

**BOARD OF SUPERVISORS
MEETING MINUTES
September 19, 2016**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, September 19, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:05 p.m. Present were Supervisors: Chair William B. Jones, III, Vice Chair A. James Scanzillo, Members John A. Bodden, Sr., Helen B. Haun and Gregory T. Hood. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson and Township Engineer Janene Marchand.

- 1. Call to Order:** Mr. Jones called the Meeting to order.
- 2. Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
- 3. Announcements:** Mr. Jones announced that the Board had met in Executive Session on September 12, 2016 at approximately 10:00 a.m. to discuss litigation (Diehl, #2013-08269, Windhill Realty Group, LP v. NBT ZHB, #2016-05574), personnel issues (Police DROP) and land acquisition. The Board had also met in Executive Session prior to this Meeting to discuss land acquisition.
- 4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
- 5. Approval of Minutes:** Minutes of September 12 were tabled for a future meeting.
- 6. Departmental Reports:** There were no departmental reports at this time.
- 7. Consideration of Old Business:** There was no Old Business at this time.
- 8. Consideration of New Business:**
 - 8.1. Budget 2017 Discussion:** Ms. Bradley noted that work on the proposed 2017 Budget was ongoing. She requested input on a number of potential park and recreation projects. The Preliminary 2017 Budget would be discussed in detail at the next meeting, and was on track for Preliminary adoption on November 7 and Final Adoption December 5, 2016.
- 9. Consent Agenda:**

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Hood, the Board unanimously approved the following Consent Agenda item: **John and Barbara Anne Smoogen Professional Services Agreement for construction of a single-family home at 24 Curley Mill Road, TMP 26-001-091-002, with corresponding legal and engineering escrow of \$5,000.00.**
- 10. Board of Supervisors' Comments:** Mrs. Haun commended those that worked so hard to make the Annual Fall Festival a great success.
- 11. Township Administration Comments:**
 - 11.1. Excess 2016 Pension Payment:** The Board of Supervisors had passed the Police and Non-Uniform Pension Minimum Municipal Obligations (MMO) in September 2015 for the required payments to pensions in 2016. The Board would also recall that once the 2015 Valuation Reports on the two pensions were received, those required MMO payments were reduced and new MMO resolutions were enacted. The Board had

budgeted for the difference between the original MMO and the revised MMO (\$124,417) to be paid into the two pensions as excess payment. Ms. Bradley noted that the Pension State Aid was due from the Commonwealth in September, and the MMO payment was required to be made before December 31, 2016. She advised the Board that payment of the excess pension funds should be finally decided shortly. Additionally Pension Advisors InR recommended that payment be spread out over a few quarters to avoid the period when all municipalities are flooding the market with their MMO payments.

Ms. Bradley added that an unexpected increase in the State Aid Unit Value would result in additional State Aid revenue of approximately \$22,986. Once State Aid hit the bank account, the Board should consider possibly contributing an additional \$22,986 to the pensions for the same purpose.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Hood, the Board unanimously approved payment of \$124,417 into the Police and Non-Uniform Pension Plans prior to December 31, 2016.

11.2. Veterans Park Change Order #1: Ms. Bradley stated that due to the need for additional topsoil at Veterans Park, a Change order for \$7,865.75 was required.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Bodden, the Board unanimously approved Veterans Park Phase One Project Change Order #1 for \$7,865.75, changing the contract with Blooming Glen Contractors from \$298,118.88 to \$305,984.63.

12. Solicitor and Engineer Comments: There were no Solicitor or Engineer comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated September 15, 2016 for \$185,236.78:

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated September 15, 2016 for \$185,236.78.

15.2. Bills List dated September 15, 2016 for \$269.25:

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated September 15, 2016 for \$269.25.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mr. Hood, and unanimously carried, to adjourn the meeting at 7:35 p.m.

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NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones, III, Chair

A. James Scanzillo, Vice Chair

John A. Bodden, Sr., Member

Helen B. Haun, Member

Gregory T. Hood, Member

Attest: _____
Eileen M. Bradley
Manager/Secretary