

**BOARD OF SUPERVISORS
MEETING MINUTES**

September 15, 2014

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, September 15, 2014 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair John A. Bodden, Sr., Vice Chair Robert V. Cotton, Members William B. Jones, III, A. James Scanzillo and Helen B. Haun. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson.

1. Call to Order: Mr. Bodden called the Meeting to order.

2. Pledge of Allegiance: Mr. Bodden led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mr. Bodden announced that the Board also met in Executive Session prior to this meeting to discuss personnel issues, land acquisition and litigation.

4. Public Comment on Non-Agenda Items: Mrs. Elmore of Creek Road stated that a trash truck struck a branch of her tree, sustaining significant damage to the truck. She asked if the Township could do assist with the cost of tree removal. Mr. Bodden stated that the tree was not on Township property and helping would open the Township up to possible litigation. Township Solicitor Peter Nelson recommended that Mrs. Elmore contact her homeowner's insurance company to handle everything for her. Mr. Nelson also recommended that the homeowner do nothing to her tree until her insurance carrier instructed her to do so.

5. Approval of Minutes:

5.1. Minutes of August 18, 2014 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mr. Cotton, seconded by Mr. Jones, and unanimously approved to accept the August 18, 2014 Minutes as written.

6. Departmental Reports:

6.1. Code Department Report: Ms. Bradley presented the Code Department Report for August 2014.

6.2. Police Department Report: Chief Robert Scafidi presented the Police Department Report for August 2014

6.3. Public Works Department Report: Ms. Bradley presented the Public Works Department Report for August 2014.

7. Consideration of Old Business:

7.1. Adoption of Ordinance #2014-09-04: Mr. Bodden opened the Public Hearing at 7:15 p.m. Mr. Nelson noted that the hearing for the ordinance had been duly advertised and had been made available to the public. Ms. Bradley stated that the ordinance amended Chapter 27, Zoning: adopting a new definition of Woodlands; amending regulations for tree protection zones; and also amended Chapter 22, Subdivision and Land Development: adopting new definitions regarding Woodlands. Ms. Bradley also stated that the amendments would result in the Zoning Ordinance and SALDO having the same definitions.

There was no Public Comment at this time. The Public Hearing was closed at 7:17 p.m.

MOTION: A motion was made by Mr. Jones, seconded by Mr. Scanzillo, and unanimously approved, to adopt Ordinance #2014-09-04, amending Chapter 27, Zoning: adopting new definition of Woodlands; amending regulations for tree protection zones; and amending Chapter 22, SALDO: adopting new definitions regarding Woodlands.

7.2. Adoption of Ordinance #2014-09-05: Mr. Bodden opened the Public Hearing at 7:18 p.m. Mr. Nelson noted that the hearing for the ordinance had been duly advertised and had been made available to the public. Ms. Bradley presented the ordinance and explained that the purpose was to amend Chapter 15 prohibiting On-Street Parking along Stewart Lane.

There was no Public Comment at this time. The Public Hearing was closed at 7:20 p.m.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously approved, to adopt Ordinance #2014-09-05, amending Chapter 15, Motor Vehicles and Traffic, Part 4, General Parking Regulations, to prohibit On-Street Parking along Stewart Lane.

7.3. Resolution #2014-20: New Britain Boulevard Traffic Signal Approval Application: Ms. Bradley stated that the preliminary design for the proposed traffic signal system at New Britain Boulevard and County Line Road had been completed. Approval of the resolution would authorize application to PennDOT for Traffic Signal Approval.

MOTION: A motion was made by Mr. Jones, seconded by Mrs. Haun, and unanimously approved, to adopt Resolution #2014-20; approving the New Britain Boulevard Traffic Signal Application and authorizing execution of the application by the Township Manager.

7.4. Pine Valley Crossing Associates, L.P. Preliminary Earthmoving and Blasting Agreement: Ms. Bradley stated that Pine Valley Crossing had requested a “quick start agreement” that allow earth moving, clean-up, and blasting in preparation for installation of public improvements. Mr. Nelson stated that New Britain Township requires blasting companies to have an “A rating or higher”; the blasting company currently had an “A-” rating. Mr. Nelson stated that the difference between “A” and “A-” was negligible, but the Board would need to accept the “A-” rating. If the Board accepts the “A-” rating, Mr. Nelson would amend the agreement to reflect the acceptability of an “A-” rating.

MOTION: A motion was made by Mr. Scanzillo, seconded by Mrs. Haun, and unanimously approved, to execute the Preliminary Earthmoving and Blasting Quick Start Agreement with Pine Valley Crossing Associates, L.P.; subject to revising the documents to accept a blasting contractor to have an “A-” rating.

8. Consideration of New Business

8.1. Authorization to Advertise Proposed Traffic Regulations Ordinance Amendment: Ms. Bradley stated that the proposed ordinance would amend Parts 2 and 3 of Chapter 15, Motor Vehicles and Traffic, providing for speed limits, streets, traffic lights, stop signs, intersection restrictions, weight limits, size limits, and bridge restrictions to be enforced. The amendment would have the ordinance match what was in the field.

MOTION: A motion was made by Mr. Scanzillo, seconded by Mr. Jones, and unanimously approved, to authorize advertisement for the proposed ordinance amending Chapter 15, Motor Vehicles and Traffic, Parts 2 and 3.

8.2. Resolution 2014-21, Police Pension Plan Minimum Municipal Obligation:

8.3. Resolution 2014-22, Non-Uniform Pension Plan Minimum Municipal Obligation: Ms. Bradley presented documentation of the Minimum Municipal Obligations (MMO) required to be paid into the two employee pension plans for FY 2015.

MOTION: A motion was made by Mr. Jones, seconded by Mrs. Haun, and unanimously carried to accept and authorize budgeting and payment of the 2015 Police Pension Plan MMO for \$222,414.00 as Resolution #2014-21; and the 2015 Non-Uniform Pension Plan MMO for \$79,516.00 as Resolution #2014-22.

9. Consent Agenda:

MOTION: Upon motion of Mr. Jones, seconded by Mrs. Haun, and unanimously carried, the Board approved the following Consent Agenda items: Release of pool escrow of \$1,000.00 for George Moravek, 111 North Lane, TMP #26-008-200; and Release of pool escrow of \$1,000.00 for Jason and Connie Smeland, 117 Glen Drive, TMP #26-031-003, due to completion of projects and final occupancies issued.

10. Board of Supervisors' Comments: Mrs. Haun announced that the North Branch Watershed Associations would hold their Annual Stream Cleanup on Saturday, September 20 near the vicinity of the Creekside Tavern. All were welcome to participate. Mrs. Haun also announced that she would be working the Township table at the Fall Festival on September 20.

11. Township Administration Comments:

11.1. DVIT Heart and Lung Insurance Charges: Ms. Bradley stated that Delaware Valley Insurance Trust would absorb the cost of Heart and Lung coverage for 2015.

11.2. Appoint Public Works Employee Gary Nelson Thomas: Ms. Bradley asked that the Board appoint Gary Nelson Thomas as a Public Works employee, filling the mechanic vacancy, with a starting salary of \$23.49 per hour (\$48,862.08 annually) with the current non-uniform benefits package.

MOTION: Upon motion of Mr. Cotton, seconded by Mrs. Haun, and unanimously carried, the Board appointed Gary Nelson Thomas as a Public Works Employee with a starting salary of \$23.49 per hour.

11.3. Accept Resignation of Regina Armitage from Park and Recreation Board;

11.4. Appoint Regina Armitage to Park and Recreation Advisory Committee: Ms. Bradley stated that Ms. Armitage had requested to step down from the Park and Recreation Board due to a conflict with her new position as District Court Judge. Ms. Armitage had requested appointment to the Advisory Committee, as the Committee had no voting powers, and she wished to remain involved with Park and Recreation activities.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Jones, and unanimously carried, the Board accepted Ms. Regina Armitage's resignation from the Park and Recreation Board and appointed Ms. Armitage to the Park and Recreation Advisory Committee.

11.5. Township Security Improvements: Ms. Bradley asked the Board to approve a quote for \$10,059.00 from contractor George Federsel to renovate the Township Lobby.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, and unanimously carried, the Board approved the contract to George Federsel for Lobby renovation for \$10,059.00.

12. Solicitor and Engineer Comments: There were no comments at this time.

13. Other Business: There was no other business at this time.

14. Public Comment: There were no comments at this time.

15. Payment of Bills:

15.1. Bills List dated August 27, 2014 for \$38,396.22:

MOTION: Upon motion by Mr. Cotton, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated August 27, 2014 for \$38,396.22.

15.2. Bills List dated September 4, 2014 for \$134,688.96.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved the Bills List dated September 4, 2014 for \$134,688.96.

15.2. Bills List dated September 11, 2014 for \$30,026.53.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the Bills List dated September 11, 2014 for \$30,026.53.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Jones, seconded by Mr. Scanzillo, and unanimously carried, to adjourn the meeting at 7:30 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

John A. Bodden, Sr., Chair

Robert V. Cotton, Vice Chair

A. James Scanzillo, Member

Helen B. Haun, Member

William B. Jones, III, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager