A Work Session Meeting of the New Britain Township Board of Supervisors was held on Monday, July 8, 2013 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chair A. James Scanzillo, Vice Chair Robert V. Cotton, Members Helen B. Haun, John A. Bodden and William B. Jones, III. Also present were Township Manager Eileen M. Bradley, Township Solicitor John B. Rice, and Township Engineer Erik Garton.

1. **Call to Order:** Mr. Scanzillo called the Meeting to order.

2. **Pledge of Allegiance:** Mr. Scanzillo led the Board and audience in the Pledge of Allegiance.

3. **Announcements:** Mr. Scanzillo announced that the Board would meet in Executive Session immediately following this meeting to discuss personnel issues and litigation (Skyline Tavern ZHB Appeal).

4. **Public Comment:**

   4.1. **Years of Service Recognitions:** The Board recognized Ryan Cressman for 10 years of service, PFC Joseph Karpovich for 20 years of service, and Robert Skelton for 25 years of service.

   4.2. **Chalfont – New Britain Township Joint Sewer Authority:** Chalfont-New Britain Township Joint Sewer Authority (CNBTJSA) Executive Director John Schmidt and Board of Directors members Gustave Haun, Timothy Hagey and Joseph Bonner were present. Mr. Schmidt updated the Township on their Plant expansion project. Phase II of the plant expansion project is half-complete and expected to be completed by the end of this year. The expansion will increase capacity from 4.0 million gallons per day to 6.0 million gallons per day. The Authority plans to bid out Phase III in 2014, which includes minor upgrades.

   Mr. Schmidt also reported that Pump Stations #1 and #5 were able to be bypassed by the installation of new lines leading to Pump Station #6. New diesel backup pumps were installed at Pump Stations #6 and #7, to ensure continuity of service in the event of a power outage. The CNBTJSA continues to work on eliminating infiltration through leaks in existing lines.

   Mr. Cotton asked whom residents should contact if they experience problems with their laterals. Mr. Schmidt stated that residents are responsible for their laterals and should call a professional plumber to televise the lateral.

   Mr. Cotton also asked if the Forest Park water line expansion project was affecting the Authority in any way. Mr. Schmidt stated that they have been in contact with them throughout the project whenever they needed to indicate where their lines were located. There have been no problems to date with the water expansion project.

5. **Approval of Minutes:**

5.1. **Minutes from June 17, 2013 Board of Supervisors’ Regular Meeting:**

   *MOTION:* A motion was made by Mrs. Haun, seconded by Mr. Jones and carried unanimously, to approve the June 17, 2013 Minutes as written.

6. **Departmental Reports:** There were no reports at this time.
7. Consideration of Old Business:

7.1. Resolution 2013-17: Authorizing execution of PADOT Route 309 ITS Agreements (REVISED): Ms. Bradley noted that PennDOT had requested revisions to documentation executed prior to this meeting related to the Route 309 ITS Project.

    MOTION: A motion was made by Mr. Bodden, seconded by Mr. Jones and carried unanimously, to approve Resolution 2013-17 authorizing execution of PADOT Route 309 ITS Agreement (revised).

8. Consideration of New Business:

8.1. Award of Bid – 2003 Crown Victoria: Ms. Bradley reported that the Township received 27 bids from nine bidders on MuniciBid for the 2003 Crown Victoria, with the highest bidder being Donna Nahum for $2,150.00.

    MOTION: A motion was made by Mr. Cotton, seconded by Mrs. Haun, and carried unanimously to award the bid for the 2003 Crown Victoria to Donna Nahum for $2,150.00.

8.2. Proposed Wireless Communications Facilities Ordinance Discussion: Ms. Bradley presented the Board with a proposed Wireless Communications Facilities (WCF) ordinance for discussion purposes from the Daniel Cohen Law Group. Ms. Bradley stated that the ordinance addressed six types of wireless communication facilities. The ordinance would revise the existing wireless ordinance to address changes in technology and recent related case law and legislation. Ms. Bradley also presented a draft permit application for WCFs that included a checklist of required submittals.

Mr. Rice suggested that staff would make recommendations based on the draft ordinance that would coincide with the Township Zoning Ordinance and coordinate with the proposed Right-of-Way draft ordinance he was working on. Mr. Rice noted that under new federal law, the Township could no longer require a Conditional Use Hearing.

Mr. Bodden stated that the new wireless technology was the wave of the future and the Board would need to come up with the best way to implement the new requirements while protecting residents’ interests.

Chief Scafidi suggested a clause in the ordinance requiring a light on any tower-based application.

9. Consent Agenda:

    MOTION: Upon motion of Mr. Bodden, seconded by Mr. Jones, and unanimously carried, the Board approved the following Consent Agenda items: Professional Services Agreement for James D. Greene, 414 Old Iron Hill Road for construction of a pole barn with a corresponding $1,500 escrow; Roberts Technology Project Closeout and return of Construction Escrow for the project at 120 New Britain Boulevard; and PlyMar Construction Payment Release #5 (Final) of $27,069.13, subject to submission of Eighteen-Month Maintenance Bond, Contractor’s Affidavit and Release of Liens, Playground Structure Warranty and Consent of Surety to Final Payment.

10. Board of Supervisors Comments: Mrs. Haun stated that she thought the Annual Tri-Municipal July 4 Parade was a success. Mr. Cotton stated that the Veterans Ceremony after the Parade was also a success, with VFW State Commander Russell Canevari, presenting Joseph Meehan of the Chal-Brit Regional EMS with the State’s EMT of the Year Award.

11. Township Administration Comments:

11.1. 1999 Chevy Lumina Police Vehicle out to Bid: Ms. Bradley stated that New Britain Township was accepting bids for a 1999 Chevy Lumina Police Vehicle through MuniciBid.com. Bidding would close on Friday, August 2, 2013 at 2:00 p.m., with possible award at the Board of Supervisors Meeting on August 5, 2013 at 7:00 p.m.

11.2. Alarm and Access System Installation: Angela Benner announced that beginning Tuesday July 9, 2013, ASG Security would install the Township’s new alarm and access system for the Administration and Police Departments.
12. Solicitor and Engineer Comments: There were no comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: Mrs. Teresa Browngold of Ferry Road stated that she had used Roto Rooter before for her sewer lateral and they did a great job.

15. Payment of Bills:

15.1. Bills List dated July 3, 2013 for $135,940.17:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated June 13, 2013 for $135,940.17.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mrs. Haun and unanimously carried, to adjourn the meeting at 9:55 a.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

A. James Scanzillo, Chair

Robert V. Cotton, Vice Chair

John A. Bodden, Sr. Member

Helen B. Haun, Member

William B. Jones, III, Member

Attest: Eileen M. Bradley
Secretary/Manager