

**BOARD OF SUPERVISORS  
MEETING MINUTES  
April 12, 2010**

A Workshop Meeting of the New Britain Township Board of Supervisors was held on April 12, 2010, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Jack Bodden, Chairman, Helen Haun, Vice Chairman, William B. Jones, Robert Cotton and James Scanzillo. Also present were: Eileen Bradley, Township Manager; Cathy Kichline, Assistant Manager; Robert Scafidi, Police Chief; Susan Federsel, Treasurer; Wayne Fultz, Public Works Superintendent; Craig Kennard, Township Engineer; and John B. Rice, Solicitor.

1. **Call to Order:** Mr. Bodden called the Meeting of the New Britain Township Board of Supervisors to order.
2. **Pledge of Allegiance:** Mr. Bodden led the Board and audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** Mr. Bodden welcomed the audience and announced that an Executive Session will be held at the conclusion of the meeting to discuss litigation and real estate. No action will be taken.
4. **Public Comment:** None
5. **Approval of Minutes of March 22, 2010 Board of Supervisors Meeting:**

**MOTION:** Upon motion of Mr. Cotton, seconded by Mr. Jones, the Board unanimously approved the Minutes of the March 22, 2010 Board of Supervisors Meeting.

6. **Consideration of Old Business:**

7. **Consideration of New Business:**

**7.1. Ordinance #2010-04-01:** Amending the New Britain Township Zoning Ordinance Part 3, Section 27-305, amending the Definitions and Use Regulations for J2 Adult Commercial/Adult Entertainment and further amending Chapter 27, Part 17, Section 1701 to permit the J2 Adult Commercial use as a Conditional Use in the Industrial Zoning and Amending Section 1702 to require a minimum lot size of 1.5 acres.

Solicitor Rice informed the Board the time of today's meeting was incorrectly advertised as 7:00 PM, therefore, he recommends the Board table Ordinance #2010-04-01 and re-advertise for adoption at the May 10, 2010 Board meeting.

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mr. Jones, the Board unanimously tabled adoption of Ordinance 2010-04-01. This item will be placed on the May 10, 2010 Board of Supervisors agenda.

**7.2. Resolution 2010-13; Authorizing the Bucks County Tax Collection Committee to file an application with DCED for a grant to assist the Tax Collection Committee with start up costs: and**

**7.3. Resolution 2010-14; Authorizing the Montgomery County Tax Collection Committee to file an application with DCED for a grant to assist the Tax Collection Committee with start up costs:** Ms. Bradley explained since the enactment of Act 32, DCED is making \$5,000 grants through the Shared Municipal Services program available to local Tax Collection Committees. New Britain Township is a member of both Bucks and Montgomery County Tax Collection Committees. The proposed resolutions request \$5,000 for each Tax Collection Committee to offset some of the startup costs associated with forming the TCC. The grants application requires each member of the TCC to authorize application and expenditure of the \$5,000.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously authorized resolutions 2010-13 and 2010-14 authorizing both Bucks and Montgomery County Tax Collection Committees to seek assistance from DCED.

**7.4. SR 2038, Section WD1 System Maintenance Agreement:** Ms. Bradley presented a Traffic Signal System Maintenance and Monitoring Agreement prepared by PennDot for the traffic signals identified in the agreement along County Line Road. The parties contained in the signal agreement acknowledge that each possesses a responsibility for the maintenance and repair of the traffic control signal for which they are named on the approved PennDot Signal Permit.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mr. Jones, the Board unanimously approved the Traffic Signal and System Maintenance and Monitoring Agreement and authorized the Township Manager to execute.

**7.5. SEPTA Agreement of Sale (2):** Mr. Rice presented two agreements of sale prepared by SEPTA. Agreement #4885 conveys 42,062 square feet from SEPTA to be joined with the Township's Vertis Park property and Agreement #4886 conveys 18,129 square feet from the Township to SEPTA for the siding rail project.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mr. Jones the Board unanimously authorized execution of the two agreements of sale as presented.

**7.6. Grant of Sanitary Sewer Easement between New Britain Township & Brad R. Hemmerle:** Mr. Rice explained to the Board the document before them is a utility easement to install a buried force main sewer pipe and access easement across Township-owned property located north of the Aspen Court cul-de-sac containing 2,222 square feet.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Sanitary Sewer Easement and authorized staff to execute the document.

**7.7. Resolution 2010-15; Approval of Maurer Planning Module:**

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the Planning Module for the Maurer Subdivision and authorized sending to DEP for review.

**7.8. Resolution 2010-16; Authorizing the Township Manager to sign DCNR Grant Agreement Signature Page:** Ms. Bradley informed the Board the Township is applying to DCNR for the re-development of a portion of the West Branch Park. A resolution is required naming an authorized signatory.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved Resolution 2010-16, authorizing the Township Manager to sign the grant agreement signature page.

**7.9. Consent Agenda:**

- New Britain Business Park, Lot 22, Final Closeout
- New Britain Corporate Center Manor Drive Escrow Release #2 (Final)
- New Britain Corporate Center, Lots 1, 2, 3, Escrow Release #4
- Contingency Payment Recommendation to CVA, Inc. in the amount of \$6,328
- Contingency Payment Recommendation to Autumn Hill in the amount of \$2,553.50

**MOTION:** Upon motion of Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved the Consent Agenda.

**7.10. Authorize Bidding 2010 Road Projects:** Mr. Fultz presented the 2010 Road Program and requested authorization to bid for 25,700 square yards of paving and 23 handicap curb replacements as well as 49,341 square yards of oil and chip as outlined. Mr. Fultz also requested authorization to have Gilmore and Associates coordinate and design the specifications for the handicap ramps and conduct the final inspection.

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board unanimously authorized bidding the 2010 Road Program as presented.

**7.11. Approval of Donovan Proposal for design updates to Police Department:** Ms. Bradley presented a proposal from George J. Donovan, AIA for design work for renovations to the existing Police Department. The proposal outlines the tasks to be performed and architectural fees related to the production of a Feasibility Study to explore the reorganization and better utilization of existing spaces within the Police Offices.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Cotton, the Board unanimously approved the proposal as submitted and authorized the Township Manager and staff to proceed.

**7.12. Resolution 2010-17; Amending the 2010 Budget:** Ms. Bradley presented Resolution 2010-17, explaining the 2010-2013 contract for the New Britain Township Police Department was recently awarded through the binding arbitration process, which will require additional costs to be included in the budget.

**MOTION:** Upon motion of Mr. Cotton, seconded by Mr. Scanzillo, the Board unanimously approved Resolution 2010-17 which amends the 2010 budget.

**8. Board of Supervisors Comments:** Mr. Cotton informed the audience that he had attended the Chalfont Fire Company groundbreaking ceremony for the new firehouse last Thursday.

Mrs. Haun attended a Water Resources advisory committee meeting at which three watersheds were identified as critical areas. The Neshaminy was included as a critical area watershed.

## **9. Township Administration Comments:**

**9.1. Upcoming Zoning Hearing Board:** Ms. Bradley informed the Board of a number of upcoming Zoning Hearings. The Board had no recommendations for the April 15<sup>th</sup> hearing. On the application of Dale Rimmer scheduled for April 22, and upon motion by Mrs. Haun, seconded by Mr. Jones with Mr. Scanzillo abstaining, the Board authorized the Solicitor to attend this meeting to oppose the proposed use. On the application of Al Brown, scheduled for April 22, and upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously authorized the Solicitor to attend.

**9.2. New Britain Township Business Alliance Request:** Ms. Bradley informed the Board the New Britain Township Business Alliance has requested a link to their web site be included on our web site and TV channel. The Alliance has also requested the opportunity to advertise on the New Britain Township web site.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved adding the New Britain Township Business Alliance link to the web site and TV access channel and opposed any type of advertising at this time.

**9.3. 2009 Audit Review:** The 2009 Audit Review will be conducted at the May 10 Board meeting.

**9.4. Proposed Investment:** Ms. Bradley presented a proposed investment schedule recommending the purchase of 90-day CD's through PLGIT. The Board recommended looking at other financial institution's rates.

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Cotton, the Board unanimously approved the purchase of 90-day CD's as proposed.

**10. Solicitor and Engineer Comments:** Mr. Rice informed the Board the Township has been authorized to enter the property at 28 Teresa Lane to inspect for Code violations. This will be done on April 14<sup>th</sup>.

**11. Other Business:** Chief Scafidi informed the Board his department is very busy. There are several drug investigations, a land fraud case and an aggravated assault trial starting tomorrow.

Mr. Fultz informed the Board he received a proposal to spray for weeds along the curbs. The proposal was \$4,000 to \$5,000. Mr. Fultz suggests he research the possibility of the Township crew becoming certified to perform this function. Mr. Jones agreed, indicating it is a very good service we provide our residents.

**12. Public Comment:** None

**13. Payment of Bills:** Bills listed dated 4/8/10 in the amount of \$92,349.54 and List dated 4/8/10 in the amount of \$64,983.29:

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Cotton, the Board unanimously approved the two bills lists dated 4/8/10 as presented.

**14. Adjourn:**

**MOTION:** Being no further business, upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board adjourned the meeting to Executive Session at 10:35 a.m. by unanimous vote.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
John A. Bodden, Chair

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Helen B. Haun, Vice-Chair

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James Scanzillo., Member

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Robert V. Cotton, Member

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William B. Jones, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager