

**BOARD OF SUPERVISORS
MEETING MINUTES
July 11, 2016**

A Regular Scheduled Meeting of the New Britain Township Board of Supervisors was held on Monday, July 11, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice Chair A. James Scanzillo, Members John A. Bodden, Sr., Helen B. Haun and Gregory T. Hood. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson and Township Engineer Janene Marchand.

- 1. Call to Order:** Mr. Jones called the Meeting to order.
- 2. Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
- 3. Announcements:** Prior to this meeting, the Board met in Executive Session to discuss land acquisition.
- 4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
- 5. Approval of Minutes:**

5.1. Minutes of June 20, 2016 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mr. Hood, seconded by Mr. Scanzillo and carried unanimously, to approve the June 20, 2016 Minutes as written.

- 6. Departmental Reports:** There were no Departmental Reports at this time.

7. Consideration of Old Business:

7.1. Waiver of Land Development for Veterans Park: Ms. Bradley presented the Veterans Park Phase One Plan. Ms. Bradley indicated that the plan consisted of a walking trail, gazebo, tot lot, parking lot, monument and stormwater management facilities. Ms. Bradley stated that the Veterans Park Plan had gone before the Zoning Hearing Board in June and had received verbal approval of variances related to placement of the gazebo and stormwater facilities. Ms. Bradley asked for a waiver of land development for Veterans Park, as the project was a public park project with minimal development.

MOTION: Upon motion by Mr. Hood, seconded by Mr. Bodden, the Board unanimously approved waiver of land development for Veterans Park.

7.2. Dejana Realty Adjudication Approval: Mr. Nelson stated that Dejana Realty of PA, LLC was granted Conditional Use Approval at a Hearing on June 20, 2016, allowing Dejana to establish a K-1 Manufacturing use and an L-2 Accessory Outdoor Storage and Display Use at an existing building at 121 Liberty Drive. Mr. Nelson stated that the Board needed to execute the written Adjudication from the Conditional Use Hearing.

MOTION: Upon motion by Mr. Hood, seconded by Mr. Bodden, the Board unanimously approved the written Dejana Realty of PA, LLC Adjudication for the Conditional Use Hearing held on June 20, 2016.

8. Consideration of New Business:

8.1. Cicak Trail Easement for Neshaminy Greenway Trail: Ms. Bradley stated that the owner of 1750 Upper State Road had executed a trail easement along the frontage of the property for a portion of the Neshaminy Greenway Trail. The trail would connect from the existing portion of the Neshaminy Greenway Trail across Upper State Road at the Chalfont-New Britain Joint Sewage Authority and connect to the Beulah Cemetery easement, and onward to New Britain Borough.

Mr. Shon Weldon of Willowwood Drive asked for more detail about the easement. Ms. Benner stated that the trail would come from the Sewer Authority trail, across Upper State Road to Teal Drive, and along New Britain Township's side of Upper State Road to the Cemetery. Mr. Weldon asked if this trail changed the location of the portion of the Neshaminy Greenway Trail proposed behind the Willowwood Development. Ms. Benner stated that it would not affect the trail design behind Willowwood, as this specific portion moved on to New Britain Borough Train Station and Doylestown Township.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Scanzillo and carried unanimously, to authorize execution of a trail easement agreement with Joan Cicak for the installation of a trail system along the front of her property, TMP #26-011-093, located at 1750 Upper State Road, Chalfont.

8.2. Execution of Deed of Consolidation for Cotton Park: Ms. Bradley stated that over the past several years, New Britain Township had acquired additional acreage to be developed as the Robert V. Cotton Park. This Deed of Consolidation would combine all parcels into one deed.

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Hood and carried unanimously, to authorize execution of a Deed of Consolidation for Cotton Park.

9. Consent Agenda:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the following Consent Agenda item: Execution of a Professional Services Agreement for construction of a residential swimming pool at 136 Rue St. Michel, TMP #26-001-042-002, with corresponding legal and engineering escrow of \$5,000.00.

10. Board of Supervisors' Comments: Mr. Bodden thanked the staff and volunteers for all the hard work put in for the Annual Tri-Municipal Fourth of July Parade.

11. Township Administration Comments:

11.1. Resolution #2016-16 Records Dissolution: Ms. Bradley noted that a records purge had taken place at off-site file storage. The list of records to be disposed in compliance with the Pennsylvania Records Retention Manual was attached to the proposed resolution for adoption.

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Haun, the Board unanimously approved Resolution #2016-16 for Records Dissolution.

11.2. Cooperative Negotiation of a Verizon Franchise Agreement: Ms. Bradley stated that the Township's current franchise agreement with Verizon would expire within the next 30 to 36 months. The Bucks County Consortium had assisted with the negotiation the current agreement and was planning to cooperatively negotiate again for the renewal. Ms. Bradley recommended that the Board authorize the Township to participate in the Consortium's joint effort to renegotiate the agreement.

Mr. Hood asked that in the negotiation process, would the topic of copper infrastructure versus fiber optic infrastructure would be addressed. Ms. Bradley noted that she would bring the issue up once a kickoff meeting took place with the Consortium. Mr. Jones added that once the Consortium obtained a draft agreement, New Britain Township would be able to work with Verizon to address New Britain Township's specific needs.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board unanimously approved participation in the Bucks County Consortium's Cooperative Negotiation for Verizon Franchise Agreement.

11.3. 2016-2017 Fuel Contract Award: Ms. Bradley stated that the Bucks County Consortium 2016-2017 Fuel Bids were opened by Upper Southampton Township on June 21, 2016. After reviewing the Bids, it was the recommendation of the Township Public Works Superintendent Wayne Fultz and Ms. Bradley to award the fuel supply contract to apparent low bidder Riggins, Inc. of Vineland NJ. The bid prices were for delivery charges for certain types of fuel that are based on the OPIS Exchange. Riggins delivery charges per gallon were: \$0.0145 delivery fee for Unleaded Regular Fuel; \$0.0145 delivery fee for #2 Heating Oil; \$0.0135 delivery fee for Ultra Low Sulfur Diesel Fuel; and \$0.02900 delivery fee for Off-Road Diesel Fuel.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Hood, the Board unanimously awarded the 2016-2017 Fuel Contract to Riggins, Inc. for \$0.0145 delivery fee for Unleaded Regular, \$0.0145 delivery fee for #2 Heating Oil, \$0.0135 delivery fee for Ultra Low Sulfur Diesel Fuel, and \$0.0290 delivery fee for Off Road Diesel Fuel, plus the current OPIS Exchange Fuel Rate.

11.4. Windhill Realty Group, LLC Zoning Hearing Board Application: Ms. Bradley informed the Board that the Zoning Hearing Board Application for Windhill Realty Group, LLC had been rescheduled from Thursday, July 21, 2016 to Wednesday July 27, 2016 at 7:00 p.m.

11.5. Cancellation of Meeting of July 18, 2016: Ms. Bradley requested the Board formally cancel the July 18, 2016 meeting.

MOTION: Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board unanimously cancelled the Board of Supervisors Meeting previously scheduled for Monday, July 18, 2016.

12. Solicitor and Engineer Comments: Ms. Marchand informed the Board that Gilmore and Associates had filed the NPDES Permit for rough grading of Cotton Park.

13. Other Business: There was no Other Business at this time.

14. Public Comment: Mr. Weldon asked when the Willowood Development would be receiving a project timeline and updated plan for the Neshaminy Greenway Trail. Ms. Bradley stated that there was no published timeline or updated plan to date. When they were available, they would be forwarded to interested parties. Mr. Jones reiterated that it had been stated in the previous meeting that it could take up to two years before a plan was developed. Mr. Weldon requested a copy of the Memorandum of Understanding between the municipal partners on the project that was executed at a previous Board meeting. Mr. Nelson stated that he would need to fill out a Right to Know request in order to receive the document.

15. Payment of Bills:

15.1. Bills List dated July 7, 2016 for \$158,049.21:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Hood, the Board unanimously approved the Bills List dated July 7, 2016 for \$158,049.21.

15.2. Bills List dated July 7, 2016 for \$14,079.24:

MOTION: Upon motion by Mr. Hood, seconded by Mr. Scanzillo, the Board unanimously approved the Bills List dated July 7, 2016 for \$14,079.24.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mr. Hood, and unanimously carried, to adjourn the meeting at 7:20 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones, III, Chair

A. James Scanzillo, Vice Chair

John A. Bodden, Sr., Member

Helen B. Haun, Member

Gregory T. Hood, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager