

**BOARD OF SUPERVISORS  
MEETING MINUTES  
August 24, 2009**

A Meeting of the New Britain Township Board of Supervisors was held on August 24, 2009, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Robert V. Cotton, Chairman, Jack Bodden, Vice Chairman, William B. Jones, Helen B. Haun and James Scanzillo. Also present were: Eileen Bradley, Township Manager, Cathy Kichline, Assistant Manager; Robert Scafidi, Chief of Police; Wayne Fultz, Public Works Superintendent, John B. Rice, Solicitor and Craig Kennard, Township Engineer.

1. **Call to Order:** Mr. Cotton called the Meeting of the New Britain Township Board of Supervisors to order.
2. **Pledge of Allegiance:** Mr. Cotton led the Board and audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** Mr. Cotton announced an Executive Session was held prior to the regular meeting to discuss land acquisition, personnel and litigation issues.
4. **Public Comment:** None.
5. **Approval of Minutes of July 27, 2009 Board of Supervisor meeting:**

**MOTION:** Upon motion of Mr. Jones, seconded by Mrs. Haun, the Board approved the Minutes of the July 27, 2009 Board of Supervisor Meeting.

**6. Departmental Reports:**

**6.1. Public Works:** Wayne Fultz, Public Works Superintendent summarized his written report. The Public Works Department replaced two pipe culverts and painted all cross walks. New street name signs were installed in several developments. The paving program was completed. Mr. Fultz presented three quotes for line painting and requested the Board award to Guide Mark who has completed our line painting in previous years.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board awarded the line painting to Guide Mark.

**6.2. Police Department:** Chief Scafidi presented the Police Department Report for the month of July 2009. Chief Scafidi reported a total of 601 incidents were handled. The Police Department responded to 44 unfounded alarms.

**6.3. Code Enforcement and Fire Marshal:** Mr. Teschner was absent. Therefore, his report was tabled to the next meeting.

7. **Consideration of Old Business:** None

**8. Consideration of New Business:**

**8.1. Adopt Budget Calendar:** Ms. Kichline presented the Board with the budget calendar outlining targeted dates for department heads to submit budget worksheets, Board of Supervisor's review of budget, introduction of preliminary budget and budget adoption.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board approved the budget calendar.

**8.2. Date of 2010 Fourth of July Parade; Saturday, July 3:** It was noted by Ms. Bradley that the Fourth of July falls on a Sunday in 2010. Historically, the township will hold the parade on a Saturday if the holiday falls on a Sunday.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board voted to hold the 2010 Fourth of July parade on Saturday, July 3, 2010.

**8.3. Appoint Junior Member Cameron Ralston to Park & Recreation Board:** Cameron Ralston, a student at Unami Middle School has submitted an application to become a Junior Member of the Park & Recreation Board. Cameron will replace his older brother, Andrew. Cameron has been helping with the Fourth of July parade and Easter Egg Hunt for a number of years.

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board appointed Cameron Ralston as a Junior Member to the Park & Recreation Board. The Board extended their thanks and appreciation to Andrew and wished him well.

**8.4. American Tower Request to extend contract:** This item was tabled.

**8.5. Award Bid; Dodge Pick-up:** Ms. Bradley informed the Board bids were received for the Dodge Pick-Up through the Municibid program. The high bidder was Robert Passahl at \$827.00.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board awarded the Dodge Pick-Up to Robert Passahl for \$827.00.

**8.6. Schoolhouse Pointe:**

**a.) Resolution 2009-18; Deed of Dedication for Stewart Lane:** Resolution 2009-18, accepting the Deed of Dedication for Stewart Lane in the Schoolhouse Pointe subdivision was presented to the Board.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board approved Resolution 2009-18 accepting the Deed of Dedication for Stewart Lane.

**b.) Acceptance of 18-Month Maintenance Bond in the amount of \$25,548.70:** Mr. Rice presented the maintenance bond to the Board which covers certain public improvements and begins the 18-month maintenance period.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board accepted the Maintenance Bond for Schoolhouse Pointe and began the 18-month maintenance period this date.

**c.) Resolution 2009-21; Dedication of Open Space:** Mr. Rice presented Resolution 2009-21 that accepts an Open Space are of 2+ acres in the Schoolhouse Pointe subdivision.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board approved Resolution 2009-21 accepting the Open Space area in Schoolhouse Pointe.

**8.7. Consent Agenda:**

1. New Britain Business Park Lot #1
  - a.) Accept 18-month maintenance bond in the amount of \$74,200
  - b.) Release #3 (Public Improvements) in the amount of \$7,178.50
  - c.) Release #6 (On Site Improvements) in the amount of \$206,420.35
2. New Britain Business Park Lot #17
  - a.) Release #2; Letter of Credit; in the amount of \$62,055.00
  - b.) Release #2; Performance Bond; in the amount of \$46,129.50
3. New Britain Business Park Lot #18
  - a.) Release #4 (Final Letter of Credit) in the amount of \$53,643.50
  - b.) Release #4 (Final Letter of Credit) in the amount of \$34,825.75
- 4.) New Britain Walk
  - a.) Release #8 (Final Letter of Credit) in the amount of \$454,346.23

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board approved the Consent Agenda except for Item #1a, New Britain Business Park Lot #1 contingent upon receipt of the maintenance bond.

**8.8. Distribution of Ambulance Tax Revenue:**

1. Redistribute escrowed ambulance tax revenue to Central Bucks Ambulance: Ms. Bradley explained to the Board that since Dublin Ambulance has disbanded, the tax money held in escrow should be redistributed to Central Bucks Ambulance since they now cover the area that Dublin had covered.

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board authorized distributing \$3,315.00 for 2007; \$3,280.00 for 2008; and \$1,480.00 for 2009 for a total of \$8,075.00 held in escrow to Central Bucks Ambulance.

2. Resolution 2009-19; A Resolution establishing an allocation formula for distribution of taxes levied for Ambulance Protection.

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Scanzillo the Board approved Resolution 2009-19 which ratified the tax distribution as Chal-Brit Regional EMS at 94% and Central Bucks Ambulance 6%.

**9. Board of Supervisor Reports:** Mrs. Haun reported the Water Resources Committee met and identified the entire upper part of the Neshaminy Creek to be included on the state's critical area water plan. Inclusion in the critical area water plan will help with grant funding for watershed protection efforts.

Mr. Jones attended the meeting for Butler Avenue Revitalization. DVRPC and local officials met to identify ways to revitalize Butler Ave. from Del Val College to County Line Road. The plan illustrates various methods including, sidewalks, street lighting, traffic calming measures, street trees, etc. The meeting was very well attended by over 100 people. Many of the audience were concerned with the placement of sidewalks on their property.

The Board discussed the upcoming Tax Collector's suit against the school district.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Scanzillo the Board authorized the township solicitor and township manager to appear on behalf of New Britain Township at the hearing scheduled for August 27<sup>th</sup>.

## **10. Township Administration Comments:**

**10.1. Notice of Zoning Hearing Board; 900 Upper State Road:** Ms. Bradley informed the Board a Zoning Hearing Board is scheduled for September 9<sup>th</sup>. The applicant is seeking a Special Exception to install a ground mounted solar system and a solar hot water roof mounted system.

**10.2. Walk to School Day:** Ms. Kichline notified the Board New Britain Township has been invited to participate in National Walk to School Day on October 7<sup>th</sup>. The children will meet in the parking lot of the municipal building, cross Park Ave. to the walking path to Pine Run Elementary School. Public Officials are invited to walk along and chaperone the children.

**10.3. Destination Peace Valley Trail Plan; grant contribution:** Doylestown Township has invited New Britain Township, New Britain, Chalfont and Doylestown Boroughs to participate in a grant application that would identify and expand the trail system in this area. Doylestown Township is asking for a \$1,400.00 contribution. Mr. Jones thought connecting the various trails to Peace Valley makes sense.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Bodden the Board authorized a \$1,400.00 contribution toward the grant study.

**10.4. State Transportation Commission testimony; Bristol Road extension:** Ms. Bradley notified the Board the State Transportation Commission will hear testimony for the Bristol Road extension on September 2<sup>nd</sup>. Ms. Bradley will testify on behalf of New Britain Township. It is expected representatives of the Bucks County Planning Commission and Bucks TMA will be present to testify in support of this local project.

**10.5. Moody Sub-division Letter of Credit:** Mr. Rice informed the Board that a Letter of Credit was secured for this project for road improvements along Sellersville Road. The Board has since accepted a contribution in lieu of road improvements. This contribution was to be paid when the lot was sold. Mr. Rice recommends returning the Letter of Credit to Harleysville contingent upon receipt of the settlement sheet showing the \$29,000 contribution to New Britain Township and a signed agreement.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Scanzillo the Board authorized release of the Letter of Credit contingent upon review of the settlement sheet by Mr. Rice and a signed agreement.

**10.6. Capital Purchases:** Ms. Bradley informed the Board of the many Capital Purchases that have been deferred this year and requested authorization from the Board to purchase a police cruiser and code enforcement vehicle as budgeted for 2009.

**MOTION:** Upon motion by Mr. Jones and seconded by Mr. Bodden, the Board authorized the purchase of a police cruiser and code enforcement vehicle.

## **10.7. Resolution 2009-20; Vertis Park Close out:**

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board approved Resolution 2009-20 closing out the Vertis Park grant.

**11. Solicitor and Engineer Comments:** None.

**12. Other Business:** None

## **13.1. Payment of Bills: Bill List dated August 5, 2009 in the amount of \$154,841.25:**

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board approved the bills list dated August 5, 2009 in the amount of \$154,841.25.

**13.2. Payment of Bills: Bill List dated August 20, 2009 in the amount of \$99,680.91:**

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun the Board approved the bills list dated August 20, 2009 in the amount of \$99,680.91

**15. Public Comment:** None.

**16. Adjourn:**

**MOTION:** Being no further business, upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board adjourned the meeting at 8:20 PM.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Robert V. Cotton, Chair

\_\_\_\_\_  
John A. Bodden, Vice-Chair

\_\_\_\_\_  
James Scanzillo., Member

\_\_\_\_\_  
Helen B. Haun, Member

\_\_\_\_\_  
William B. Jones, Member

Attest: \_\_\_\_\_

Eileen M. Bradley  
Secretary/Manager

