

**BOARD OF SUPERVISORS
MEETING MINUTES
June 6, 2016**

A Regular Scheduled Meeting of the New Britain Township Board of Supervisors was held on Monday, June 6, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Members John A. Bodden, Helen B. Haun and Gregory T. Hood. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson and Township Engineer Janene Marchand. Absent was Vice Chair A. James Scanzillo.

- 1. Call to Order:** Mr. Jones called the Meeting to order.
- 2. Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
- 3. Announcements:** Prior to this meeting, the Board met in Executive Session to discuss personnel issues, land acquisition and litigation.
- 4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.
- 5. Approval of Minutes:**

5.1. Minutes of May 16, 2016 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve the May 16, 2016 Minutes as written.

6. Departmental Reports:

6.1. Park and Recreation Report: The Park and Recreation Board requested input from the Board on two items.

6.1.A. Honorary Plaque Discussion: Ms. Bradley stated that the Park and Recreation Board recommended creating a plaque honoring volunteers who have served on the New Britain Township Park and Recreation Board. Proposed criteria for consideration included that the volunteer had served a minimum of ten years and that the volunteer was retired from the Park and Recreation Board. The Park and Recreation Board also suggested offering the honorary plaque for other Township Boards and Commissions.

Mr. Hood stated that he believed the idea had merit and was a nice way to recognize long-term volunteers. Mr. Jones added that he preferred a plaque that would list all volunteers instead of a plaque for each board. Mrs. Haun requested that staff find out how many volunteers would be eligible under the proposed criteria. Ms. Bradley said that she would investigate additional samples of plaques along with a list of candidates before a final decision was made.

6.1.B: Junior Parade Marshals: Ms. Bradley stated that the Park and Recreation Board had nominated Tara Webster of Willow Wood Drive and Sean Parsons of Ridge Court to be the Junior Parade Marshals for this year's Tri-Municipal July Fourth Parade. Tara Webster was recently honored by the Board for receiving her Girl Scout Gold Award. Sean Parsons was this year's Republican Club Scholarship recipient.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Hood and carried unanimously, to select Tara Webster and Sean Parsons as New Britain Township's Junior Parade Marshals for the Tri-Municipal July Fourth Parade.

7. Consideration of Old Business: There was no Consideration of Old Business at this time.

8. Consideration of New Business:

8.1. Zoning Hearing Board: Ms. Bradley announced that Zoning Hearing Board would consider the application of New Britain Township on June 16, 2016 at 7:00 p.m. for variances to construct Phase One of Veterans Park, located on New Galena and Walters Roads. The Applicant proposes to install a gazebo within the 100-foot front yard setback (approx. 70 feet) and a portion of the toe of the stormwater management BMP raingarden within alluvial soils. Ms. Bradley stated that the gazebo was proposed in the specific location to be close to the play system and handicapped-accessible parking area. Ms. Bradley also stated that the raingarden was located in the most appropriate location, with nowhere else to place it.

Mrs. Haun inquired into the type of trees that would be placed at Veterans Park. Ms. Bradley stated that when the planning of Veterans Park reaches the point of selecting trees, staff would consult with a landscape architect for appropriate native species. Mr. Hood stated that the Peace Valley Nature Center previously provided disease-resistant elms and suggested the Township research this possibility.

MOTION: A motion was made by Mr. Bodden, seconded by Mrs. Haun and carried unanimously, to support the New Britain Township Zoning Hearing Board Application for Veterans Park.

8.2. Authorize Advertisement for Chapter 15 Amendment: Ms. Bradley stated that Township staff had recently updated Chapter 15 – Motor Vehicles and Traffic to correct errors and omissions to section dealing with Stop Signs located throughout New Britain Township and requested the Board's authorization to advertise the Amendment to Chapter 15. She noted that no new locations for stop signs were added, only omissions to existing physical locations.

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to authorize advertisement of the Chapter 15 Stop Sign Amendment.

9. Consent Agenda:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Hood, the Board unanimously approved the following Consent Agenda items: Execution of Development Agreement, Stormwater Facilities Operation and Maintenance Agreement and Sewage System Operations and Maintenance Agreement for Michael Brigidi for the construction of a single-family home at 1090 New Galena Road, TMP #26-004-070-007; Execution of Stormwater Facilities Operation and Maintenance Agreement, Declaration of Covenants and Easements and Restrictions for Lawrence R. and Kathleen L. Scheetz, Jr. for construction of an addition at 436 Old Iron Hill Road, TMP #26-001-027-004; Execution of a Professional Services Agreement for Casadonti Homes Inc. for construction of a single-family home at 213 Creek Road, TMP #26-001-110, with corresponding legal and engineering escrow of \$5,000.00; and Execution of Developer's Agreement, Financial Security Agreement, Post-Construction Stormwater Management Agreement and Declaration of Covenants and Restriction for Colebrook Properties, L.P. for the construction of 57 twin and townhomes on Schoolhouse Road, TMP #26-005-002.

10. Board of Supervisors' Comments: There were no Board of Supervisors' Comments at this time.

11. Township Administration Comments:

11.1. Vehicle Auctions on Municibid: Ms. Bradley stated that the following Township-owned vehicles were advertised and auctioned on Municibid.com. The auctions closed on Friday, June 3, 2016 at 1:00 p.m. It was Ms. Bradley's recommendation that each vehicle be awarded at the highest bid amount.

2002 Ford F-350, high bid amount of \$4,500.00 to Graham Hames of E. Greenville, PA
2002 GMC Sonoma, high bid amount of \$3,617.00 to John Neilson of Norristown, PA
2002 Ford Taurus, high bid amount of \$1,807.53 to Nora Banzhof of Lafayette Hill, PA
2008 Ford Crown Victoria, high bid amount of \$816.00 to David Boyer of Royersford, PA

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Haun, the Board unanimously awarded the 2002 Ford F-350, 2002 GMC Sonoma, 2002 Ford Taurus, and 2008 Ford Crown Victoria to their respective high bidders.

11.2. PennDOT Banner Application: Ms. Bradley stated that to hang the Township's Fall Festival Banner in front of Chalfont Borough's Municipal Building on Route 152, PennDOT required written Board authorization. Chalfont Borough would provide a letter of support to hang the banner in front of their Municipal Building.

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved application to PennDOT to hang the Fall Festival Banner in front of Chalfont Borough's Municipal Building on Route 152.

12. Solicitor and Engineer Comments:

12.1. American Tower Assessment Appeal TMP#26-012-041-001: Mr. Nelson stated that several years ago, American Tower made an assessment appeal to the Bucks County Board of Assessment for a property off Ferry Road. The Township and the Central Bucks School District opposed the appeal. American Tower was now proposing a settlement, and Mr. Nelson recommended that the Board allow CBSD to lead the negotiations.

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Hood and carried unanimously, to follow Central Bucks School District's lead on the appeal made by American Tower concerning their tax assessment.

12.2. Veterans Park NPDES Permit: Ms. Marchand stated that Gilmore and Associates was prepared to resubmit the NPDES Permit for the Veterans Park Project on Tuesday, June 7, 2016.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated May 25, 2016 for \$33,893.16:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated May 25, 2016 for \$33,893.16.

15.2. Bills List dated June 3, 2016 for \$124,419.22:

MOTION: Upon motion by Mr. Hood, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated June 3, 2016 for \$124,419.22.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 7:25 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones, III, Chair

A. James Scanzillo, Vice Chair

John A. Bodden, Sr., Member

Helen B. Haun, Member

Gregory T. Hood, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager