

**BOARD OF SUPERVISORS
MEETING MINUTES
January 6, 2014**

A Reorganization Meeting of the New Britain Township Board of Supervisors was held on January 6, 2014 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: A. James Scanzillo, Helen B. Haun, John A. Bodden, Robert V. Cotton, and William B. Jones. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson.

Reorganization:

1. Nomination(s) of Temporary Chair: Upon nomination by Mr. Cotton, seconded by Mr. Scanzillo, Mr. Jones was nominated as Temporary Chair. No other nominations were presented.

2. Appointment of Temporary Chair:

MOTION: A motion was made by Mr. Cotton, seconded by Mr. Scanzillo, and unanimously carried, to close the nominations and appoint Mr. Jones as Temporary Chair.

3. Swearing In of Newly Re-elected Officials: The Honorable District Justice Robert A. Schnell, Jr. was present to swear in A. James Scanzillo as Supervisor and Nancy B. Jones as Tax Collector. Mr. Scanzillo and Mrs. Jones presented their Certificates of Election and took the Oath of Office.

4. Nomination for Permanent Appointment of Chairman: Upon nomination of Mr. Scanzillo, seconded by Mr. Cotton, Mr. Bodden was nominated as Permanent Chair. No other nominations were presented.

5. Appointment of Permanent Chairman:

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Cotton, the Board unanimously appointed Mr. Bodden as Chair.

6. Approval of Resolution No. 2014-01: Appointments, Reappointments and Modifications of Appointments:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, and unanimously carried, the Board adopted Resolution No. 2014-01, setting various Committee and Board appointments effective January 6, 2014; and authoring all Supervisors and key staff members to attend the PSATS and BCATO conventions with all expenses paid thereto.

7. Request for Increase in Compensation for CNBTJSA Board Members from \$75.00 to \$100.00 per meeting: Ms. Bradley stated that the Chalfont New Britain Township Joint Sewer Authority asked for approval from the Township for an increase in the per-meeting salary of appointed Board members, several of which are appointed by New Britain Township. The last increase for CNBTJSA Board Members was in 2004.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the motion carried on a vote of four to zero to approve an increase in compensation for CNBTJSA Board Members from \$75.00 to \$100.00 per meeting. Mrs. Haun abstained from the vote due to a financial conflict of interest.

Public Meeting:

1. Call to Order: Mr. Bodden called the Meeting to order.

2. Pledge of Allegiance: Mr. Bodden led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mr. Bodden announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues, land acquisition and litigation.

4. Public Comment on Non-Agenda Items:

5. Approval of Minutes:

5.1. Minutes of December 16, 2013 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Scanzillo and carried unanimously, to approve the December 16, 2013 Minutes as written.

6. Departmental Reports: There were no departmental reports at this time.

7. Consideration of Old Business: There was no old business at this time.

8. Consideration of New Business:

8.1. Approval of Resolution No. 2014-02, setting the Benefits Package for Chief Robert Scafidi:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved Resolution No. 2014-02, setting forth the Benefits Package for Chief Robert Scafidi.

8.2. Approval of Resolution No. 2014-03, the Fee Schedule:

MOTION: Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board unanimously approved Resolution No. 2014-03, setting the Fee Schedule for 2014.

8.3. Approval of Resolution No. 2014-04, Fund Balance Policy for 2014:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved Resolution No. 2014-04, setting the Fund Balance Policy for 2014 based on GASB requirements.

8.4. Public Hearing: Proposed Wireless Communications Facilities Ordinance: Mr. Bodden opened the Public Hearing for a proposed Wireless Communication Facilities Ordinance.

Mr. Nelson stated that the Ordinance had been duly advertised. The Ordinance addressed two key issues. State and Federal laws had recently changed and the existing Township ordinance needed to comply with those changes. The main changes deal with required permitting and application periods. Additionally, there have been so many recent changes in technology that today's cell towers cannot handle the data capacity. Antennas are being placed on telephone poles, buildings, etc. This Ordinance will help regulate where new antennas can be located within the Township. All requirements for standard large cell towers remain the same.

There was no comment from the public on the proposed Ordinance. Mr. Bodden closed the hearing.

MOTION: Upon motion by Mr. Cotton, seconded by Mr. Jones, the Board unanimously approved Ordinance No. 2014-01-01; amending Codified Ordinance Chapter 27, Zoning, by repealing and replacing Section 27-305 – G4 Wireless Telecommunications Facility.

8.5. Proposed Curb Assessment Ordinance authorization for advertisement: Mr. Nelson stated that in order to place any liens on homeowners who do not pay the curb replacement bills, the Township must enact an Ordinance.

MOTION: Upon motion by Mr. Scanzillo, seconded by Mr. Jones, the Board unanimously authorized advertisement of the proposed Curb Assessment Ordinance.

9. Consent Agenda: There was no Consent Agenda at this time.

10. Board of Supervisors Comments: There were no Board Comments at this time.

11. Township Administration Comments:

11.1. Coller Zoning Hearing Board: Ms. Bradley announced that the Zoning Hearing Board would consider the application of Brian and Julie Coller for the property located at 212 Forest Park Drive, TMP #26-028-087, in the RR (Residential) Zoning District (Use B1 in PRD). Applicants seek a variance from Sec. 27-904(f) to allow impervious surface ration of 39.37% (allowable is 35%) to construct an addition to the existing single-family detached dwelling. It is Ms. Bradley's recommendation to the leave the application up to the Zoning Hearing Board. The Board took no action.

11.2. Approval of Resolution No. 2014-05, authorizing application to PADOT for Traffic Signal Approval for Pine Valley Crossing Associates (Wordsworth):

MOTION: Upon motion of Mr. Jones, seconded by Mr. Cotton, the Board unanimously approved Resolution No. 2014-05, authorizing application to PADOT for Traffic Signal Approval for Pine Valley Crossing Associates.

11.3. Township Newsletter Quote: Ms. Bradley announced that the Township received a quote for printing and mailing of three editions of the Township Newsletter from Tiger Printing for \$3,525.00.

MOTION: Upon motion of Mr. Cotton, seconded by Mrs. Haun, the Board unanimously approved the quote from Tiger Printing for \$3,525.00.

12. Solicitor and Engineer Comments: Mr. Nelson asked the Board for approval to enforce liens the Township has placed on property

MOTION: Upon motion of Mr. Cotton, seconded by Mr. Scanzillo, the Board unanimously approved the Township Solicitor to enforce the liens against the property known as TMP #26-021-075, 28 Teresa Lane, New Britain Township.

13. Other Business: There was no other business at this time.

14. Public Comment: There was no public comment at this time.

15. Payment of Bills:

15.1. Bills List dated December 26, 2013 for \$154,156.63, paid in Fiscal Year 2013:

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated December 26, 2013 for \$154,156.63.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Scanzillo, seconded by Mrs. Haun, and unanimously carried, to adjourn the meeting at 7:27 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

John A. Bodden, Chairman

Robert V. Cotton, Vice Chair

A. James Scanzillo, Member

Helen B. Haun, Member

William B. Jones, III, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager

Conflict of Interest Abstention Memorandum

TO: Board Secretary, Eileen M. Bradley, New Britain Township, Bucks County

FROM: Helen B. Haun, Board Member

DATE: January 6, 2014

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

7. Request for Increase in Compensation for CNBTJSA Board Members from \$75.00 to \$100.00 per meeting.

My conflict/reason for abstaining is as follows:

I have a financial conflict due to my marriage to a CNBTJSA Board Member who would benefit financially from an increase in meeting salary.

Signature of Board Member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest **shall abstain** from voting **and, prior to the vote** being taken, **publicly announce and** disclose the nature of his interest as a public record in a **written memorandum** filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does **not** have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.