

**BOARD OF SUPERVISORS  
MEETING MINUTES  
March 17, 2014**

A Regular Meeting of the New Britain Township Board of Supervisors was held on March 17, 2014 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair John A. Bodden, Sr., Vice Chair Robert V. Cotton, Members A. James Scanzillo and Helen B. Haun. William B. Jones, III was absent. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson.

**1. Call to Order:** Mr. Bodden called the Meeting to order.

**2. Pledge of Allegiance:** Mr. Bodden led the Board and audience in the Pledge of Allegiance.

**3. Announcements:** Mr. Bodden announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues, land acquisition and litigation.

**4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.

**5. Approval of Minutes:**

**5.1. Minutes of March 3, 2014 Board of Supervisors' Regular Meeting:**

**MOTION: On a motion was made by Mrs. Haun, seconded by Mr. Cotton, the Board unanimously approved the March 3, 2014 Minutes as written.**

**6. Departmental Reports:**

**6.1. Code Report for February 2014** – Ms. Bradley presented the Code Report for February 2014.

**6.2. Police Report for February 2014** – Chief Scafidi presented the Police Report for February 2014. Chief noted that the parking citations issued were snow-related and that the large number of flat tires was due to the large amount of potholes on the roads.

**6.3. Public Works Reports for January 2014 and February 2014** – Ms. Bradley presented the Public Work Reports for January and February 2014.

**7. Consideration of Old Business:**

**7.1. Weinman CE Subdivision:** Ms. Bradley stated that the Weinman Conservation Easement Subdivision Record Plans that were approved at the March 3, 2014 meeting needed to be executed by the Board of Supervisors after the meeting adjourned.

**8. Consideration of New Business:** There was no new business at this time.

**9. Consent Agenda:** There was no Consent Agenda at this time.

**10. Board of Supervisors Comments:** Mr. Cotton stated that the potholes are still an issue in the shopping center at County Line Road and W. Butler Avenue.

Mrs. Haun asked how the Township would ensure that Township roads were repaired correctly after the Forest Park Water Main Extension Project was completed. Ms. Bradley stated she would set up a meeting with the project manager and contractor to start discussion.

Mr. Cotton asked where the Township stood with installation of the gateway sign at the corner of Upper State Road and County Line Road. Ms. Bradley stated that the Township needed additional right-of-way and a temporary construction easement before installation can be planned. She is in the process of reaching the owner.

## **11. Township Administration Comments:**

**11.1. Consortium Road Materials Bid Award:** On February 28, 2014 at 9:30 a.m., bids were opened for the 2014-2015 Stone and Blacktop contract for the Bucks County Consortium, hosted by New Britain Township. It was the recommendation of Public Works Superintendent Wayne Fultz to award the bid for all materials except ¼" Stone to H & K Materials, the low bidder after figuring in hauling rates.

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Cotton, and unanimously carried, the Road Materials contract was awarded to H & K Materials for all materials except ¼" Stone.**

Mr. Fultz recommended that the bid for ¼" Stone be awarded to James D. Morrissey/Eureka Stone Quarry, the only bidder on that item.

**MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Cotton, and unanimously carried, Road Materials contract for ¼" Stone was awarded to James D. Morrissey/Eureka Stone Quarry.**

**11.2. Consortium Sign Materials Bid Award:** On February 7, 2014, bids for the Bucks County Consortium Materials contract were opened, hosted by Northampton Township. Mr. Fultz recommended that the bid for street signs and hardware be awarded to Garden State Highway Products, who was the lowest bidder.

**MOTION: Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, and unanimously carried, a contract for street signs and hardware was awarded to Garden State Highway Products.**

Mr. Fultz recommended that the bid for street sign posts be awarded to Chemung Supply, who was the lowest bidder on those items.

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, and unanimously carried, a contract for street signposts was awarded to Chemung Supply.**

**11.3. Resolution #2014-09: Bucks County Hazard Mitigation Plan Update Participation:** Ms. Bradley stated that the County was preparing to begin updating their Hazard Mitigation. For the Township to participate and fulfill its obligation to adopt a hazard mitigation plan, a resolution would need to be adopted.

**MOTION: Upon motion of Mr. Cotton, seconded by Mr. Scanzillo, the Board unanimously approved Resolution #2014-09, authorizing participation in the Bucks County Hazard Mitigation Plan Update.**

**11.4. Execution of CNBTJSA Lot Line Change Record Plan:** Ms. Bradley stated that the Chalfont-New Britain Township Joint Sewer Authority Lot Line Change Record Plans that were approved at a prior meeting needed to be executed by the Board of Supervisors after the meeting adjourned.

**MOTION: Upon motion of Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the execution of CNBTJSA Lot Line Change Record Plan.**

**12. Solicitor and Engineer Comments:** Mr. Nelson announced that liens would be placed on three New Britain Township properties in Brittany Farms that had not paid or made arrangements to pay their curb replacement bills. The liens would be placed on Tuesday, March 18, 2014 for the billed amount, plus 6 months' interest and legal fees.

**13. Other Business:** There was no other business at this time.

**14. Public Comment:** There was no public comment at this time.

**15. Payment of Bills:**

**15.1. Bills List dated March 14, 2014 for \$142,719.81:**

**MOTION: Upon motion by Mr. Cotton, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated March 14, 2014 for \$142,719.81.**

**16. Adjournment:**

**MOTION: There being no further business or comment, a motion was made by Mr. Scanzillo, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 7:26 p.m.**

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
John A. Bodden, Sr., Chair

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Robert V. Cotton, Vice Chair

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A. James Scanzillo, Member

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Helen B. Haun, Member

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William B. Jones, III, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager