

**BOARD OF SUPERVISORS
MEETING MINUTES
January 7, 2013**

A Reorganization Meeting of the New Britain Township Board of Supervisors was held on January 7, 2013 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: A. James Scanzillo, Helen B. Haun, John A. Bodden, Robert V. Cotton, and William B. Jones. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson, and Township Engineer Erik Garton.

Reorganization:

1. Nomination(s) of Temporary Chair: Upon nomination of Mr. Bodden, seconded by Mrs. Haun, Mr. Scanzillo was nominated as Temporary Chair.

2. Appointment of Temporary Chair:

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Cotton, and unanimously carried, to close the nominations and appoint Mr. Scanzillo as Temporary Chair.

3. Nomination for Permanent Appointment of Chairman: Upon nomination of Mrs. Haun, seconded by Mr. Cotton, Mr. Scanzillo was nominated as Permanent Chair.

4. Appointment of Permanent Chairman:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously appointed Mr. Scanzillo as Chair.

5. Approval of Resolution No. 2013-01: Appointments, Reappointments and Modifications of Appointments:

MOTION: Upon motion by Mr. Bodden, seconded by Mrs. Haun, and unanimously carried, the Board adopted Resolution 2013-01: setting various Committee and Board appointments effective January 7, 2013; authoring all Supervisors and key staff members to attend the PSATS and BCATO conventions with all expenses paid thereto.

Public Meeting:

1. Call to Order: Mr. Scanzillo called the Meeting to order.

2. Pledge of Allegiance: Mr. Scanzillo led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mr. Scanzillo announced that the Board had met in Executive Session at 6:00 p.m. to discuss personnel issues and litigation.

4. Public Comment: There was no Public Comment at this time.

5. Approval of Minutes:

5.1. Minutes from December 17, 2012 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mr. Jones, seconded by Mr. Cotton and carried unanimously, to approve the December 17, 2012 Minutes as written.

6. Departmental Reports:

6.1. Appointment of Public Works Equipment Operator/Driver/Laborer:

MOTION: A motion was made by Mr. Jones, seconded by Mr. Bodden and carried unanimously, to appoint William F. Black as a Public Works Equipment Operator/Driver/Laborer at a salary of \$20.60 per hour/\$42,848.00 per year, effective January 7, 2013.

7. Consideration of Old Business: There was no Old Business at this time.

8. Consideration of New Business:

8.1. Approval of Resolution 2013-02, Benefits Package for Chief Scaffidi:

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Cotton, and unanimously carried to approve Resolution 2013-02, outlining the Benefits Package for Chief Scaffidi.

8.2. Approval of Resolution 2013-03, Fee Schedule:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Jones, and unanimously carried to approve Resolution 2013-03, the Township Fee Schedule.

8.3. Approval of Resolution 2013-04, Fund Balance Policy for 2013:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried to approve Resolution 2013-04, the Fund Balance Policy for 2013.

8.4. KEMA PowerTest Land Development Waiver Request: Mr. Robert Showalter, representing KEMA, presented KEMA's proposal to expand their existing testing facility located on County Line Road at Walnut Street. The applicant is proposing a four-phase development: a 1,225 square foot test cell addition; 945 s.f. open air transformer bay; 1,123 s.f. two-story office building addition; and 5,000 square storage building. KEMA was requesting waiver of land development for all four phases. Reserved parking areas were identified for future use should they be needed. A subsurface stormwater infiltration trench was proposed to capture and treat the stormwater runoff generated as a result of some of the new additions. The expansion would generate about six new employees. Mr. Showalter stated that it is KEMA's intent to request approval for all four buildings, but phase construction. The first phase would be construction of the 1,225-s.f. test cell, which is located on an already impervious surface.

Mr. Garton stated that the plan called for minor changes to the property and there were no serious items to be addressed. Site improvements would not be needed until the final three phases, which could be addressed at the time of building permit application.

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Cotton, and unanimously carried to approve the waiver of land development for KEMA PowerTest additions, subject to the Gilmore Review Letter dated November 26, 2013, and authorizing construction of Phase One Test Cell only.

9. Consent Agenda: There were no consent agenda items at this time.

10. Board of Supervisors Comments: There were no Board of Supervisors Comments at this time.

11. Township Administration Comments:

11.1. Award of Newsletter Printing Contract: Angela Benner stated that the Township had received three quotes for printing of the Township Newsletter. While Tiger printing was the second cheapest, their work quality and service exceeded the competition, warranting the additional cost of \$30.00 over the lowest bid.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Cotton, and unanimously carried to award the Township Newsletter Printing Contract to Tiger Printing for \$3,525.00 for three editions.

12. Solicitor and Engineer Comments: There were no comments at this time.

13. Other Business: There was no Other Business at this time.

14. Payment of Bills:

14.1. Bills List dated January 3, 2013 for \$65,269.07 (checks posted as 12/31/12)

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the Bills List dated January 3, 2013 for \$65,269.07.

15. Public Comment: Mr. Robert Showalter of Old Iron Hill Road stated that he has seen a decrease of traffic on Butler Avenue now that the 202 Parkway is open. Mrs. Teresa Browngold of Ferry Road stated that she thinks the 202 Parkway is great.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Jones, seconded by Mrs. Haun and unanimously carried, to adjourn the meeting at 7:23 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

A. James Scanzillo, Chair

Robert V. Cotton, Vice Chair

John A. Bodden, Member

Helen B. Haun, Member

William B. Jones, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager