

**BOARD OF SUPERVISORS  
MEETING MINUTES  
March 20, 2017**

A Work Session Meeting of the New Britain Township Board of Supervisors was held on Monday, March 20, 2017, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chair A. James Scanzillo, Vice Chair John A. Bodden, Sr., Members Helen B. Haun, Gregory T. Hood and William B. Jones, III. Also present were Township Manager Eileen M. Bradley and Township Engineer Janene Marchand.

**1. Call to Order:** Mr. Scanzillo called the Meeting to order.

**2. Pledge of Allegiance:** Mr. Scanzillo led the Board and audience in the Pledge of Allegiance.

**3. Announcements:** Mr. Scanzillo announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues, land acquisition and litigation.

**4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.

**5. Approval of Minutes:**

**5.1. Minutes of Meeting of March 6, 2017:**

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and unanimously approved to accept the March 6, 2017 Minutes as written.**

**6. Departmental Reports:**

**6.1. Code Department Report for February 2017:** Ms. Bradley presented the Code Department Report for January 2017.

**6.2. Police Department Report for February 2017:** Ms. Bradley presented the Police Department Report for January 2017.

**6.3. Public Works Department Report for February 2017:** Mr. Fultz presented the Public Works Department Report for January 2017.

Mr. Fultz also presented the proposed 2017 Road Program and asked for the Boards approval to proceed with the program as presented.

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Hood and unanimously approved by the Board, authorizing Wayne Fultz to proceed with the 2017 Road Program.**

**7. Consideration of Old Business:** There was no Old Business at this time.

**8. Consideration of New Business:** There was no New Business at this time

**9. Consent Agenda:**

**MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved the following Consent Agenda items: Execution of the following documents for a minor subdivision by Anthony Lepore: Septic O&M Lot #1; Septic O&M Lot #2; Declaration of Covenants, Easements, Conditions and Restrictions (acceptance only); Deed of Merger (acceptance only); Professional Service Agreement for Metro Storage New Britain LLC for development of TMP #26-001-005, 4671 County Line Road, with corresponding legal and engineering escrow of \$25,000.00; Professional Services Agreement for 700 Manor Drive, L.P. for development of TMP #26-005-049-013, 900 Manor Drive, with corresponding legal and engineering escrow of \$25,000.00; Escrow release #5 in the amount of \$54,370.80 for Pine Valley Crossing (Wordsworth), leaving \$540,403.70.**

**10. Board of Supervisors' Comments:** Mr. Hood discussed a line-of-site issue residents had reported to him on Highlands Drive at the entrance to Butler Elementary School. The problem was caused by a large SUV parking near the school entrance/exit. The SUV obstructed the crosswalk and hindered cars and buses entering and exiting the school driveway. Mr. Hood asked if it would be possible to place "No Parking" signs to restrict the SUV's ability to park at that location.

Mr. Jones recommended that perhaps the parking restriction could be limited to specific times corresponding with the school's typical hours of operation. Ms. Bradley would coordinate with Chief Scafidi and Public Works Superintendent Wayne Fultz to look into the matter.

#### **11. Township Administration Comments:**

**11.1. Consortium Stone and Materials Bid:** Ms. Bradley stated that the Consortium Stone and Road Materials Bid was hosted by New Britain Township and opened on February 27, 2017 at 9:30 a.m. Mr. Fultz recommended the following contract awards for approval: Eureka Stone Quarry for blacktop at \$43.66 per ton; Eureka Stone Quarry for Stone at various prices; and Asphalt Maintenance Solutions, LLC for crack sealer at \$0.52 per gallon. Mr. Fultz noted the prices were down this year due to lower fuel costs. He also noted that Haines and Kibblehouse of Hilltown did not bid blacktop this year for unknown reasons.

**MOTION: A motion was made by Mr. Jones, seconded by Mr. Hood and carried unanimously, to award the Township 2017-2018 Blacktop Supply Contract to Eureka Stone Quarry at \$43.66 per ton; to award the Stone Supply Contract to Eureka Stone Quarry at various prices per size; and to award the Crack Sealer Supply Contract to Asphalt Maintenance Solutions, LLC at \$0.52 per gallon.**

**11.2. Consortium Verizon Cable Franchise Renewal – Compliance Review:** Ms. Bradley stated that the Cable Franchise Agreement between the Township and Verizon was up for renewal within the next 24 months. As was done in the past, the Bucks Consortium would negotiate a "boiler plate" renewal agreement, which each municipality could adopt or revise as needed. While the Board had voted to participate in these negotiations, the consultant, Daniel Cohen Group, recommended conducting a Compliance Audit of the existing Franchise Agreement, as a way to ensure that Verizon was complying with the current contract terms and each municipality was receiving the correct amount of fees. Ms. Bradley pointed out that rarely did the audit result in a loss of funds for the municipality and usually resulted in an increase in fees or no change. Additionally, the audit would place the Township in a stronger negotiating position. The maximum cost of the audit would be \$3,250.00, which would be discounted based on the number of municipalities that also chose to participate. IT was Ms. Bradley's recommendation to continue as part of the joint negotiations and to order a Compliance Audit.

**MOTION: A motion was made by Mr. Bodden, seconded by Mr. Jones and carried unanimously, to move forward with the Compliance Review at a maximum cost of \$3,250.00.**

**11.3. Neshaminy Greenway Trail Contract:** Ms. Bradley reminded the Board that there was \$50,000.00 budgeted for 2017 to go toward design work on the Neshaminy Greenway Trail project, a project that was under the direction of Chalfont Borough. In order to continue working on design for the project, those funds would need to be tapped. Michael Baker International, Inc. had drawn up a contract with New Britain Township for \$50,000.00 so progress could continue.

**MOTION: A motion was made by Mr. Jones, seconded by Mrs. Haun and carried unanimously, to execute a \$50,000.00 contract with Michael Baker International, Inc. for purposes of continuing work on the Neshaminy Greenway Trail Project design.**

**11.4. Storm Water Management:** Ms. Bradley stated that she had met with Wayne Fultz and Township Engineer Janene Marchand to review the Township's five-year NPDES MS4 Permit requirements. Mrs. Marchand stated that the MS4 Permit is a 25-year permit, with benchmarks that needed to be met at each five-year interval. The goal in the first five years was meeting a ten percent (10%) reduction in sediment, pollutants and pathogens, with that number increasing to a 40% reduction in the second five-year span. In the first five years, New Britain proposed to attain that goal through street sweeping.

Mrs. Marchand noted that the 40% goal would require a much more intensive effort by the Township. The Township would need to develop a remediation project to deal with erosion at outfalls, or make repairs to retention basins as examples. Ms. Bradley pointed out that due to budget constraints, the Township would need to be creative. The Township needed to incorporate remediation efforts into ongoing or upcoming projects such as Veterans Park and Cotton Park. This could include installation of rain gardens, riparian restoration and tree planting. Furthermore, Mrs. Marchand said she would meet with the Warrington and Hilltown Township engineers to create a more cohesive plan moving forward.

Mrs. Haun suggested that perhaps stormwater management should be regionalized and that a committee could be created that focused on the MS4 Permit and Stormwater Management Plans. Ms. Bradley noted that a coordinated effort could provide a better opportunity to obtain grants and funding for joint projects. Mrs. Haun also asked to be present the next time the stormwater management plan was discussed at a working meeting.

**12. Solicitor and Engineer Comments:** There were no comments at this time.

**13. Other Business:** There was no Other Business at this time.

**14. Public Comment:** There was no Public Comment at this time.

**15. Payment of Bills:**

**15.1. Bills List dated March 16, 2017 for \$34,623.18:**

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated March 16, 2017 for \$34,623.18.**

**15.2. Bills Listed dated March 17, 2017 for \$87,877.82:**

**MOTION: Upon motion by Mr. Hood, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated March 17, 2017 for \$87,877.82.**

**16. Adjournment:**

**MOTION:** There being no further business or comment, a motion was made by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried, to adjourn the meeting at 9:30 a.m.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
A. James Scanzillo, Chair

\_\_\_\_\_  
John A. Bodden, Sr., Vice Chair

\_\_\_\_\_  
Helen B. Haun, Member

\_\_\_\_\_  
Gregory T. Hood, Member

\_\_\_\_\_  
William B. Jones, III, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager