

**BOARD OF SUPERVISORS
MEETING MINUTES
March 21, 2016**

A Regular Scheduled Work Session Meeting of the New Britain Township Board of Supervisors was held on Monday, March 21, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chair William B. Jones, III, Vice Chair A. James Scanzillo, Members John A. Bodden and Helen B. Haun. Also present were Township Assistant to Manager Angela P. Benner, Township Engineer Erik Garton and Township Solicitor Peter Nelson. Township Manager Eileen M. Bradley was absent.

1. Call to Order: Mr. Jones called the Meeting to order.

2. Pledge of Allegiance: Mr. Jones led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mr. Jones announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues, litigation and land acquisition.

3.1. Township Supervisor Vacancy: Mr. Jones announced that a Special Meeting would be held Monday, March 29, 2016 at 7:00 p.m. to interview candidates who met the requirements for the Township Supervisor position and had submitted a resume of qualifications.

4. Public Comment on Non-Agenda Items: There was no Public Comment at this time.

5. Approval of Minutes:

5.1. Minutes of March 7, 2016 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve the March 7, 2016 Minutes as written.

6. Departmental Reports:

6.1. Code Department Report: Ms. Benner presented the Code Department Report for February 2016

6.2. Police Department Report: Chief Scafidi presented the Police Department Report for February 2016

6.3. Public Works Department Report: Mr. Fultz presented the Public Works Dept. Report for February 2016.

7. Consideration of Old Business:

7.1. Regional Street Light Procurement Program: Mr. Jones reminded the Board of the Regional Street Light Procurement Programs presentation at the March 7, 2016 meeting. Mr. Bodden stated that he believed the Program was of benefit to the Township and its Residents. The program would save the Township money through conversion of existing streetlights to LED bulbs. Mr. Jones added that the Board needed to make a decision on whether or not to move forward with the Investment Grade Audit (IGA) this evening. The IGA would provide the Township will final numbers and options based on actual field conditions, capital contribution and term of loan.

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Scanzillo and carried unanimously, to approve Resolution #2016-07, authorizing the Regional Street Light Procurement Program Investment Grade Audit to be performed by Johnson Controls, Inc.

7.2. Execution of Record Plans for Estates at Julius Farms (Maurer): Mr. Jones stated that the Board needed to sign the previously approved Final Plans for the Estates at Julius Farms (formerly the Maurer Tract) to be recorded.

7.3. Execution of Easement Agreements: Mr. Jones stated that the Board had two easements that would allow construction of a trail along two residential properties on Bristol Road.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve execution of two easements along Bristol Road for construction and installation of a trail system; 333 Bristol Road, TMP #26-011-085-001; and 251 Bristol Road, TMP #26-01-081-001.

8. Consideration of New Business: There was no New Business at this time.

9. Consent Agenda:

MOTION: Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board unanimously approved the following Consent Agenda item: Professional Services Agreement for Maxine Eagono and Walter Studley Real Estate, to subdivide the property at 25 Elaines Lane, TMP #26-003-114, with corresponding legal and engineering escrow of \$10,000.00.

10. Board of Supervisors' Comments: Mrs. Haun requested that a stop sign be installed at the intersection of Hampshire and Wiltshire Drives for safety concerns. Mr. Fultz stated that he was currently compiling a comprehensive list of intersections that should have a stop sign installed so that an ordinance can be passed at the same time for everything.

11. Township Administration Comments:

11.1. Curb Replacement 2017: Ms. Benner stated that as part of the 2017 Road Program, Public Works Superintendent Wayne Fultz had determined the roads for 2017 that would require curb replacement ahead of paving. Ms. Benner added that Township Solicitor Peter Nelson provided the Township with a draft curb replacement agreement that would be required of residents who chose to have their curb replaced as part of the Township Road Program. The Board would have the ability to place a timeframe on pay back of curb costs. Mr. Fultz stated that he planned to inspect and videotape all the curbing as soon as possible to allow residents plenty of time to replace the curbs on their own; however, residents could choose to be part of the bid process for the 2017 Road Program.

11.2. Brigidi Infiltration Testing Waiver Request: Ms. Benner stated that the Township received a Waiver Request from Michael Brigidi, requesting relief from §26-123.2.C.(6) of the Stormwater Management Ordinance as it applies to the Development of Lot #1, New Galena Road, TMP #26-004-070-007, specifically a waiver from conducting infiltration testing prior to installation of stormwater BMPs. Septic testing had revealed that the soils on the property were unsuitable for an underground stormwater retention system and that a rain garden would need to be constructed in a "worst case scenario". Township Engineer, Erik Garton stated that his office had reviewed the request and supported relief.

MOTION: A motion was made by Mr. Bodden, seconded by Mrs. Haun and carried unanimously, to approve Mr. Michael Brigidi's Waiver Request for relief from §26-123-2.C. (6) of the Stormwater Management Ordinance as it applies to the Development of Lot #1, New Galena Road, TMP #26-004-070-007.

12. Solicitor and Engineer Comments: There were no comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated March 17, 2016 for \$155,225.57:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated March 17, 2016 for \$155,225.57.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mr. Scanzillo, and unanimously carried, to adjourn the meeting at 9:25 a.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones, III, Chair

A. James Scanzillo, Vice Chair

John A. Bodden, Sr., Member

Helen B. Haun, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager