

**BOARD OF SUPERVISORS
MEETING MINUTES
April 21, 2014**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, April 21, 2014 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair John A. Bodden, Sr., Vice Chair Robert V. Cotton, Members A. James Scanzillo, William B. Jones, III and Helen B. Haun. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson, and Township Engineer Craig Kennard.

1. Call to Order: Mr. Bodden called the Meeting to order.

2. Pledge of Allegiance: Mr. Bodden led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mr. Bodden announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues and litigation.

4. Public Comment on Non-Agenda Items: There was no Public Comment at this time.

5. Approval of Minutes:

5.1. Minutes of March 17, 2014 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mr. Jones, seconded by Mr. Scanzillo, and unanimously approved to accept the March 17, 2014 Minutes as written.

6. Departmental Reports:

6.1. Code Department Report for March 2014: Ms. Bradley presented the Code Department Report for March 2014. Ms. Bradley stated that all residential units at the Madison Apartment complex had been inspected and given final occupancy. The community garage was the last structure that was under construction.

6.2. Police Department Report for March 2014: Ms. Bradley presented the Police Department Report for March 2014.

6.3. Public Works Report for March 2014: Ms. Bradley presented the Public Works Department Report for March 2014. Ms. Bradley also stated that the 2014 Road Program Bids had been advertised, and bids were due and would be opened on May 13, 2014 at 10:00 a.m.

6.4. Park and Recreation Board Recommendations

Movie Nights: The Park and Recreation Board would like to hold an Outdoor Movie Night this August in North Branch Park that would be free to the public. Audio-Video Specialists would supply all equipment needed for \$350.00. New Britain Township would be responsible for securing the movie at a cost between \$150.00 to \$400.00. North Wales Water would donate \$500.00 toward expenses incurred to offset the cost, with concessions sold to offset the remaining costs.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Cotton, the Board unanimously approved the Park and Recreation Board to hold an Outdoor Movie Night in August.

Lenape Valley Baseball Temporary Fencing: Lenape Valley Baseball would like to install temporary outfield fencing at Field #6, to be put up on Fridays and taken down on Sundays. The fence would be stored during the week. The fence would be purchased and owned by Lenape Valley; therefore, the fence would be their responsibility and liability. It is the recommendation of the Park and Recreation Board to allow Lenape Valley Baseball to use the temporary fencing.

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Scanzillo, the Board unanimously approved temporary outfield fencing to be placed at Field #6 to be owned, installed and maintained by Lenape Valley Baseball.

7. Consideration of Old Business:

7.1. Resolution #2014-10; Planning Module Amendment for Barclay Road Subdivision: This resolution would approve revision to the Barclay Road Subdivision Sewage Facilities Planning Module, allowing public sewage to go through Chalfont New Britain Township Joint Sewer Authority, and not Hatfield as originally approved.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved Resolution #2014-10, granting Planning Module Revision for the Select Properties/Barclay Road Subdivision.

8. Consideration of New Business:

8.1. Worthington ROW and Easement Agreements: As part of required right-of-way acquisition and construction easements for the New Galena Road Bridge Replacement, a right-of-way and a temporary construction easement and agreement had been signed by the current owners and needed to be executed by the Board of Supervisors.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved execution of a Temporary Construction, Permanent Roadway Easement and a corresponding Easement Agreement for TMP #26-004-071-001, for the property at 1126 New Galena Road, owned by Donald P. and Judith L. Worthington.

8.2. Resolution #2014-11, Memorializing Acquisition of Conservation Easement: Ms. Bradley stated that the presented resolution would memorialize purchase of a Conservation Easement on the Weinman Tract, TMP #26-004-063, which had been previously approved by a voice vote.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved Resolution # 2014-11, memorializing acquisition of Conservation Easement on the Weinman Tract.

9. Consent Agenda:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the following Consent Agenda items: Professional Services Agreement for Emilio Verrillo for construction of a single-family home on TMP # 26-001-017, a vacant lot on New Galena Road, with corresponding Legal and Engineering Escrow of \$5,000.00; A Professional Services Agreement for Anthony and Valerie Barone for a Sketch Plan submission to subdivide TMP #26-011-005 located between Creek Road and East Peace Valley Road in the Watershed District, to subdivide 16.90 acres into two parcels for the construction of single-family dwellings, with a corresponding Legal and Engineering Escrow of \$2,500.00.

10. Board of Supervisors Comments: Mr. Cotton stated that the parking lot at the Giant had been recently repaved. Mr. Cotton also stated that along with Mr. Jones and Mr. Scanzillo, he had attended the Annual PSATS State Convention in Hershey and attended multiple courses that were very informative.

Mrs. Haun stated that the North Branch Watershed Association had been recently asked to comment on some items for the Planning Commission.

11. Township Administration Comments:

11.1. Request for Deputy Real Estate Tax Collector: Ms. Bradley stated that Tax Collector Nancy B. Jones had requested permission to appoint Helena W. Melendez as Deputy Tax Collector for New Britain Township. If permission were granted, Mrs. Jones would purchase a Bond for Mrs. Melendez, although Mrs. Jones would remain ultimately responsible as the elected Tax Collector.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board approved the appointment of Deputy Tax Collector Helena W. Melendez on a vote of four to zero, with Mr. Jones abstaining from the vote.

11.2. Consortium Fuel Bid Award: The Bucks County Consortium annual Fuel bids were opened on March 27, 2014 by host community Upper Southampton Township through Penn-Bid. Five fuel companies participated in the bidding process. Pricing

was based on the OPIS index exchange plus a quoted delivery charge. It was the recommendation of Public Works Superintendent Wayne Fultz to award the Off-Road Diesel Fuel at a delivery price of \$0.1700 per gallon and Home Heating Oil at a delivery price of \$0.1500 per gallon to Farm and Home Energy/Suburban Propane based in Telford Pa.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Cotton, the Board unanimously awarded a contract for Off-Road Diesel Fuel and Home Heating Oil to Farm and Home Energy/Suburban Propane, with delivery charges of \$0.1700 and \$0.1500 per gallon respectively.

Mr. Fultz also recommended that the contract for Unleaded Regular Gas at a delivery price of \$0.1500 per gallon and On-Road Ultra Low Sulfur Diesel Fuel at a delivery price of \$0.1600 per gallon be awarded to Superior Plus Energy based in Exton, PA.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously awarded a contract for Unleaded Regular Gas and On-Road Ultra Low Sulfur Diesel Fuel to Superior Plus Energy, with delivery charges of \$0.1500 and \$0.1600 per gallon respectively.

11.3. ZHB Application for 16 Ferry Road: Ms. Bradley stated that the Zoning Hearing Board would consider the application of Jeffrey Harris, 16 Ferry Road, TMP #26-011-100, for a Special Exception to conduct a Use H15a Professional Office (architect) in the WS Watershed District. The Applicant was also requesting a dimensional variance for the Use H15a, which requires a minimum 2-acre lot where 1.27 acres exist.

Mr. Bodden stated that before giving an opinion on the application he would like to know how many employees Mr. Harris intended and would like to see photographs of the property.

11.4. PECO \$500.00 Donation: Ms. Bradley stated that PECO had donated \$500.00 to New Britain Township for providing the Township's meeting room to them so that they could meet with Residents during power outages experienced over the winter months.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved to deposit the \$500.00 PECO donation in the Veterans Park fundraising account.

12. Solicitor and Engineer Comments: Mr. Nelson recommended that he file his appearance with the Courts on the Baltra Zoning Hearing Board Appeal in Commonwealth Court.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved the appearance of Grim, Biehn & Thatcher in the Baltra Commonwealth Court hearing.

Mr. Nelson also asked the Board for approval to send an enforcement notice to Baltra concerning a fence that was installed on the Township's Open Space.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved Township Solicitor to send an enforcement notice to Baltra about a fence that was installed on Township Open Space.

13. Other Business: There was no other business at this time.

14. Public Comment: There was no public comment at this time.

15. Payment of Bills:

15.1. Bills List dated March 27, 2014 for \$124,435.24:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated March 27, 2014 for \$124,435.24.

15.2. Bills List dated April 14, 2014 for \$3,691.27:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the Bills List dated April 14, 2014 for \$3,691.27.

15.3. Bills List dated April 16, 2014 for \$306,811.70:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved the Bills List dated April 16, 2014 for \$306,811.70.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Scanzillo, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 7:35 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

John A. Bodden, Sr., Chair

Robert V. Cotton, Vice Chair

A. James Scanzillo, Member

Helen B. Haun, Member

William B. Jones, III, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager