

**BOARD OF SUPERVISORS  
MEETING MINUTES  
August 9, 2010**

A Meeting of the New Britain Township Board of Supervisors was held on August 9, 2010, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Jack Bodden, Chairman; Helen Haun, Vice Chairman; William B. Jones and James Scanzillo. Also present were: Eileen Bradley, Township Manager; Cathy Kichline, Assistant Manager; Robert Scafidi, Police Chief; Randy Teschner, Code Enforcement Officer; John B. Rice, Solicitor and Craig Kennard Township Engineer.

1. **Call to Order:** Mr. Bodden called the Meeting of the New Britain Township Board of Supervisors to order.
2. **Pledge of Allegiance:** Mr. Bodden led the Board and audience in the Pledge of Allegiance.
3. **Announcements from the Chair:** Mr. Bodden announced that an Executive Session was held on July 21, 2010 to discuss personnel and litigation matters.
4. **Public Comment:** None
5. **Approval of Minutes of July 12, 2010 Board of Supervisors Meeting:**

**MOTION:** Upon motion of Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the Minutes of the July 12, 2010 Board of Supervisors Meeting.

**6. Departmental Reports:**

**6.1 Public Works:** Ms. Bradley presented the Public Works report as prepared by Mr. Fultz. It was reported that all drainage systems were checked and cleaned as needed. All inlets were vacuumed to remove debris. The Public Works department also began painting crosswalks.

**6.2 Police Department:** Chief Scafidi reported a total of 542 incidents for the month of June 2010 including 23 motor vehicle accidents and 24 disturbance calls. Chief Scafidi also informed the Board that the Police Department received a flag on behalf of Officer Michie that was flown on June 30, 2010 during the hearings of the Noor Uthman Muhammed Trial in Guantanamo Bay, Cuba. Chief Scafidi also reported that a Commendation was received from The Bucks County Board of Commissioners for the Police Department's role in the search and recovery of a missing person on Lake Galena during the week of May 25-28, 2010.

**6.3 Code Enforcement & Fire Marshal Report:** Mr. Teschner presented the June 2010 Code Enforcement and Fire Marshal Report. There were 32 building permits issued, 48 building inspections conducted and 14 occupancy inspections conducted. There were 25 fire calls. Mr. Teschner also informed the Board that permits have been issued to Bottom Dollar for the new grocery store.

7. **Consideration of Old Business:** None

**8. Consideration of New Business:**

**8.1 Resolution No. 2010-22; Amending the Official Fee Schedule:** Ms. Bradley presented the revised Fee Schedule informing the Board that fees have been established for the temporary Real Estate signs and Temporary Sales signs, as indicated in the newly adopted Amended Sign Ordinance.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously adopted Resolution No. 2010-22; amending the official fee schedule of New Britain Township.

**8.2 Resolution No. 2010-23; New Britain Township intent to follow schedules and procedures for disposition of records as outlined in the Municipal Records Manual approved December 16, 2008.**

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved Resolution No. 2010-23 outlining the township's intent to follow the schedules and procedures for the disposition of records.

**8.3 Resolution No. 2010-24; Authorize the disposition of Municipal Records.** Ms. Bradley explained to the Board this resolution outlines and authorizes the records to be disposed.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously authorized the disposition of records more fully described as Exhibit A attached to Resolution No. 2010-24.

**8.4 Resolution 2010-25; Establishing a Policy for the Procurement of Professional Services for Township Pension Plans.** Ms. Bradley explained to the Board that the Municipal Pension Plan Funding Standard and Recovery Act, as amended by Act 44 requires each Municipal Pension Plan to develop procedures which will facilitate the selection of the most qualified firms and individuals for professional service contracts.

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board unanimously approved Resolution 2010-25 and directed staff to send a Disclosure form to all entities currently overseeing investments in both pension plans.

**8.5 Authorize Advertisement: Ordinance 2010-08-01; Amending the Killed in Service Survivor Benefit Pursuant to the Act of June 24, 1976 as amended by Act 51 of 2009:** Ms. Bradley explained to the Board that Act 51 of 2009 amends the Killed in Service Survivor Benefit available to police officers killed in the line of duty. Pursuant to Act 51, the benefit shall be payable by the Commonwealth of Pennsylvania. It also amends the DROP provision, providing the participant's designated beneficiary with a lump sum payment of the participant's account balance whether or not the beneficiary is eligible for other Killed in Service Survivor benefits.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the advertisement of the above-mentioned ordinance.

**8.6 Presentation of 2011 Minimum Municipal Obligation for Non-Uniform Pension Plan:** Ms. Bradley presented the 2011 Non-Uniform MMO in the amount of \$77,191 to the Board.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Non-Uniform 2011 Minimum Municipal Obligation in the amount of \$77,191.

**8.7 Presentation of 2011 Minimum Municipal Obligation for the Police Pension Plan:** Ms. Bradley presented the 2011 Police MMO in the amount of \$214,767.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the Police 2011 Minimum Municipal Obligation in the amount of \$214,767.

**8.8 Termination Agreement; Robert & Lois Self & Board of Supervisors; Removal of Declaration of Covenants on TMP #26-6-101-3 and 26-6-101-4:** Mr. Rice explained to the Board that the Board had granted in 1999 a conditional use approval for outdoor storage by a welding company at the Self property, a use which

since had been vacated. The declaration of restrictions further states that upon termination of the retail welding supply use, the Board would approve the removal of the Declaration and execute a termination agreement.

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the board unanimously authorized the termination of the agreement and agree the Declaration is terminated.

**8.9 Discussion; Solar Energy Ordinance:** This item was tabled.

**8.10 Barba Proposed Minor Subdivision:**

**1. Approval of Minor Subdivision Plan; TMP #26-11-35-5 as prepared by Bohler Engineering dated July 9, 2010.**

**2. Approval of Professional Service Agreement:**

Mr. Rob Irons of Bohler Engineering was present to represent the Applicant. Mr. Irons informed the Board that the Applicant proposes a minor subdivision located within the Watershed District. The site consists of approximately 5 acres and is situated on Old Iron Hill Road between Lake Galena and Ferry Road. The Applicant proposes to subdivide the existing lot into two single family detached dwelling lots. All existing improvements are to remain and no new construction is proposed with the exception of a sand mount septic system for each lot. The plan was before the New Britain Township Planning Commission on August 9, 2010. The Planning Commission proposes the following conditions:

1. Compliance with Gilmore and Associates review letter dated July 23, 2010.
2. Provide additional right-of-way for trail in lieu of public improvement fees.
3. The applicant shall remove approximately 2500 sf. of impervious driveway surface on Lot #2.
4. Add a note to the plan that there will be no new construction.

Mr. Irons informed the Board that all items in Gilmore's review letter and the Applicant will comply with all conditions set forth in the Planning Commission review.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the minor subdivision of TMP # 26-11-35-5, with compliance of Gilmore & Associates review letter of July 23, 2010 and the recommendation of the New Britain Township Planning Commission.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the Professional Service Agreement of TMP # 26-11-35-5

**9. Board of Supervisors Comments:**

Mr. Bodden informed the audience that Mr. Cotton's absence tonight is due to recently having knee surgery. The Board wished Mr. Cotton a speedy recovery.

Mrs. Haun informed the Board and audience that there will be a stream clean up on September 11, 2010

Mr. Jones informed the Board and audience that the Planning Commission continues to work on updates to the Comprehensive Plan.

**10. Township Administration Comments:** Ms. Bradley explained to the Board that there is a separate bank account entitled Twin Maples in the Park & Recreation Fund that contains \$19,642. Ms. Bradley requested

authorization from the Board to close the account and transfer all funds into the Park & Recreation account for future use at Lexington Park.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the transfer of \$19,642 from Twin Maples to Park & Recreation account.

Ms. Bradley also informed the Board that funds were transferred from PLGIT to First Savings within the same fund for investment purposes.

**11. Solicitor & Engineer Comments:** None.

**12. Other Business:** None

**13. Public Comment:** None

**14. Payment of Bills: List dated 7/27/10 in the amount of \$254,092.37:**

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the bill list. Mr. Jones informed the audience that \$113,000.00 included the annual appropriations to Fire and EMS services.

**15. Adjournment:** Being no further business, and upon motion by Mrs. Haun, seconded by Mr. Jones the Board adjourned at 8:00 p.m.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

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John A. Bodden, Chair

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Helen B. Haun, Vice-Chair

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James Scanzillo., Member

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Robert V. Cotton, Member

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William B. Jones, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager