

**BOARD OF SUPERVISORS
MEETING MINUTES
April 6, 2015**

A Regular Scheduled Worksession Meeting of the New Britain Township Board of Supervisors was held on April 6, 2015 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 9:00 a.m. Present were Supervisors: Chair Helen B. Haun, Vice Chair William B. Jones, III, and Member John A. Bodden, Sr. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson. A. James Scanzillo and Robert V. Cotton were absent.

1. Call to Order: Mrs. Haun called the Meeting to order.

2. Pledge of Allegiance: Mrs. Haun led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mrs. Haun announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues.

3.1. Service Award: Mrs. Haun presented a Service Award to William May for completing twenty-five years of service with the New Britain Township Public Works Department.

4. Public Comment on Non-Agenda Items: There was no public comment at this time.

5. Approval of Minutes:

5.1. Minutes of March 16, 2015 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mr. Jones, seconded by Mr. Bodden and carried unanimously, to approve the March 16, 2015 Minutes as written.

6. Departmental Reports: There were no Departmental Reports at this time.

7. Consideration of Old Business: There was no Old Business at this time.

8. Consideration of New Business: There was no New Business at this time.

9. Consent Agenda:

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Jones and carried unanimously for the following Consent Agenda Items: approval of execution of a Professional Services Agreement for Maxine Eagono and Walter Studley Real Estate for a 5-Lot Subdivision of the property at 25 Elaines Lane, TMP #26-003-114, with corresponding Legal and Engineering Escrow of \$2,500.00; and tabling of SBC Pennsylvania Properties LP Letter of Credit Release #1 for New Britain Business Park Lot #20-1 in the amount of \$486,657.00.

10. Board of Supervisors' Comments: Mr. Jones stated that the Park and Recreation Board had cancelled this year's Egg Hunt due to weather and poor field conditions. Mrs. Haun suggested that going forward, the Park and Recreation Board should reach out to St. Jude's Church to see if their parking lot could be used if the Township fields were too wet and muddy. The eggs purchased by the Township were donated to the Chalfont Lions Club and to the Children's Hospital of Philadelphia.

11. Township Administration Comments:

11.1. Fuel Bid Contract Award: Ms. Bradley stated that on March 24, 2015, fuel bids were opened by the Bucks County Consortium hosted by Upper Southampton Township through Penn-Bid. Five bids were received, with Superior

Plus Energy Services being the apparent low bidder, with delivery rates of \$0.1470 for Regular Unleaded Gasoline, \$0.1500 for #2 Heating Oil, \$0.1400 for Ultra Low Sulfur Diesel Fuel, and \$0.1891 for Off-Road Diesel Fuel in addition to the OPIS Exchange price for each type of fuel.

MOTION: Upon motion by Mr. Boddan, seconded by Mr. Jones, the Board unanimously awarded the 2015-2016 Fuel Bid to Superior Plus Energy Services at the OPIS Exchange price plus the delivery rate of \$0.1470 for Regular Unleaded Gasoline, \$0.1500 for #2 Heating Oil, \$0.1400 for Ultra Low Sulfur Diesel Fuel, and \$0.1891 Off-Road Diesel Fuel.

11.2. Gary Thomas Promotion: Ms. Bradley recommended that the Board promote Township Public Works mechanic Gary Thomas from probationary to full-time permanent employee with corresponding wage increase to \$52,166.40 base annually or \$25.08 per hour.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Boddan, the Board unanimously promoted Gary Thomas from probationary to full-time permanent employee with a corresponding wage increase to \$52,166.40 base annually or \$25.08 per hour.

11.3. Crossing Guard Wage Increase: Ms. Bradley recommended that the Board increase the Township's two Crossing Guards from \$12.00 per hour to \$14.00 per hour.

MOTION: Upon motion by Mr. Boddan, seconded by Mr. Jones, the Board unanimously increased the Township Crossing Guard salary from \$12.00 per hour to \$14.00 per hour.

11.4. 2014 Surplus Earned Income Tax and Transfer Tax: Ms. Bradley stated that the finalized 2014 Audit Report reflected a surplus above budget of approximately \$150,000.00 from Earned Income Tax and Transfer Tax. Ms. Bradley recommended that the Board designate \$100,000.00 of this surplus toward road maintenance for 2015 and \$50,000.00 toward the General Reserve Fund. The additional \$100,000.00 would allow the Township to pave and seal coat additional roads in 2015.

MOTION: Upon motion by Mr. Boddan, seconded by Mr. Jones, the Board unanimously approved moving \$100,000.00 of the 2014 surplus tax revenue into the road maintenance account and \$50,000.00 into the Townships General Reserve Fund.

12. Solicitor and Engineer Comments: There were no comments at this time.

13. Other Business: There was no other business at this time.

14. Public Comment: There was no public comment at this time.

15. Payment of Bills:

15.1. Bills List dated April 2, 2015 for \$349,739.44:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Boddan, the Board unanimously approved the Bills List dated April 2, 2015 for \$349,739.44.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Boddan, seconded by Mr. Jones, and unanimously carried, to adjourn the meeting at 9:25 a.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Helen B. Haun, Chair

William B. Jones, III, Vice Chair

A. James Scanzillo, Member

John A. Bodden, Sr., Member

Robert V. Cotton, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager