

**BOARD OF SUPERVISORS
WORK SESSION MINUTES
September 20, 2010**

A Meeting of the New Britain Township Board of Supervisors was held on September 20, 2010, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chairman Jack Bodden, William B. Jones, Robert V. Cotton and James Scanzillo. Also present were: Eileen Bradley, Township Manager; Cathy Kichline, Assistant Manager; Susan Federsel, Treasurer; Wayne Fultz, Public Works Superintendent; Chief Robert Scafidi; and John B. Rice, Solicitor.

1. Call to Order/Pledge of Allegiance: Mr. Bodden called the Meeting of the New Britain Township Board of Supervisors to order. Mr. Bodden led the Board and audience in the Pledge of Allegiance.

2. Announcements from the Chair: None.

3. Approval of Minutes of September 13, 2010 Board of Supervisors Meeting:

MOTION: Upon motion of Mr. Jones, seconded by Mr. Cotton, the Board unanimously approved the Minutes of the September 13, 2010 Board of Supervisors Meeting.

4. Public Comment: None

5. Authorize Issuance of Disciplinary Action of Police Personnel: The Board reviewed a letter from Police Chief Robert Scafidi regarding his recommendation for discipline of a police officer. Upon review of the recommendation letter, the Board authorized the solicitor to send a letter to the officer and initiate the discipline.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Cotton, the Board unanimously concurred with the recommendation of the Chief of Police and authorized the Solicitor to send a letter to the officer to proceed with disciplinary action as outlined in the Chief's letter.

6. Capital Projects Budget Discussion: Ms. Bradley reviewed the 5-Year Capital Projects budget with the Board and requested direction on a number of projects.

Bridge Upgrades & Repairs: Included in the Capital Projects Budget is the upgrade and/or repair of five Township-owned bridges. Wayne Fultz informed the Board a structural analysis and cost estimate would have to be completed by a structural engineer in order to obtain a cost estimate of repair or upgrade. The consensus of the Board was to budget funds in the 2011 budget for the inspection and design of the upgrades or repairs.

Street Lights: Ms. Bradley informed the Board that an analysis was done on each of the Street Light Districts. Many of the districts were established many years ago and the assessment does not cover the cost of the generation and distribution charges from PECO, nor would funding be available to upgrade the lights to LED lights if and when it is necessary. The consensus of the Board was to re-assess the Street Light Districts and defer any capital improvements of the street lights until such time as the Street Light Fund has sufficient monies to upgrade the lights.

Police Department Renovations/Park & Recreation Storage Building/Gate & Fencing: Ms. Bradley discussed the cost estimates for the Police Department renovations as prepared by Donovan & Associates. The consensus of the Board was to defer these renovations until funding becomes available and to look into various forms of

financing for the project. Ms. Bradley informed the Board that the gate and fencing will be completed in 2010 since funds were budgeted and are available.

7. Notice to Berkheimer to not renew contract for collection of EIT and LST.

Ms. Bradley informed the Board that Keystone Collection agency has been chosen by the Bucks County Tax Collection Committee to collect the EIT and LST taxes. Ms. Bradley informed the Board that if this is the wish of the Board, the Board must terminate its contracts with Berkheimer effective December 31, 2010.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Jones, the Board unanimously authorized Ms. Bradley to terminate the contract for collection of EIT and LST with Berkheimer Associates effective December 31, 2010.

8. Award 2010-2011 Salt Bid: Mr. Fultz presented the 2010-2011 Salt Bid, opened September 15, 2010 and hosted by Doylestown Borough for the Bucks County Consortium. Mr. Fultz recommends awarding the contract to International Salt Co., LLC at a cost of \$50.83 delivered. Mr. Fultz noted this is approximately \$7.00 per ton cheaper than last year.

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Scanzillo, the Board unanimously awarded the 2010/2011 Salt Bid to International Salt Co., LLC at the quoted price of \$50.83 delivered. Staff will notify the successful bidder.

9. Payment of Bills:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved the Bill List in the amount of \$392,508.75.

10. Solicitor & Engineer Comments: Mr. Rice informed the Board that the Township received a notice of non-renewal of the St. Jude's Letter of Credit which expires in November 2010. Since there are a number of stormwater related punch list items, the Township will need a six-month extension to the Letter of Credit or will call the developer in default. Mr. Rice will send a letter to St. Jude's informing them.

Chief Scafidi informed the Board that the New Britain Township Police Department is partnering with DEA for the National Take Back Initiative wherein unwanted, unused prescription drugs can be disposed of. The disposal site will be the New Britian Township Police Station on Saturday, September 25th from 10:00 am to 2:00 pm.

11. Adjournment: Being no further business, and upon motion by Mr. Scanzillo, seconded by Mr. Jones the Board adjourned at 10:00 a.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

John A. Bodden, Chair

Helen B. Haun, Vice-Chair

James Scanzillo., Member

Robert V. Cotton, Member

William B. Jones, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager