Township, specifically, modifying the Professional Services Escrow Requirement administration fee from a flat fee of \$35 to a minimum 10% of the balance.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mrs. Haun the Board approved Resolution 2009-14 amending the Schedule of Fees.

8.5. Appraisal of Property: Ms. Bradley requested approval to have an appraisal done on a piece of property in New Britain Township.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board approved hiring an Appraiser.

9. Board of Supervisor Reports: Mrs. Haun reported the next Water Resources meeting is in Jim Thorpe. Mr. Jones reported he attended a Tri-Municipal Trails meeting.

10. Township Administration Comments:

10.1. 5-Year Capital Plan: Ms. Bradley presented the 5-Year Capital Plan as prepared by staff. The Board accepted the report and will review it at its next worksession.

10.2. Zoning Hearing Board Application: Line Lexington Mennonite Church request a variance from buffering: Mrs. Bradley informed the Board a Zoning Hearing is scheduled on August 12th at 7:00 pm. The Mennonite Church is planning to install a softball field on the property and is requesting relief from the buffering requirements. Ms. Bradley recommended the Board support this relief contingent upon the use of the field be exclusive to the church league.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board directed Ms. Bradley to send a letter to the Zoning Hearing Board supporting the church's request contingent upon exclusive use by the church league.

10.3. Butler Avenue Revitalization Project Meeting Announcement: Ms. Bradley informed the Board DVRPC will hold a public meeting at the New Britain Township Municipal building on August 13 at 7:00 p.m. to present a conceptual plan for creating a safer and more vibrant Butler Avenue.

10.4. Bids for Dodge Pickup accepted on MuniBid.com: Ms. Bradley informed the Board the Dodge Pick up truck had to be re-bid. Bids will be accepted on MuniBid until August 14th.

10.5. Route 202 Parkway Status: Ms. Bradley reported the status of the Route 202 project. Construction has begun on Section 701, Section 721 will be let for bid August 6th and Section 711 will be bid out the end of July.

10.6. Veteran's Memorial: Ms. Bradley reported the Veteran's Memorial Committee met and has determined North Branch Park as a temporary site with Lexington Park the permanent site. The Committee would like to have a memorial installed and hold a service on November 11.

11. Solicitor and Engineer Comments: Mr. Rice reported since the Board has accepted the deed of dedication for the roads in New Britain Walk; he will prepare an ordinance outlining road lengths, stop intersections and no parking area.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Bodden the Board authorized the solicitor to prepare and advertise the Street Acceptance Ordinance.

12. Other Business: None

13. Payment of Bills:

13.1. Bills list dated 7/17/09 in the amount of \$183,171.46:

MOTION: Upon motion of Mr. Jones, seconded by Mrs. Haun the Board approved the bill list in the amount of \$183,171.46.

13.2. Bill list dated 7/17/09 in the amount of \$254.50:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board approved the bill list in the amount of \$254.50.

15. Public Comment: Mrs. Jennifer Strauss and Mr. Bill Hooker were present representing the New Britain Walk Homeowners Association. Mrs. Strauss and Mr. Hooker thanked the Board for getting involved and working to resolve the outstanding punch list issues. The Board ensured the residents New Britain Township was taking action to ensure all public improvements are completed to everyone's satisfaction.

16. Adjourn:

MOTION: Being no further business, upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board adjourned the meeting at 8:05 PM.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Robert V. Cotton, Chair

John A. Bodden, Vice-Chair

James Scanzillo., Member

Helen B. Haun, Member

William B. Jones, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager