

**BOARD OF SUPERVISORS
MEETING MINUTES
March 6, 2017**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, March 6, 2017, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair A. James Scanzillo, Vice Chair John A. Bodden, Sr., Members Helen B. Haun, Gregory T. Hood and William B. Jones, III. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson, Esq., and Township Engineer Janene Marchand.

1. Call to Order: Mr. Scanzillo called the Meeting to order.

2. Pledge of Allegiance: Mr. Scanzillo led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mr. Scanzillo announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues, land acquisition and litigation.

3.1. Appoint Administrative Assistant Position: Ms. Bradley stated that the Township had conducted an extensive search for a new Administrative Assistant employee. Mr. Michael Walsh proved to be the most qualified candidate, with experience at Northampton Township Public Works and Administration Departments. Ms. Bradley recommended hiring him as an Administrative Assistant for New Britain Township.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Hood and carried unanimously to hire Michael Walsh as an Administrative Assistant at a rate of \$50,000 per year/\$24.04 per hour and the standard non-uniform benefits package.

4. Public Comment on Non-Agenda Items: Mrs. Lisa Dolan of Indian Creek Way inquired as to when repairs to the Covered Bridge located at Old Iron Hill Road and Keeley Avenue would be completed. Mrs. Haun stated that the bridge belonged to Bucks County. Ms. Bradley said she would inquire with the County on when the permanent repair would be made.

Mr. Ken Jones of Circle Drive asked if the Township had an Environmental Advisory Council (EAC). Mrs. Hahn stated that the Council was active nine or ten years ago, however; there was no interest in continuing and the organization was dissolved. Mr. Jones said he was interest in land management and open space. Mrs. Hahn stated that the Township had been discussing forming a Beautification Committee. Mr. Bodden added that the Township had been trying to put that committee in place for several years. If Mr. Jones was interested, he should leave his information with Staff.

5. Approval of Minutes:

5.1. Minutes of Meeting of February 27, 2017:

MOTION: A motion was made by Mr. Jones, seconded by Mr. Bodden and unanimously approved to accept the February 27, 2017 Minutes as written.

6. Departmental Reports: There were no Departmental Reports at this time.

7. Consideration of Old Business:

7.1. Public Hearing: Ordinance #2017-03-05, Floodplain Amendment: Mr. Scanzillo opened a Public Hearing for proposed Floodplain Amendment Ordinance #2017-03-05 at 7:05 p.m. Mr. Nelson stated that the Ordinance had been duly advertised. The Ordinance addressed amended floodplain requirements mandated by FEMA, related to new revisions to the federal floodplain maps. The ordinance would become effective March 21, 2016.

Mr. Shon Weldon of Willow Wood Drive inquired as to how he can view the Floodplain Maps. Mr. Weldon was advised he could visit the FEMA interactive mapping website.

MOTION: There being no further comment, a motion was made by Mr. Bodden, seconded by Mr. Hood, and unanimously carried, to close the Public Hearing at 7:10 p.m.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved Ordinance No. 2017-03-05, the Zoning Amendment Ordinance to Floodplain Overlay District Regulations.

8. Consideration of New Business:

8.1. Authorization to Advertise New Galena Bridge Replacement Contract: Ms. Bradley stated that after years of delay, work was ready to begin on the replacement of the New Galena Road Bridge and various culverts throughout the Township. She recommended authorization to advertise the contract and culvert alternates on the following schedule: a Pre-Bid Conference would be held at the Township Building on March 15, 2017 at 10:00 a.m.; sealed Bids would be due March 22, 2017 by 10:00 a.m.; a Contract Award was tentatively set for the April 3, 2017 Board of Supervisors Meeting at 7:00 a.m.; and Notice to Proceed could be issued as early as May 2017, and is projected to be complete before the 2017-2018 school year began.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously authorized advertisement of the New Galena Bridge Replacement Contract.

9. Consent Agenda:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved the following Consent Agenda items: WB Homes/Colebrook Escrow Release #5 for \$23,116.25, leaving \$503,975.17 remaining; Blooming Glen Contractors, Inc. Application for Payment #6 for the Veterans Park Phase One Construction Project for \$2,137.50, leaving \$45,977.45 remaining.

10. Board of Supervisors' Comments: There were no Board of Supervisors Comments at this time.

11. Township Administration Comments:

11.1. Zoning Hearing Board Marsh/Ullah Application: Ms. Bradley announced that on Thursday, March 16, 2017 at 7:00 p.m. the Zoning Hearing Board would consider the application of William Marsh and Anwara Ullah, for the property at 626 Matthews Avenue, TMP #26-011-097, in the RR, Residential Zoning District. The Applicants proposed an attached carport, deck and living space addition to the dwelling. The Applicants seek a special exception/variance to permit the expansion of an existing dwelling structure in the Floodplain Overlay district, The proposed additions seemed to be located outside the floodplain, but within alluvial soils. The Board took no action on the application.

12. Solicitor and Engineer Comments: Mr. Nelson informed the Board of a Tax Assessment Appeal filed by Quad Graphics. Mr. Nelson stated that due to time constraints, he had entered his appearance on behalf of the Township. Grim, Biehn and Thatcher would monitor the appeal, but would let the Central Bucks School District to take the lead. There were no Engineering comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated March 6, 2017 for \$95,657.09:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated March 6, 2017 for \$95,657.09.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mr. Jones, and unanimously carried, to adjourn the meeting at 7:15 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

A. James Scanzillo, Chair

John A. Bodden, Sr., Vice Chair

Helen B. Haun, Member

Gregory T. Hood, Member

William B. Jones, III, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager