

**BOARD OF SUPERVISORS
MEETING MINUTES
February 23, 2009**

A Meeting of the New Britain Township Board of Supervisors was held on February 23, 2009 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Helen B. Haun, Robert V. Cotton, William B. Jones and John Bodden. Also present were: Eileen M. Bradley, Manager; Cathy Kichline, Assistant Manager; Wayne Fultz, Superintendent Public Works; Robert Scafidi, Chief of Police; John B. Rice, Solicitor and Craig Kennard, Township Engineer.

1. **Call to Order:** Mr. Cotton called the meeting of the New Britain Township Board of Supervisors to order.
2. **Pledge of Allegiance:** Mr. Cotton led the Board and audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** None.
4. **Public Comment:** None.
5. **Approval of Minutes of February 9, 2009 Board of Supervisor meeting:**

MOTION: Upon motion of Mr. Jones, seconded by Mrs. Haun, the Board approved the minutes of the February 9, 2009 Board of Supervisors meeting.

6. Departmental Reports:

6.1. Public Works: Mr. Fultz presented the Public Works Report for the month of January. Mr. Fultz reported the Public Works crew had salted 14 times and plowed twice in the month of January for a total of 367 man-hours. A 6-wheel dump truck was delivered and tree trimming and brush clearing was completed along various roadways.

6.2. Police Department: Chief Scafidi presented the Police Department Report for the month of January.

6.3. Code Enforcement and Fire Marshal: Mr. Teschner was absent from the meeting, therefore his report was tabled.

7. Consideration of Old Business: None

8. Consideration of New Business:

8.1. Conditional Use Hearing: Metro PCS; to co-locate a wireless communication tower at 100 Old Limekiln Road: A stenographic record of the hearing was created. John Rice opened the hearing and requested anyone wanting to be a party to the hearing to identify themselves for the record. No one identified themselves as party to the hearing. Mr. Edward Wilde, Esq. was present to represent the applicant. Mr. Rice outlined the proceedings identifying the location as TMP#26-12-4-1, the use as G4; wireless communication tower and explaining there are several other users on this tower. Mr. Rice further explained this conditional use was before the New Britain Township Planning Commission on February 17 and received conditional approval. Mr. Rice indicated to the Board that the applicant needs to submit a structural analysis showing the additional antennae will not adversely affect the structure. Mr. Wilde offered that the structural report is readily available and it indicates there is capacity to erect two additional antennae. Mr. Wilde further explained that our ordinances required a wind analysis proving the structure can withstand 100 mph winds. That report will be available within the next two weeks. Mr. Rice informed the Board they may choose to continue the hearing till such time as the wind load analysis is available.

MOTION: Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board continued the Conditional Use hearing until March 9, 2009.

8.2. Resolution #2009-06; Adopting Non-Uniform Employee Manual last revised January 26, 2009: Ms. Bradley presented the final version of the Non-Uniform Employee Manual to the Board of Supervisors. Ms. Bradley informed the Board that the revised employee manual does not change any benefits or rules but merely updates recently enacted labor laws. Ms. Bradley also informed the Board employee meetings will be held to distribute the manual and review the update to the manual.

MOTION: Upon motion of Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved Resolution #2009-06; the Non-Uniform Employee Manual last revised January 29, 2009.

8.3. Award of Generator Contract: Ms. Bradley and Mr. Fultz presented the Generator Bids which were opened February 11, 2009. The bids were properly advertised and publicly opened and read aloud. Ms. Bradley presented a spread sheet outlining all bids received. Ms. Bradley recommended awarding the contract

to Carr & Duff for the full service generator and transfer switch at a cost of \$52,800.00. We have budgeted \$40,000 in the 2009 budget and will have to make a budget adjustment at a future date.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board awarded the full service Generator Contract to Carr & Duff of Huntingdon Valley, PA, in the amount of \$52,800.00.

8.4. Resignation of Mr. Bender from CBREMS Board of Directors; Discussion of Replacement: The Board received a letter of resignation from Mr. Robert Bender, resigning as New Britain Township's representative on the CBREMS Board of Directors effective June 30, 2009 or earlier if a replacement is appointed. Mr. Bodden pointed out that Mr. Bender was instrumental in bringing everyone together and served the Township residents well. Mr. Cotton affirmed that Mr. Bender did a great job in the capacity of team building. Mr. Jones and Mrs. Haun emphasized Mr. Bender's organizational and people skills and thanked him for his focus and direction.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board accepted the resignation of Mr. Bender with regrets from the CBREMS Board of Directors. In an effort to better match a candidate with the job responsibilities, the Board directed Ms. Bradley to prepare a job description for this position.

9. Consent Agenda:

9.1. Professional Service Agreement; TMP #26-005-002; Vertis Inc.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board approved the Consent Agenda which includes a Professional Service Agreement for TMP #26-005-002.

10. Board of Supervisor Reports: Mrs. Haun informed the Board and audience that the recent Delaware River Water Resources meeting was held via phone conference on February 13. DEP has approved the plans, principles and atlas. The Water Resource Plan is available on line at the DEP website. Additional discussion was held on the Critical Area Resource Plan.

Mr. Cotton attended a Route 202 Task Force meeting and informed the Board that the construction of the Parkway is progressing as planned.

11. Township Administration Comments:

11.1. Purchase of Park Equipment/Supplies: A request for purchase of new trash cans and park benches was provided by Angela Benner. The total cost would be \$1,703.45. These are standard budgeted purchases.

11.2. Municipal Services Day: Mrs. Haun suggested the Township provide a Municipal Services Day to its residents wherein the Board of Supervisors, Township staff, Committees and Township organizations educate the residents about the services provided by New Britain Township. The Board enthusiastically agreed to a Municipal Services Day.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Cotton, the Board approved the planning and coordination of a Municipal Services Day on Saturday, March 28 from 10:00 a.m. to 2:00 p.m.

11.3. Request for Reimbursement from Doylestown Township: Keeley Avenue Road Improvements: Ms. Bradley presented the Board with a request for reimbursement from Doylestown Township in the amount of \$197,537.09 for the road improvements completed on Keeley Avenue. Ms. Bradley reviewed the invoice with the Board indicating that there is documentation showing New Britain had committed to and agreed to an \$80,000 contribution and the installation of an additional inlet at a cost not to exceed \$21,338.80, but no documentation for approval for the additional charges.

MOTION: Upon motion by Mr. Jones and seconded by Mrs. Haun, the Board approved payment of \$108,151.30 to Doylestown Township for Items A & B on the invoice. Ms. Bradley was directed by the Board to meet with representatives of Doylestown Township to discuss the costs associated with item C.

11.4. ZHB List for March 11, 2009: This item was tabled until the March 9, 2009 meeting.

11.5. Bucks County Consortium Street Sign Materials and Post Bid: On February 3, 2009 the bids were opened by Northampton Township, the host municipality. Mr. Fultz presented a memo recommending the contract being awarded to Garden State Highway Products.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board of Supervisors awarded the 2009/2010 sign material and post bid to Garden State Highway Products.

12. Solicitor and Engineer Comments: Solicitor Rice noted that the Hovsepian Land Development Plan is being prepared pursuant to the court order. Future owner, Mr. Ed Garabed would like to access the property to work on the farmhouse and outbuildings. No earth moving activity or tree cutting will occur.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board authorized Solicitor Rice to prepare a hold harmless agreement permitting Mr. Garabed to access the property to work on the structures only, with the appropriate permits in place.

Mr. Kennard informed the Board that his office will have a number of reviews prepared by the end of March.

13. Other Business: None

14. Payment of Bills: Bill list dated February 20, 2009; \$116,811.21:

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Bodden, the Board approved the bills list dated February 20, 2009 in the amount of \$116,811.21.

15. Public Comment: None.

16. Adjourn:

MOTION: Being no further business, upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board adjourned the meeting at 8:05 PM.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Robert V. Cotton, Chair

John A. Bodden, Vice-Chair

James Scanzillo., Member

Helen B. Haun, Member

William B. Jones, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager