

**BOARD OF SUPERVISORS
MEETING MINUTES
December 13, 2010**

A Meeting of the New Britain Township Board of Supervisors was held on December 13, 2010, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Jack Bodden, Chairman; Helen Haun, Vice Chairman; Robert V. Cotton, William Jones and A. James Scanzillo, Members. Also present were: Eileen M. Bradley, Township Manager; Cathy Kichline, Assistant Manager; Robert Scafidi, Chief of Police; Wayne Fultz, Public Works Foreman; Randy Teschner, Code Enforcement & Fire Marshal; Craig Kennard, Township Engineer; and Peter Nelson, Solicitor.

1. **Call to Order:** Mr. Bodden called the Meeting of the New Britain Township Board of Supervisors to order.
2. **Pledge of Allegiance:** Mr. Bodden led the Board and audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** None.
4. **Public Comment:** Mr. Fran Walter, 2 Sunnybrook Dr. stated that he opposes the proposed 1 mill tax increase. Mr. Walter further stated he understands the need for new emergency radios for public safety personnel, but does not support the increase for bridge repairs without having an accurate estimate of cost.

Mr. Richard Fetzer, 233 Holly Dr. also opposes the 1 mill increase without having an accurate estimate for the bridge repairs.

Mr. Bodden thanked the gentlemen for their comments and added that the staff has worked very hard to provide us with the most reasonable budget possible. It is estimated that the repair and/or replacement for the bridges could be close to 1 million dollars. The 1 mill will pay the debt service.

Mr. Scanzillo and Mr. Cotton commented on the cost of new emergency radios. At this time, it is unknown what, if any funds, the County will provide.

5. Approval of Minutes of November 22, 2010 Board of Supervisors Meeting:

MOTION: Upon motion of Mrs. Haun, seconded by Mr. Scanzillo, with Mr. Cotton and Mr. Jones abstaining, the Board approved the Minutes of November 22, 2010 as written.

6. Departmental Reports:

6.1. Public Works: Mr. Fultz presented the Public Works Report for November 2010. Mr. Fultz informed the Board that the Department has begun crack sealing and will continue throughout the winter. The Department has also begun repairing road shoulders. For the first time, a roll off dumpster was provided to residents for drop off of yard waste. The collection was very successful. It has been suggested moving the collection to later in the month.

6.2. Police Department: Chief Scafidi presented the Police Department's Report for November 2010. Chief Scafidi reported 488 incidents. Chief Scafidi reminded residents to lock their doors and windows due to a rash of nighttime burglaries in the area.

6.3. Code Enforcement & Fire Marshal: Mr. Teschner presented the Code Enforcement Report for November 2010, which included 25 building permits issued and 30 building inspections. He also conducted 4 fire inspections. Mr. Teschner also reported 11 fire calls for the month.

7. **Consideration of Old Business:** None.

8. Consideration of New Business:

8.1. Resolution 2010-31; 2011 Tax Levy Resolution: Resolution 2010-31 was presented to the Board, fixing the Real Estate Tax Rate for 2011, as well as the Earned Income Tax and Local Services Tax Rates. Resolution 2010-31 further establishes the assessments for Street Light Districts.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Haun, the Board unanimously approved Resolution 2010-31, fixing the Real Estate Tax Rate, Earned Income Tax Rate, Local Services Tax Rate and Street Light Assessments for 2011.

8.2. Adoption of 2011 Budget: The 2011 proposed Budget was presented. Mr. Cotton noted that most sources of income are down. Mr. Bodden commented that it was decided many years ago not to rely on development income. Mrs. Haun thanked the staff for their hard work on developing the 2011 budget.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the 2011 Budget as presented.

8.3. Adoption of 2011 Meeting Schedule: Ms. Bradley presented a 2011 Meeting Scheduling for all Board and Commission meetings. Ms. Bradley noted that the Board of Supervisors meetings have been moved to the first and third Mondays, Planning Commission has been moved to the second and fourth Tuesdays and Park and Recreation has been moved to the third Tuesdays of each month.

MOTION: Upon motion by Mr. Cotton, seconded by Mrs. Haun, the Board unanimously adopted the 2011 Meeting Schedule as presented.

8.4 Ordinance 2010-12-01 Additional Locations where Parking is Restricted or Prohibited: Mr. Nelson presented an ordinance restricting parking on New Britain Boulevard from Trewigtown Road to County Line Road and certain areas within the New Britain Walk Development. Mr. Nelson further stated that the ordinance has been properly advertised and reviewed by the Planning Commission.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Jones, the Board unanimously approved Ordinance 2010-12-01 as presented.

8.5 Moser Pet Resort Amendment Revised Land Development; Resolution 2010-32: Mr. Kennard informed the Board that the applicant proposes a mixed-use building on Lot 2 of Schoolhouse Point consisting of a Pet Resort and Contractor's office in the Township's IO District. The applicant received Conditional Use Approval on October 25, 2010 from the Board.

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Scanzillo, and unanimously approved, and in accordance with the requirements of the PA Municipalities Planning Code, the referenced plan is granted Revised Final Land Development approval subject to the conditions as set forth in Resolution 2010-32.

8.6 Approval of Moser Development Agreements and Escrow Tabulations: Mr. Nelson informed the Board that the agreements have been sent to the developer for signature. When returned to the Township, these documents can be approved administratively.

8.7 Presentation to Increase Park and Recreation Facility Use Fees: Ms. Bradley informed the Board that the Park and Recreation Committee reviewed the fees associated with field and pavilion usage and is recommending a slight increase in fees.

Mr. Jones further stated that the costs associated with maintenance of the fields continues to increase and this slight increase will help offset some of the maintenance costs.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board unanimously authorized the increase in field and pavilion usage fees and directed staff to include the fees in the New Britain Township Fee Schedule.

9. Board of Supervisors Comments: Mr. Cotton informed the Board that the 202 Task Force will conduct a field inspection of Section 701 of the 202 Parkway on Wednesday, December 15. Mr. Cotton also informed the Board that he and Ms. Bradley attended an 202 Executive Committee meeting and were told to expect a late 2012 completion of the Parkway.

Mrs. Haun will participate in a phone conference of the state's Critical Water Area Plan next Monday.

10. Township Administration Comments:

10.1 Brass Zoning Hearing Board Application: Ms. Bradley informed the Board that the Zoning Hearing Board will consider the application of Mr. and Mrs. Brass of Forest Park Road, TMP #26-28-99. The applicant proposes a new deck and to enclose an existing deck. The applicant seeks a variance to exceed the maximum impervious surface ratio by 4%.

10.2 2011 Audit Proposal: Ms. Bradley presented the Board with the Audit proposal for Fiscal Year 2010 from Dunlap & Associates in the amount of \$17,775.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the audit proposal as presented.

10.3 Bucks County TCC Resolution Approving the Fee Schedule and Non-Resident Withholding of the EIT: Ms. Bradley explained that the referenced resolution was approved by the Bucks Tax Collection Committee and authorizes that Earned Income Tax shall be mandatorily withheld under the Act 32 universal nonresident withholding rules, effective January 1, 2011.

10.4 Award Expedition and Chipper Bids: Ms. Bradley informed the Board that the 2001 Ford Expedition bid in October had to be re-bid because the first successful bidder could not obtain financing. Ms. Bradley informed the Board that the apparent high bidder for the 2001 Ford Expedition was Rick McFarland of Pottstown, PA at \$5,352.00. The apparent high bidder for the EEGER Beaver Chipper was Fred May of East Stroudsburg at \$3,100.00.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Cotton, the Board unanimously awarded the bids as referenced, conditioned upon proper payment.

11. Solicitor & Engineer Comments: None

12. Other Business: None

13. Public Comment: None

14. Payment of Bills: List dated 12/10/10 in the amount of \$60,967.78:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bill Lists as submitted.

15. Adjournment: Being no further business and upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board adjourned the meeting at 8:00 PM.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

John A. Bodden, Chair

Helen B. Haun, Vice-Chair

James Scanzillo., Member

Robert V. Cotton, Member

William B. Jones, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager