

**BOARD OF SUPERVISORS
MEETING MINUTES
November 9, 2009**

A Meeting of the New Britain Township Board of Supervisors was held on November 9, 2009, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Robert V. Cotton, Chairman, Jack Bodden, Vice Chairman, William B. Jones, and James Scanzillo. Also present were: Eileen Bradley, Township Manager, Cathy Kichline, Assistant Manager; Robert Scafidi, Police Chief, Wayne Fultz, Public Works Superintendent, Steve Moyer, Solicitor and Craig Kennard, Township Engineer.

- 1. Call to Order:** Mr. Cotton called the Meeting of the New Britain Township Board of Supervisors to order.
- 2. Pledge of Allegiance:** Mr. Cotton led the Board and audience in the Pledge of Allegiance.
- 3. Announcements from the Chair:** Mr. Cotton welcomed the audience and announced that an Executive Session was held immediately after Monday's work session to discuss personnel and land acquisition. Mr. Cotton also announced that an Executive Session was held this evening immediately preceding tonight's meeting. No action was taken during either session.
- 4. Public Comment:** Ms. Lorelie Meehan, 402 Dover Dr., inquired as to the status of basin work at the Reserve @ New Britain. Ms. Bradley responded that the condition of the ponds appears to be directly related to the lack of proper and appropriate plantings sufficient to reduce algae growth in the ponds. The Township has determined there is a need to install additional pond plantings within the basin. A letter has been sent to the developer's attorney notifying them of the Township's position. Ms. Bradley will keep the HOA informed of all further developments.
- 5. Approval of Minutes of November 2, 2009 Board of Supervisors Work Session:**

MOTION: Upon motion of Mr. Jones, seconded by Mr. Scanzillo, the Board approved the Minutes of the November 2, 2009 Board of Supervisors Work Session.

- 6. Consideration of Old Business:** None.

7. Consideration of New Business:

7.1. Introduction and Adoption of 2010 Preliminary Budget: Ms. Bradley introduced the 2010 Budget as prepared by the Budget Committee. Ms. Bradley informed the Board that 0.375 mills was transferred from the Land Preservation Fund to the General Fund, but that the overall millage rate would not change. Ms. Bradley noted a number of revenue items were decreased based on the current economic conditions. Mr. Bodden concurred that the Board of Supervisors have always taken a very conservative approach to determining revenue and will continue to not rely on revenue derived from development to balance the budget. Ms. Bradley further reviewed expenditures including non-uniform and police increases, health insurance, property and liability insurance, and capital expenditures. Ms. Bradley noted that the budget as presented is balanced and does not include a tax increase. Mr. Cotton thanked the committee for their diligent work on the 2010 Budget and requested a summary of the budget be posted on the web site.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Bodden and unanimously approved, the Board adopted the 2010 Preliminary Budget and authorized advertisement of same. The 2010 Budget will be available for public inspection for 20 days and will be placed on the agenda for the December 14, 2009 Board of Supervisors meeting for final adoption.

7.2. Investment Advisory Agreement with InR: Ms. Bradley presented to the Board an Investment Advisory Agreement with InR. Ms. Bradley explained the terms of the agreements are very similar to the current agreement in place, with the exception of allowing discretionary transfers prior to Township approval. The current agreement requires the Township to sign off on all transfers or trades. The proposed agreement would allow InR to make those transfers or trades without prior Township approval as long as the transfer or trade is within the investment parameters outlined by the Township. Ms. Bradley further informed the Board that the Pension Committee has met and discussed the discretionary clause in the agreement and recommends the Board approve.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board authorized Ms. Bradley to sign the agreement with InR that allows InR to make discretionary transfers and/or trades without Township approval, contingent upon the Township receiving notification of all trades/transfers within 24 hours.

7.3. Ordinance 2009-11-01; Restricting No Parking at New Britain Walk: Mr. Moyer presented Ordinance 2009-11-01 which restricts parking in certain areas of the development known as New Britain Walk. Mr. Kennard informed the Board the HOA inquired as to the no parking areas closest to the ball field. Ms. Bradley indicated the ball field is not available for use by sports teams and therefore, the use of the field for pick-up games should not present a problem.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board adopted Ordinance 2009-11-01. This ordinance shall become effective 5 days after its enactment. Mr. Jones suggested a letter be sent to the HOA notifying the residents of this parking restriction.

7.4. State Vehicle Inspection License: Upon recommendation by Mr. Fultz and Ms. Bradley, they would like to proceed with having our staff mechanic, John Salemno, certified as a motor vehicle inspector. This will enable Mr. Salemno to inspect all township owned vehicles and trucks. Mr. Fultz indicated the cost of certification and tools is minimal.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board authorized Mr. Salemno to become certified in vehicle inspection which will allow him to inspect all township owned vehicles.

7.5. Cedar Hill Trail; Authorization to proceed with survey work: Mr. Bradley explained to the Board the Township has received several request to install a pedestrian trail from Overlook Drive to the West Branch Park. Ms. Bradley recommended the Board authorize survey work consisting of about 1,000 feet and have a PA-One Call completed. Mr. Bodden supports this request, stating that this trail connection has been discussed for many years and makes good sense considering the proposed improvements to West Branch Park.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Bodden, the Board authorized the engineer to perform a survey as proposed.

7.6. Approve Development Agreement; BuxMont Medical Properties; TMP #26-005-049-009: Mr. Moyer presented a Development Agreement for New Britain Corporate Center Lot 3, with BuxMont Medical Properties of Willow Grove.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board authorized the Chairman to sign the Development Agreement contingent upon receipt of the Letter of Credit.

7.7. Certificate of Completion No . 4 (LOC); New Britain Corporate Center; Amount of \$186,419.70 and Certificate of Completion No. 4 (Performance Bond); New Britain Corporate Center; Amount of \$236,420.56.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board approved both Certificate of Completions for New Britain Corporate Center.

8. Board of Supervisors Comments: Mr. Cotton informed the Board a meeting of the 202 Task Force will be held a week from Wednesday.

Mr. Cotton informed the Board that we had scheduled a Supervisor's meeting for November 19th in the event additional work was needed to be done on the budget. Since the 2010 budget has received Preliminary approval, Mr. Cotton is suggesting the Township cancel this meeting.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board authorized staff to cancel the advertised Board Meeting for November 19th.

9. Township Administration Comments:

9.1. Amendment to LOC; St. Jude's Church: Ms. Bradley informed the Board that an amended Letter of Credit has been received from St. Jude's Church, which extends the LOC for an additional year.

9.2. Thermo Cross Walk & Stop Bar Estimates: Mr. Fultz presented a list of intersections that he recommends installation of thermoplastic tape. An estimate has been received in the amount of \$3,860. Mr. Fultz recommends the Board approve this expenditure as thermo cross tape will last 3-5 years.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones the Board approved the installation of thermoplastic tape at the intersections recommended by Mr. Fultz.

9.3. Notice of ZHB Continuance; Mortimer to 12/9/09: Ms. Bradley informed the Board the Zoning Hearing for the Mortimer property has been continued to December 9, 2009.

9.4. Veteran's Monument Dedication: Ms. Bradley reminded the Board and audience of the Veteran's Monument Dedication scheduled for November 11th at 11:00 am at the North Branch Park.

10. Solicitor and Engineer Comments: Steve Moyer informed the Board the Central Bucks School Board is appealing the recent decision in favor of the tax collectors.

MOTION: Upon motion of Mr. Scanzillo, seconded by Mr. Bodden, with Mr. Jones abstaining, the Board authorized the Solicitor to file a brief on behalf of New Britain Township in response to the appeal.

11. Other Business: None

12. Public Comment: Mr. Eugene Dolan, 101 Indian Creek Way, thanked the Board for the conservative approach to the budget. Mr. Dolan also questioned implication of having our own mechanic inspect township vehicles. Ms. Bradley explained that we spoke with our insurance company and they do not require additional insurance.

13. Payment of Bills: Bills listed dated 11/4/09 in the amount of \$52,975.71 and list dated 11/5/09 in the amount of \$108,193.53.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board approved the bills listed dated 11/4/09 and 11/5/09.

14. Adjourn:

MOTION: Being no further business, upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board adjourned the meeting at 7:50 PM.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Robert V. Cotton, Chair

John A. Bodden, Vice-Chair

James Scanzillo., Member

Helen B. Haun, Member

William B. Jones, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager

