

**BOARD OF SUPERVISORS
MEETING MINUTES
February 25, 2019**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, February 25, 2019, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair A. James Scanzillo, Vice Chair Helen B. Haun, Members William B. Jones, III, Gregory T. Hood, and Cynthia M. Jones. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson, Esq., and Township Engineer Janene Marchand.

1. **Call to Order:** Mr. Scanzillo called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Scanzillo led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Scanzillo announced that the Board had met in Executive Session prior to this Meeting to discuss land acquisition, and litigation.
4. **Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
5. **Approval of Minutes:**

5.1. **Minutes of Meeting of February 4, 2019:**

MOTION: A motion was made by Mr. Jones, seconded by Mrs. Jones and unanimously approved to accept the February 4, 2019 Minutes as written.

6. **Departmental Reports:**

- 6.1. **Code Department Report for January 2019:** Ms. Bradley presented the Code Department Report for January 2019.
- 6.2. **Police Department Report for January 2019:** Chief Scafidi presented the Police Department Report for January 2019.
- 6.3. **Public Works Department Report for January 2019:** Ms. Bradley presented the Public Works Department Report for January 2019.

7. **Consideration of Old Business:** There was no Old Business at this time.
8. **Consideration of New Business:** There was no New Business at this time.
9. **Consent Agenda:**

MOTION: Upon motion by Mr. Hood, seconded by Mr. Jones, the Board unanimously approved the following Consent Agenda items: Execution of a Professional Service Agreement with Douglas and Maureen Mauer for construction of a pool and patio for TMP #26-001-125-006, 307 Dorothy Lane, with corresponding legal and engineering escrow of \$5,000.00; Execution of a Professional Service Agreement with Peace Valley Nature Center (Gail Hill) for construction of a parking lot and pavilion for TMP #26-012-056-001, 170 N. Chapman Road, with corresponding legal and engineering escrow of \$15,000.00; Execution of a Sewage System Operations and Maintenance

Agreement and a Stormwater Facilities Operation and Maintenance Agreement for a single-family home at TMP #26-001-069-006, Walter 98 Cheesefactory Road, TMP #26-011-041-004 and #26-011-042.

10. Board of Supervisors' Comments: There were no Board of Supervisors' Comments at this time.

11. Township Administration Comments:

11.1. Resolution #2019-09, Records Dissolution: Ms. Bradley stated that Resolution #2019-09 would authorize the document destruction of certain Miscellaneous 2019 Real Estate Tax Certifications, Personnel Records, and Workmen's' Compensation Claim Files from 1987 through 2014, per the directives of the Pennsylvania Municipal Records Retention Manual.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Jones and unanimously approved, to adopt Resolution #2019-09, Records Dissolution.

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11.2. American Red Cross Blood Drive March 28, 2019, from 2:00 to 7:00 pm: Ms. Bradley announced that the Township would sponsor an American Red Cross Blood Drive on Thursday, March 28, 2019 from 2:00 p.m. to 7:00 p.m. Registration was now open and information could be found on the Township's website and social media pages.

11.3. Mitch and Murray Investments Zoning Hearing: Ms. Bradley stated that on Thursday, March 21 at 7:00 p.m., the Zoning Hearing Board would consider the application of Mitch and Murray Investments, LLC for the property at 2 Creek Road, TMP #26-003-136-002, 2.745 acres in the WS Watershed District. The applicant proposed two Use B4 (Two-Family Detached) dwellings with one side yard, where two are required. The applicant also proposed to rehabilitate the presently vacant buildings for a total of five (5) dwelling units: two detached dwellings (B4) in the main house and barn; and one single family detached dwelling (B1). No additional construction or impervious was proposed. Interested parties were encouraged to attend.

Ms. Bradley added that the Board had three options: do nothing, actively oppose the variance, or request that the Zoning Hearing Board impose conditions on the Applicant should the Board decide to grant the variances. Ms. Bradley stated that she would be seeking the Board's recommendation at the next meeting on Monday, March 4, 2019.

12. Solicitor and Engineer Comments: There were no Solicitor or Engineer Comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated February 21, 2019 for \$1,358.27:

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Hood, the Board unanimously approved the Bills List dated February 21, 2019 for \$1,358.27.

15.2. Bills List dated February 22, 2019 for \$2,323.12:

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones, the Board unanimously approved the Bills List dated February 22, 2019 for \$2,323.12.

15.3. Bills List dated February 22, 2019 for \$355,795.42:

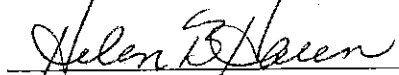
MOTION: Upon motion by Mr. Jones, seconded by Mr. Hood, the Board unanimously approved the Bills List dated February 22, 2019 for \$355,795.42.

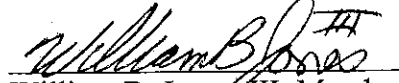
16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Jones, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 7:20 p.m.

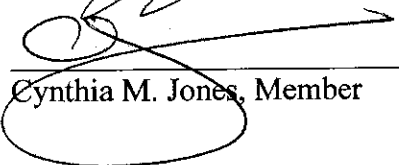
NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

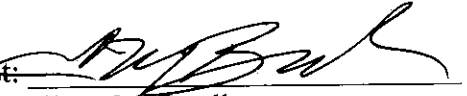

A. James Scanzillo, Chair


Helen B. Haun, Vice Chair


William B. Jones, III, Member


Gregory L. Hood, Member


Cynthia M. Jones, Member

Attest: 
Eileen M. Bradley
Secretary/Manager