

**BOARD OF SUPERVISORS  
MEETING MINUTES**

**July 7, 2014**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, July 7, 2014 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chair John A. Bodden, Sr., Vice Chair Robert V. Cotton, Members William B. Jones, III and Helen B. Haun. Member A. James Scanzillo was absent. Also present were Township Manager Eileen M. Bradley, Police Chief Robert Scafidi, Township Engineer Erik Garton, and Township Solicitor John Rice.

- 1. Call to Order:** Mr. Bodden called the Meeting to order.
- 2. Pledge of Allegiance:** Mr. Bodden led the Board and audience in the Pledge of Allegiance.
- 3. Announcements:** Mr. Bodden announced that the Board had met prior to this meeting in Executive Session to discuss land acquisition and personnel issues.
  - 3.1. Thirty-five Years' Service Award – Susan Federsel:** Mr. Bodden presented Mrs. Federsel with an award for her 35 years' of service and commented that her loyalty and commitment have guided New Britain Township on a steady course.

**4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.

**5. Approval of Minutes:**

**5.1. Minutes of June 16, 2014 Board of Supervisors' Regular Meeting:**

**MOTION:** A motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously approved to accept the June 16, 2014 Minutes as written.

**6. Departmental Reports:** There were no Departmental Reports at this time.

**7. Consideration of Old Business:**

**7.1. CNBTJSA Update:** Executive Director John Schmidt, and Board of Directors Gustave Haun, Joseph Bonner and Timothy Hagey of Chalfont-New Britain Township Joint Sewer Authority (CNBTJSA), provided an update on the Phase 2 plant expansion and noted that it was about 95% complete, and contractors were on site performing final work. CNBTJSA had submitted a report the week of June 23, 2014, to DEP that functional capacity was ready and available, had not yet heard back from DEP. Once approved by DEP, users in the Reserve at New Britain would be switched from temporary hookup with Hatfield Sewer to permanent tie-in with CNBTJSA. He also noted that once switched, residents would be billed on actual usage rather than at a flat rate. This would lead to a reduction in most sewer bills.

Mr. Schmidt added that, now that capacity was available, CNBTJSA wished to explore the other provisions of the Act 537 Plan. He asked to meet with the Township Staff and engineers to brainstorm ideas for expansion in planned areas.

Mrs. Haun asked if Mr. Schmidt knew of any problems or complaints so far. He responded that some residents had inquired about expansion due to their possible need to replace their aging septic systems, but would consider tying into the sewer systems if available. Mr. Bodden agreed and stated that it was a big

expense for a homeowner to repair or replace a septic system when public sewer hookups could be a possibility in the near future.

Mrs. Haun asked if homeowners would be required to front the full expense of the sewer line. Mr. Bonner noted that in the case of the Cedar Hill Road expansion, connections were not mandatory. Attractive financing opportunities existed, of which some people took advantage.

Mr. Schmidt said that CNBTJSA was in final design of the Phase 3, which included some capital improvements that should go to bid in fall 2014.

Mr. Schmidt offered a DVD made from 8 mm videos taken from 1965 of installation of the original sewer system in Brittany Farms and County Line Park. Ms. Bradley noted that the Township was preparing for the 300<sup>th</sup> Anniversary of the Township, and the DVD could be used as part of the celebration.

Mr. Cotton asked if it was possible for CNBTJSA and PennDOT to work more closely to correct issues with depressed manhole covers, particularly at the intersection of Route 202 and County Line Road. Mr. Schmidt responded that they do their best to work with PennDOT, but that PennDOT does not always provide enough notification or the proper information to allow CNBTJSA to adequately raise the manholes.

Mr. Bonner thanked Mr. Schmidt for having the foresight to switch CNBTJSA from oil to gas that resulted in thousands of dollars of savings for ratepayers.

## **8. Consideration of New Business**

**8.1. Shrine Columbarium Request for Waiver of Land Development:** Appearing for the Applicant, the National Shrine of Our Lady of Czestochowa, was Mr. Robert Monahan of Alterra Solutions, who presented a sketch plan of the property that included a columbarium addition of 1,584 sq. ft. off the existing cemetery road. A six-foot-wide path from the cemetery road to the structure would be constructed. The applicant was requesting Waiver from Land Development. Mr. Monahan noted the structure would not be occupied and would require only electric utilities. He stated that the project met stormwater ordinance requirements and had approval from the Bucks County Conservation District.

Mr. Cotton asked about the parking spaces that would be lost if the structure was added, as the parking spaces were used for events. Mr. Monahan said the structure would not interfere with or remove existing parking.

Mr. Garton noted that the Applicant would be required to perform infiltration testing, and Mr. Monahan concurred. Mr. Rice noted he had no objections to the plan.

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously approved by all present, to approve the request for Waiver of Land Development and approve the Columbarium at the National Shrine of Our Lady of Czestochowa.**

## **9. Consent Agenda:**

**9.1. Wordsworth/Pine Valley Crossing Associates, L.P. Escrow Release #1:** Ms. Bradley explained that Wordsworth/Pine Valley Crossing Associates, L.P. released a total of \$190,000.00 to New Britain Township, comprised of a \$100,000.00 Capital contribution and a \$90,000.00 Park and Recreation Fee In-Lieu.

**9.2. Professional Services Agreement at 9 Clearview Avenue:** Ms. Bradley explained that Mr. Spencer Nickel had signed a Professional Services Agreement for the property located at 9 Clearview Avenue, TMP

#26-009-028, for construction of accessory structures, with corresponding legal and engineering escrow of \$2,500.00.

**MOTION: A motion was made by Mr. Jones, seconded by Mrs. Haun, and unanimously approved, to approve the Consent Agenda items.**

**10. Board of Supervisors Comments:** Mr. Bodden expressed his gratitude and congratulated Township employees and volunteers who helped prepare the Annual tri-Municipal July Fourth Parade. He said that despite the rain, the Parade was a great success.

**11. Township Administration Comments:**

**11.1. Records Dissolution Resolution #2014-17:** Ms. Bradley explained the proposed resolution would memorialize the destruction of certain records under the requirements of the State Records Retention Manual.

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously approved, to adopt Resolution #2014-17, declaring the Township's intent to dispose of certain records as set forth in the Municipal Records Manual.**

**11.2. Neshaminy Greenway Trail Update:** Ms. Bradley provided an update on the Neshaminy Greenway Trail. She explained that the Township held several meetings in the prior week with residents to determine the feasibility of several potential trails along the Neshaminy Creek corridor. The potential trail would run along the borders of Unami Middle School, head to Bristol Road, and join with existing trails to create connectivity to various locations, including the local train stations. Ms. Bradley noted that this was a very extensive project that would be developed in phases.

**11.3. Stormwater Update:** Ms. Bradley provided a stormwater update. She explained that the annual MS4 Report had been sent to PA DEP and was under review. She also noted that the Township had not yet received notification of the Permit Renewal approval. Mr. Garton added that DEP has had the permit application for over two years, and none of the municipalities in the Neshaminy Creek Watershed had received their permit renewal. Ms. Bradley added that the new permit would require significant expense for the Township.

Mr. Bodden asked how long the Township had been involved in the MS4 process. Mr. Garton responded that it had been about 12 years. Mrs. Haun noted that New Britain Township was one of the first townships to do what was required to meet the MS4 requirements. She also said that most people do not realize the costs are not covered by taxes, so rates will increase. Mr. Rice added that some municipalities are assessing stormwater fees to constituents by looking at every lot in a municipality, calculating impervious, and then assessing a fee.

Mrs. Haun said that Bucks County Water and Sewer Authority was now getting its water through the Forest Park Water Treatment Plant, instead of from Philadelphia.

**12. Solicitor & Engineer Comments:** There were no Solicitor or Engineer comments at this time.

**13. Other Business:** There was no other business at this time.

**14. Public Comment:** There was no Public Comment at this time.

**15. Payment of Bills:**

**15.1. Bills List dated June 25, 2014 for \$141,971.40.**

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated June 25, 2014 for \$141,971.40.**

**15.2. Bills List dated June 26, 2014 for \$4,589.17.**

**MOTION: Upon motion by Mr. Cotton, seconded by Mr. Jones, the Board unanimously approved the Bills List dated June 26, 2014 for \$4,589.17.**

**16. Adjournment:**

**MOTION: There being no further business or comment, a motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously carried, to adjourn the meeting at 9:45 a.m.**

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
John A. Bodden, Sr., Chair

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Robert V. Cotton, Vice Chair

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A. James Scanzillo, Member

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Helen B. Haun, Member

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William B. Jones, III, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager