

**BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
October 19, 2009**

A public Work Session Meeting of the New Britain Township Board of Supervisors was held on October 19, 2009 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, and beginning at 9:00 a.m. Present were Robert V. Cotton, Chair, John A. Bodden, Sr., Vice-Chair; and Members Helen B. Haun, A. James Scanzillo and William B. Jones. Also present were: Eileen M. Bradley, Manager; Cathy Kichline, Assistant Manager; John B. Rice, Township Solicitor; Craig Kennard, Township Engineer; Wayne Fultz, Public Works Superintendent; Susan Federsel, Treasurer; and Robert Scafidi, Chief of Police.

**1. Call to Order/Pledge of Allegiance:** Mr. Cotton led the Board in the Pledge of Allegiance.

**2. Announcements from the Chair:** Ms. Bradley requested an Executive Meeting immediately at the conclusion of the Work Session for personnel matters.

**3. Approval of Minutes of the September 28, 2009 Board of Supervisors Meeting:**

**MOTION:** Upon motion of Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Minutes.

**4. Public Comment:** There was no public comment.

**5. Chalfont-New Britain Township Joint Sewer Authority:** John Schmidt, Director; Board of Directors Joseph Bonner, Preston Campbell and Gus Haun from CNBTJSA were present. Mr. Schmidt reviewed the status of several projects including the Cedar Hill Road sewer expansion Phases I and II. The interceptor is in final design and will be let for bid at the end of this year. Mr. Schmidt reminded the Board of a 10% increase in sewer rates. Mrs. Haun indicated the CNBTJSA rates are still the lowest in the area. Mr. Schmidt also informed the Board the plant expansion is in the design phase.

The Board thanked the Sewer Authority Board members and administrator for attending the meeting.

**6. Goodman Request for Reimbursement:** Mr. Rice presented a letter from Goodman Properties seeking reimbursement of \$10,288 for engineering costs associated with amending plans at the request of the township along the Rt. 202 project. Mr. Rice further explained he sent Mr. Goodman an amended agreement in August and has not received a signed copy. The Board discussed splitting the cost associated with traffic engineering provided the Township received an executed copy of the Addendum to Development Agreement and received assurances that the project will be completed by Spring 2010.

**MOTION:** Upon motion of Mr. Bodden, seconded by Mr. Scanzillo the Board authorized Solicitor Rice to send a letter agreeing to reimburse Goodman Properties one half of the requested traffic engineering costs contingent upon receipt of a signed Addendum to Development Agreement and assurances this project will be completed by Spring.

**7. Award Bid: 2003 Police Car:** Ms. Bradley informed the Board a 2003 Police cruiser was put on MuniBid with a minimum bid of \$250.00. Thirty-seven bids were received. The high bidder was Ronald Winkelvoss at \$1,714.00. Ms. Bradley recommends awarding the bid to Mr. Winkelvoss.

**MOTION:** Upon motion by Mrs. Haun seconded by Mr. Jones, the Board unanimously awarded the 2003 Police cruiser bid to Ronald Winkelvoss at \$1,714.00.

**8. Lenape Valley Girls Softball Contribution to Parks:** Mrs. Bradley received a letter from John Walsh, President of Lenape Valley Girls Softball thanking New Britain Township for providing the resources and support to provide a quality softball program. The Lenape Valley Girls Softball further offered to provide financial support in the amount of \$2,100.00 toward the purchase of infield mix.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo the Board accepted the offer with gratitude.

**9. Authorization to Create Account with Landex Remote for Deed Access:** Ms. Bradley explained to the Board that Bucks County has an on-line program available to search deeds. The cost is \$.20 per minute, provided through a draw-down account with a minimum \$25.00.

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board authorized Ms. Bradley to set up an account with Landex Remote.

**10. Budget Workshop:** Ms. Bradley, Ms. Kichline and Mrs. Federsel presented a 2010 draft preliminary budget. Highlights of the budget include a shift of .375 mils from Land Preservation to General Fund, adding a line item for reimbursable police overtime and moving \$23,160.00 West Branch cell tower rent from Park & Recreation Operating Fund to Park & Recreation Capital Fund. The budget includes a 1.5% salary increase to all non-uniform employees. Ms. Bradley further explained that state aid in the form of municipal pension and highway aid has been reduced for 2010. The Preliminary Budget will be presented at the November 9<sup>th</sup> meeting of the Board.

**11. Administrative Comments:** Ms. Bradley informed the Board we have received a list of retail outlets that are providing CFL bulbs at discounted rates. These locations will be posted on the web site.

**11.2. Thank You Letter to L. Gibson:** Ms. Bradley informed the Board L. Gibson has generously donated two 1876 map prints of the Chalfont/New Britain Township area. The prints have been hung in the administrative offices. Ms. Bradley presented a thank you letter that has been sent to L. Gibson.

**11.3. PSA: Line Lexington Mennonite Church:** A Professional Service Agreement was presented for signature for the proposed softball field installation at Line Lexington Mennonite Church. Mr. Kennard noted the Zoning Hearing Board defrayed buffer plantings along the property line with the proposed Barclay Road subdivision until such time as the houses are built. Mr. Kennard recommends a note be added to the plan. The Board agreed with this recommendation.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board approved the PSA.

**12. Payment of Bills dated 10/6/09 in the amount of \$55,530.21, list dated 10/8/09 in the amount of \$141,719.77 and list dated 10/19/09 in the amount of \$562.05:**

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board approved the bills list dated 10/6/09 in the amount of \$55,530.21.

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board approved the bill list dated 10/8/09 in the amount of \$141,719.77.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun the Board approved the bill list dated 10/19/09 in the amount of \$562.05.

**13. Public Comment:** No members of the public were present. Mr. Cotton requested Board support for HB 250 which would provide property and EIT discounts for members of volunteer fire companies. Mr. Cotton suggested support in the form of a Resolution be authorized by the Board.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board authorized the Manager to prepare a Resolution for adoption at the Oct. 26<sup>th</sup> meeting.

**14: Adjournment:**

**MOTION:** Upon motion of Mr. Bodden, seconded by Mr. Jones, and unanimously approved by all Members, the Board adjourned the work session at 11:35 AM into an executive session.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Robert V. Cotton, Chair

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John A. Bodden, Vice-Chair

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Helen B. Haun, Sr., Member

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William B. Jones, Member

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A. James Scanzillo, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/ Manager

Minutes approved on: \_\_\_\_\_