

**BOARD OF SUPERVISORS
MEETING MINUTES
March 19, 2018**

A Work Session Meeting of the New Britain Township Board of Supervisors was held on Monday, March 19, 2018, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: William B. Jones, III, Gregory T. Hood and Cynthia M. Jones. Also present were Township Manager Eileen M. Bradley, Township Solicitor H. Peter Nelson, Esq., and Township Engineer Janene Marchand, P.E.

- 1. Call to Order:** Mr. Jones called the Meeting to order.
- 2. Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
- 3. Announcements:** Mr. Jones announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues and land acquisition.
- 4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
- 5. Approval of Minutes:**

5.1. Minutes of Meeting of March 5, 2018:

MOTION: A motion was made by Mrs. Jones, seconded by Mr. Hood and unanimously approved to accept the March 5, 2018 Minutes as written.

6. Departmental Reports:

- 6.1. Code Department Report for February 2018:** Ms. Bradley presented the Code Department Report for February 2018.
- 6.2. Police Department Report for January 2018:** Ms. Bradley presented the Police Department Report for February 2018.
- 6.3. Public Works Department Report for February 2018:** Ms. Bradley presented the Public Works Department Report for February 2018.

7. Consideration of Old Business: There was no Old Business at this time.

8. Consideration of New Business:

8.1. Omnibus Zoning Amendment Draft: Ms. Bradley stated that the draft amendment would create clarity and uniformity in areas of the current Zoning Ordinances. She stated that the Planning Commission had reviewed the amendment at their last meeting and made some suggested changes.

Mr. Nelson stated that the changes being proposed included: impervious surface and building coverage changes; updated drawings of front, rear, and side yards; updating the use tables in various zoning districts; lighting and fencing for sports courts; and signage for realty signs, specifically size.

Mr. Nelson stated that site and lot impervious surface percentages needed to be different. He stated this was imperative to ensure that a property owner was allowed some amount of unused impervious surface to add a deck, pool, etc., without having to apply for a variance from the Zoning Hearing Board, because a builder had used all the available impervious surface. Mr. Nelson stated that this issue was discovered when Gilmore's engineering reviews began for the Frost Tract lots. He stated that he proposed leaving lot impervious surface the same (benefitting the homeowner) and reducing the site impervious (affecting the developer).

After receiving feedback from the Board, Mr. Nelson stated that he would make the necessary modifications to the amendment, before forwarding it back to the Planning Commission for additional review.

9. Consent Agenda:

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Jones, the Board unanimously approved the following Consent Agenda items: Execution of a Holding Tank System Agreement for Aaron and Bethany Mangan for installation of a new septic system at 1735 Upper Stump Road, TMP #26-004-016-003, with corresponding legal and engineering escrow of \$5,000.00; Professional Service Agreement for Woodrow F. Scott for installation of an in-ground swimming pool and detached garage at 285 Old Limekiln Road, TMP #26-004-005-003, with corresponding legal and engineering escrow of \$5,000.00; Professional Service Agreement for George and Beth Ann Rockafellow for installation of an agricultural pole barn and detached garage at 364A Ferry Road, TMP #26-011-046-002, with corresponding legal and engineering escrow of \$5,000.00.

10. Board of Supervisors' Comments: There were no Board of Supervisor's Comments at this time.

11. Township Administration Comments:

11.1. Blood Drive Thursday, March 29, 2018 from 2:00 to 7:00 p.m.: Ms. Bradley announced that the Township would sponsor a Red Cross Blood Drive on March 29, 2018 from 2:00 p.m. to 7:00 p.m. She stated that anyone wishing to donate could register online at www.redcrossblood.org by entering sponsor code: new britain, or by calling 1-800- RED CROSS.

12. Solicitor and Engineer Comments: There were no Solicitor or Engineering Comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills: Ms. Bradley stated that due to an issue with the Township's accounting software, no bills list was timely created. A bills list would be available at the next meeting for the Board's approval.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mr. Hood, and unanimously carried, to adjourn the meeting at 10:00 a.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

A. James Scanzillo, Chair

Helen B. Haun, Vice Chair

William B. Jones, III, Member

Gregory T. Hood, Member

Cynthia Jones, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager