

**BOARD OF SUPERVISORS  
MEETING MINUTES  
November 24, 2008**

A Regular Meeting of the New Britain Township Board of Supervisors was held on November 24, 2008 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Robert V. Cotton, Vice-Chair; and members John A. Bodden, Sr.; Helen B. Haun and William B. Jones. Also present were: Eileen Bradley, Township Manager; Wayne Fultz, Superintendent Public Works; John B. Rice, Solicitor; and Craig Kennard, Township Engineer.

**1. Call to Order:** Mr. Cotton called the Meeting to order at 7:00 PM.

**2. Pledge of Allegiance:** Mr. Cotton led the Board and audience in the Pledge of Allegiance.

**3. Announcements from the Chair:** Mr. Cotton announced item number 8.4 on the agenda is a misprint and should read Discussion to Accept Roadways in The Reserve at New Britain not New Britain Walk. Ms. Bradley noted that the Board had met in Executive Session prior to the meeting at 6:30 to discuss land acquisition.

**4. Public Comment:** A member of the audience commended the Public Works Department on the excellent job they did on Woodside Avenue.

**5. Approval of Minutes of the November 10, 2008 Board of Supervisor meeting:**

**MOTION:** Upon motion by Mr. Jones and seconded by Mrs. Haun, the Board approved the Minutes of the November 10, 2008 Meeting as written with Mr. Bodden abstaining.

**6. Departmental Reports**

**6.1. Public Works:** Mr. Fultz presented the Public Works report for the month of October 2008. He noted all equipment has been prepared for winter.

**6.2. Police:** Chief Scafidi read a letter from Richard and Gail Jadico commending Officer Michael Sandt for his quick recovery of a stolen wallet. Mr. & Mrs. Jadico also commended the entire police department for their ongoing professional service to the community.

**6.3. Code Enforcement and Fire Marshal:** Mr. Cotton presented the Code Enforcement and Fire Marshal report for the month of October 2008.

**7. Consideration of Old Business:** None

**7. Consideration of New Business:**

**8.1. Appoint Township Manager as the Chief Administrative Officer of the Police and Non-Uniform Pension Plans:**

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Jones and unanimously carried, the Board approved the Township Manager as the Chief Administrative Officer of the Police & Non-Uniform Pension Plans.

**8.2. Review 2009 Meeting Calendar:** The Board reviewed the 2009 meeting schedule and recommended changes. A revised meeting calendar will be adopted at the December 8<sup>th</sup> Board of Supervisors meeting.

**8.3. Authorize to Advertise; Ordinance #2009-11-01; Setbacks for On-Lot Septic Systems:** After discussion it was recommended to add language.... 10' to a property line *or ultimate right-of-way per current zoning* and ..including the *toe of slope of berm*.

**MOTION:** Upon motion of Mrs. Haun, seconded by Mr. Bodden and unanimously approved, the Board authorized advertisement of Ordinance #2009-11-01.

**8.4. Discussion to Accept Roadways in the Reserve at New Britain:** Mr. Howard Brown and Mr. Brett Owigs representing the Reserve at New Britain requested dedication of the roadways in the Reserve at New Britain. Mr. Howard and Mr. Owigs detailed the work completed to date as well as minor items yet to be completed. Mr. Kennard informed the Board a punch list has been performed by Gilmore outlining outstanding work that needs to be completed. Mr. Howard reiterated the request before the Board is for the roadways only. They will complete the outstanding items then come back to the Board at a later date to request dedication of the remaining public improvements. Mr. Rice informed the Board that the Township has cash as security in the amount of \$797,807.02 for this project. Monies will need to be kept for inspections, maintenance and the roadway contribution as outlined in the agreement. Mr. Rice will prepare a resolution accepting dedication of the roadways in the Reserve at New Britain when he receives proof of land conveyance to the HOA and proof of dedication of the water and sewer facilities.

Mr. Jones inquired whether escrow has been set aside to make roadway repairs in the event construction vehicles damage the roadway when the five remaining lots are developed. Mr. Kennard informed the Board there is sufficient escrow put aside.

Mr. William Cosgrove, 7 Creek Rd., informed the Board that there is construction debris along New Galena Road. Mr. Owigs indicated he will see that it gets cleaned up.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously accepted dedication of the roadways in the Reserve at New Britain, subject to the conditions outlined by Mr. Rice.

**9. Consent Agenda:**

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun and unanimously carried, the Board approved the Consent Agenda.

**10. Board of Supervisors Comments:** Mr. Cotton informed the Board that the Area Agency on Aging Task Force had a workshop at Little Farm Estates last week and the speaker was Mr. Mike Bannon with Bucks County Consumer Protection. Mr. Cotton noted the workshop was well received and thanked the Little Farm Community for hosting.

Mrs. Haun informed the Board that the Delaware River Water Resources work is on-going. As representative of the North Penn Water Authority, Mrs. Haun noted there will be a slight increase in water rates in 2009.

Mr. Cotton was pleased to note a groundbreaking ceremony for the Route 202 Bypass was held earlier in the week. Earthmoving activities will begin as early as December.

**11. Township Administration Comments:**

Ms. Bradley informed the Board that Mrs. Cimino of the R.A.P. Home will not pursue changing the use of the R.A.P. Group Home at this time.

Ms Bradley also informed the Board that a Zoning Hearing is scheduled for December 10 for the Frasier property located at 85 Railroad Avenue. The applicants are requesting a use variance to allow a Riding Academy.

Ms. Bradley presented a proposal to the Board for investment of Township funds in various PLGIT programs.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, and unanimously carried, the Board approved moving funds into existing and new PLGIT accounts.

**12. Solicitor & Engineer Comments:** Mr. Rice presented a proposed ordinance amending the Township's existing Deed Registration Ordinance. The amendments are required in order to comply with the new Uniform Municipal Deed Registration Act. Mr. Jones suggested sending the proposed ordinance to all local abstract and title companies.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried, the Board approved advertising for adoption the Deed Registration Ordinance as written.

**13. Other Business:** None

**14. Payment of Bills:**

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the bills list dated November 24, 2008 in the amount of \$167,415.54.

**15. Public Comment:** Mr. William Cosgrove commended the Board for their common sense in making decisions.

**14. Adjournment:**

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun, and approved, the Board adjourned at 8:15 PM.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
A. James Scanzillo, Chair

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Robert V. Cotton, Vice-Chair

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John A. Bodden, Sr., Member

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Helen B. Haun, Member

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William B. Jones, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Township Manager/Secretary

Minutes approved on: \_\_\_\_\_