

**BOARD OF SUPERVISORS
MEETING MINUTES
June 23, 2008**

A regular meeting of the New Britain Township Board of Supervisors was held on June 23, 2008 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: A. James Scanzillo, Chair; Robert V. Cotton, Vice-Chair; and members John A. Bodden, Sr.; Helen B. Haun and William B. Jones. Also present were: Robert Bender, Interim Manager; Cathy Kichline, Assistant Manager, John B. Rice, Solicitor; Robert Scafidi, Police Chief; Wayne Fultz, Superintendent Public Works; and Randal Teschner, Code Enforcement Officer and Fire Marshal.

1. **Call to Order:** Mr. Scanzillo called the meeting to order.
2. **Pledge of Allegiance:** Mr. Scanzillo led the audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** There were no announcements from the Chair.
4. **Public Comment:** There was no public comment.
5. **Approval of Minutes of June 9, 2008:**

MOTION: Upon motion by Mr. Bodden and seconded by Mrs. Haun the Board unanimously approved the minutes subject to the following change; that item #7 of the Greenway Subdivision final approval read as follows: "*Realignment* of those portions of the pedestrian path between the Karczewski Tract and each of the two roads shown on the plan", rather than "*Elimination*".

6. Departmental Reports:

6.1. Public Works: Mr. Fultz presented the Public Works report for the month of May 2008 indicating various parks and roadway projects which have been completed, new roadway signs installed, and street sweeping finished.

6.2. Police: Chief Scafidi requested deferral of his monthly report until the next Board meeting as he was on an emergency call when the meeting commenced.

6.3. Code Enforcement and Fire Marshal: Mr. Teschner presented the Code Enforcement and Fire Marshal report for the month of May 2008.

7. Consideration of Old Business: Mr. Bender informed the Board that the new township web site is ready to go live and that it includes many additional features that the residents will find helpful. The Board welcomed the new web site and authorized going live as soon as possible. Mr. Bender asked that the Board make note of the special efforts of Assistant Manager Cathy Kichline in preparing the new website and bringing this project to completion, on time and on budget. Mr. Bender noted that aside from some staff recommendations for what should be included, Ms. Kichline was the primary person responsible for the completion of this project.

8. Consideration of New Business:

8.1. Resolution No. 2008-08; Allocation of Local Services Tax: Mr. Jones introduced the proposed Resolution, outlining the purpose of the previously enacted Local Services Tax, being to provide funding to the elements of local government that provide emergency services such as; Fire, EMS, Police and Public Works. The resolution outlines the intent of the Board of Supervisors to establish and maintain a formal policy for the annual allocation and distribution of all tax revenues generated by the NBT Local Services Tax. Specifically, all funds accrued from each prior calendar year will be distributed annually at the ration of 25% to each of the Fire, EMS, Police, and Public Works Emergency Services.

MOTION: Upon motion of Mr. Cotton, seconded by Mr. Bodden and unanimously approved, the Board approved Resolution 2008-08 which establishes a formal policy for the allocation of the Local Services Tax.

8.2. Update on Insurance Proposals: Mr. Bender informed the Board the township has solicited and received three proposals to provide property, liability, inland marine, umbrella, as well as worker's compensation insurances. He noted that two of the proposals are very competitive in coverage levels and cost. He noted that there were several issues to be reviewed by the Solicitor prior to final recommendation, but that it appeared that we would reduce premiums and equal or better current limits of coverage. Lastly, it was noted that this insurance is for liability, not medical insurances.

8.3. Susan's Vineyard; Request for Waivers: Mr. Bender informed the Board that a written request for waivers had been received from the applicant, and was being forwarded to the BOS pursuant to the requirements of the MPC. The Board acknowledged receipt of the request, but deferred any response until such time as the advisory committees, professionals and municipal staff has an opportunity to make recommendation.

9. Board of Supervisor Reports: Mr. Cotton informed the Board he attended the most recent TMA meeting and that the first section of the Parkway project is scheduled to go out to bid in August 2009.

10. Township Administration Comments: Mr. Bender informed the Board that in accordance with a resident’s complaint at the last meeting, township staff is researching and gathering information about wood burning furnaces. Most concerns relating to the wood burning furnaces include the height of the chimney and what is being burned. Once all facts are gathered, Mr. Bender will make a recommendation on how to permit and regulate their use. There are questions as to the townships ability to enact standards for this use due to possible pre-emption by the statewide building code.

11. Solicitor & Engineer Comments: None.

12. Other Business: None

13. Payment of Bills: A bill list in the amount of \$98,330.19 was presented.

MOTION: Upon motion by Mr. Jones and seconded by Helen Haun, the Board unanimously approved the bills list.

14. Public Comment: None

15. Adjournment:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, and approved, the Board adjourned at 7:25 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

A. James Scanzillo, Chair

Robert V. Cotton, Vice-Chair

John A. Bodden, Sr., Member

Helen B. Haun, Member

William B. Jones, Member

Attest: _____
Robert C. Bender
Township Manager

Minutes approved on: _____