

**BOARD OF SUPERVISORS
MEETING MINUTES
March 16, 2015**

A Regular Meeting of the New Britain Township Board of Supervisors was held on March 16, 2015 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Helen Haun, Vice Chair Bill Jones, Members A. James Scanzillo, John A. Bodden Sr., and Robert V. Cotton. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson, and Township Engineer Erik Garton.

1. Call to Order: Mrs. Haun called the Meeting to order.

2. Pledge of Allegiance: Mrs. Haun led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mrs. Haun announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues and land acquisition.

3.1. Resolution #2015-08: Proclamation Recognizing Girl Scout Gold Award Recipient Theresa K. Webster.

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Cotton and carried unanimously, to approve Resolution #2015-08, recognizing Girl Scout Gold Award recipient Theresa K. Webster.

3.2. Service Award: Mrs. Haun presented a Service Award for Brian Jones for completing five years of service with the New Britain Township Police Department.

3.3. Promotion of Shawn Maguire to rank of Patrolman First Class: Ms. Bradley announced that Officer Shawn Maguire has completed required years of service and training in order to be promoted to Patrolman First Class. Officer Maguire's promotion was effective March 5, 2015.

4. Public Comment on Non-Agenda Items: Mr. David Jimick of Rocky Court West requested to have a meeting with the Township Manager and a supervisor to discuss his concerns with the Police Department. Mrs. Haun stated that Township Staff would contact him to set up a meeting.

Mr. Steven Stewart of Teresa Lane requested that a police detail be completed at the intersection of Barry Road and New Galena Road due to vehicles constantly running through the stop signs at the three-way stop. Chief Scafidi stated that there was a low accident rate at that intersection, but would set up a traffic detail at Barry Road and New Galena Road.

5. Approval of Minutes:

5.1. Minutes of February 23, 2015 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mr. Scanzillo, seconded by Mr. Jones and carried unanimously, to approve the February 23, 2015 Minutes as written.

6. Departmental Reports:

6.1. Code Department Report: Ms. Bradley presented the Code Department Report for February 2015.

6.2. Police Department report: Chief Scafidi presented the Police Department Report for February 2015

6.3. Public Works Department Report: Ms. Bradley presented the Public Works Department Report for February 2015.

7. Consideration of Old Business:

7.1. Public Hearing: Low Impact Assembly Use Ordinance #2015-03-04: Mrs. Haun opened the Public Hearing for proposed Ordinance #2015-03-04.

Mr. Nelson stated that the Ordinance had been duly advertised. The Ordinance would add a Low Impact Assembly (K20) Use to the C2 - Commercial District, the I - Industrial District and the IO - Industrial Office District. The use would allow low impact assembly within stand-alone commercial buildings as a Conditional Use.

There was no comment from the public on the proposed Ordinance. Mrs. Haun closed the hearing.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Cotton, the Board unanimously approved Ordinance No. 2015-03-04, amending the Zoning Ordinance and adopting a new K20 – Low Impact Assembly Use, and allowing the K20 Use by Conditional Use in the C2 - Commercial District, the I - Industrial District and the IO - Industrial Office District.

8. Consideration of New Business:

8.1. Mark One Lot Line Change: Ms. Bradley stated that Lenape Properties, located on Schoolhouse Road, would purchase property from Mark One located on New Britain Boulevard, thereby providing private access to New Britain Boulevard for Lenape Properties and directing all traffic from that parcel located on Schoolhouse Road, onto New Britain Boulevard, and subsequently onto County Line Road. Mr. Garton added that the needed waivers were acceptable to Gilmore and Associates.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board unanimously granted approval of the Mark One Lot Line Change, and approving requested waivers conditioned upon compliance with the Gilmore and Associates review letter dated February 10, 2015.

8.2. Resolution #2014-07: Ms. Bradley stated that Resolution #2014-07 was in support of legislation to exclude the imposition of real estate transfer tax on municipal purchase of conservation easements.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Cotton, the Board unanimously authorized Resolution #2014-07, in support of legislation to exclude the imposition of real estate transfer tax on municipal purchase of conservation easements.

9. Consent Agenda: There were no consent agenda items at this time.

10. Board of Supervisors' Comments: Chief Scafidi stated that the potholes on PennDOT-owned roads had been getting larger and causing problems for multiple drivers. He stated that he knew of at least 20 cars that had flat tires in the past two weeks, as well as a head-on collision that was a result of drivers trying to avoid the large potholes.

11. Township Administration Comments:

11.1. Part-Time Municipal Services Clerk: Ms. Bradley stated that the Township received over 100 applications for a part-time municipal services clerk position. After conducting interviews, she recommended hiring Deborah Brace to work 20 hours a week at \$16.00 per hour.

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Scanzillo, the Board unanimously appointed Deborah Brace as Part-Time Municipal Services Clerk for twenty hours per week at \$16.00 per hour.

11.2. Award of Road Materials Contract: Ms. Bradley stated that the recommendation of Superintendent Wayne Fultz and herself for the 2015 contract for asphalt at \$55.00 per ton and stone at various prices be awarded to H & K Materials.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously awarded the Asphalt and Stone contracts to H & K Materials.

Ms. Bradley added that the recommendation of Superintendent Wayne Fultz and herself for the 2015 contract for QPR Cold Patch at \$118.00 per ton be awarded to Blooming Glen Quarry, a division of H & K Materials.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously awarded the 2015 QPR Cold Patch contract to Blooming Glen, a division of H & K Materials.

11.3. Award of Sign and Post Contract: Ms. Bradley stated that Garden State Highway Products was the apparent low bidder for the Consortium Sign and Post Bid. She also noted that it was estimated that 2015 purchases would not exceed \$10,000.00.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board unanimously awarded the 2015 Sign and Post contract Bid to Garden State Highway Products at various prices.

11.4. July Fourth Tri-Municipal Parade Road Closing Permit: Ms. Bradley stated that a road-closing permit was required by PennDOT in order to close W. Butler Avenue and Park Avenue for the Tri-Municipal July Fourth Parade.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board unanimously approved execution of the Road Closing Permit required by PennDOT to close W. Butler Avenue and Park Avenue for the Tri-Municipal July Fourth Parade.

12. Solicitor and Engineer Comments: There were no comments at this time.

13. Other Business: There was no other business at this time.

14. Public Comment: Mr. Bruce Quedenfeld of Brittany Drive inquired as to where the part-time municipal secretary job had been posted. Ms. Bradley stated that the advertisement ran in *the Intelligencer* and on Monster.com for a month, as well as on the Township Website and social media accounts.

Mr. Quedenfeld also inquired if Ordinance #2015-03-04 was passed due to an application for use at the old ACME building. Mrs. Haun stated that at this time, there was no application for the site, but the Ordinance could aide in finding a tenant or buyer.

15. Payment of Bills:

15.1. Bills List dated March 13, 2015 for \$193,334.12:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Cotton, the Board unanimously approved the Bills List dated March 13, 2015 for \$193,334.12.

15.2. Bills List dated March 13, 2015 for \$39,012.85:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board unanimously approved the Bills List dated March 13, 2015 for \$39,012.85.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mr. Scanzillo, and unanimously carried, to adjourn the meeting at 7:30 p.m.

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NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Helen B. Haun, Chair

William B. Jones, III, Vice Chair

A. James Scanzillo, Member

John A. Bodden, Sr., Member

Robert V. Cotton, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager