

**BOARD OF SUPERVISORS
MEETING MINUTES
January 25, 2016**

A Regular Meeting of the New Britain Township Board of Supervisors was held on January 25, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: William B. Jones, A. James Scanzillo, John A. Bodden and Helen B. Haun. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson. Supervisor Robert V. Cotton was absent.

- 1. Call to Order:** Mr. Jones called the Meeting to order.
- 2. Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
- 3. Announcements:** Mr. Jones announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues, litigation, and land acquisition.
- 4. Public Comment on Non-Agenda Items:** There was no public comment at this time.
- 5. Approval of Minutes:**
 - 5.1. Minutes of January 4, 2016 Board of Supervisors' Regular Meeting:**

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Scanzillo and carried unanimously, to approve the January 4, 2016 Minutes as written.

6. Departmental Reports:

6.1. Code Department Report: Ms. Bradley presented the Code Department Report for December and Year-End 2015.

6.2. Police Department Report: Chief Scafidi presented the Police Department Report for December and Year-End 2015.

6.3. Public Works Department Report: Ms. Bradley presented the Public Works Department Report for December and Year-End 2015.

7. Consideration of Old Business: There was no Old Business at this time.

8. Consideration of New Business:

8.1. Execution of Fire Protection Planning Services Agreement:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Scanzillo and carried unanimously, to approve execution of a Fire Protection Planning Services Agreement at \$55.00 an hour not to exceed \$3,500.00.

9. Consent Agenda:

MOTION: Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board unanimously approved the following Consent Agenda items: Professional Services Agreement for Line Lexington Mennonite Church, 80 Hilltown Pike, TMP #26-001-030, with corresponding legal and engineering escrow of

\$5,000.00; Pine Valley Crossing (Wordsworth) Escrow Release Number 4 in the amount of \$165,250.00 leaving, \$560,316.57 remaining.

10. Board of Supervisors' Comments: Mr. Bodden complimented the Public Works Department on a job well done during the recent blizzard. Mr. Bodden stated that the Public Works Department had been doing a great job getting roads cleared in light of the blizzard, and they continued to do an excellent job cleaning up in the aftermath of the storm. Mrs. Haun seconded Mr. Bodden and stated that the daily job they do is not easy in weather conditions in which they frequently must work.

11. Township Administration Comments:

11.1. Cancellation of the February 1, 2016 Meeting: Ms. Bradley stated that due to lack of items for the agenda and due to the fact that two Board members would not be able to attend, she recommended cancellation of the February 1, 2016 Board of Supervisors Meeting. The next Regular Meeting would be February 22, 2016 at 7:00 p.m.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Scanzillo and carried unanimously, to cancel the February 1, 2016 Board of Supervisors Regular Meeting.

12. Solicitor and Engineer Comments: Mr. Nelson stated that at the Reorganization Meeting held on January 4, 2016, the Board did not appoint a Vice Chair.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried, to appoint Mr. Scanzillo as Vice Chair.

13. Other Business: There was no Other Business at this time.

14. Public Comment: Mr. Quedenfeld of Brittany Drive inquired as to who the owners were of fire hydrants throughout the Township. Mr. Jones stated that the corresponding water authorities own fire hydrants. Ms. Bradley added that the Township pays "hydrant rents" to the water authorities, who own and maintain the hydrants and supply the water. Mr. Quedenfeld stated that he did not mind shoveling out the fire hydrant near his house; however, it took forever to locate the fire hydrant, and wanted to know if there was a way to have them marked to make it easier to find them. Mr. Bodden stated that the Township would look into having the hydrants marked to make them easier to locate.

15. Payment of Bills:

15.1. Bills List dated January 22, 2016 for \$163,720.23:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated January 22, 2016 for \$163,720.23.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried, to adjourn the meeting at 7:15 p.m.

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NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones, III, Chair

A. James Scanzillo, Vice Chair

John A. Bodden, Sr., Member

Robert V. Cotton, Member

Helen B. Haun, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager