

**BOARD OF SUPERVISORS  
MEETING MINUTES  
March 5, 2018**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, March 5, 2018, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair A. James Scanzillo, Vice Chair Helen B. Haun, Members William B. Jones, III, Gregory T. Hood and Cynthia M. Jones. Also present were Township Manager Eileen M. Bradley, Township Solicitor H. Peter Nelson, Esq., and Township Engineer Janene Marchand, P.E.

**1. Call to Order:** Mr. Scanzillo called the Meeting to order.

**2. Pledge of Allegiance:** Mr. Scanzillo led the Board and audience in the Pledge of Allegiance.

**3. Announcements:** Mr. Scanzillo announced that the Board had met in Executive Session prior to this Meeting to discuss personnel issues, land acquisition and litigation.

**3.1. Schoolhouse Road Signage:** Appearing on behalf of the Highlands Homeowners' Association (HOA) was Craig Pierre, Theresa Harris, Carol Garretson, and Jackie Rhoades, to discuss the new signage on Schoolhouse Road. Mr. Pierre stated that while the residents are very happy with the stop sign at Krista Court, the HOA had safety concerns with the crossing at Tartan Terrace since the removal of the unwarranted stop signs. He questioned why the Township had removed the stop signs at Tartan Terrace.

Ms. Bradley stated that the new sign configuration was designed to meet PennDOT warrants and standards, based on a traffic study conducted by the Township Engineer, Gilmore and Associates. All traffic regulations, including stop signs, need to meet PennDOT standards. Mrs. Marchand added that for a stop sign to be required, the average speed on the road would need to exceed the posted speed limit by more than 10 miles per hour.

Mr. Pierre asked if it would be possible to place a "non-legal" stop sign at Tartan Terrace. Mr. Jones stated that doing so could present liability issues for the Township. Mr. Nelson added that such an action could open up the Police Department to being challenged on every violation involving stop signs, if it is perceived the Township is erecting stop signs that do not meet PennDOT standards.

Ms. Harris offered that the HOA Board would be willing to work with the Township to investigate other safety solutions for the intersection at Tartan Terrace. Ms. Bradley stated that the Township would consider removing the crosswalk and closing the gate entrance at Tartan Terrace. Pedestrian foot traffic would be redirected to the crossing at Krista Court. Mr. Scanzillo and Mr. Jones stated that they would be willing to schedule a meeting with members of the HOA to discuss further safety improvements to Schoolhouse Road in the future.

**4. Public Comment on Non-Agenda Items:** There was no Public Comment at this time.

**5. Approval of Minutes:**

**5.1. Minutes of Meeting of February 5, 2018:**

**MOTION: A motion was made by Mrs. Jones, seconded by Mr. Jones and unanimously approved to accept the February 5, 2018 Minutes as written.**

## **6. Departmental Reports:**

**6.1. Code Department Report for January 2018:** Ms. Bradley presented the Code Department Report for January 2018.

**6.2. Police Department Report for January 2018:** Chief Scafidi presented the Police Department Report for January 2018.

Mrs. Haun requested Chief Scafidi investigate the cars that park on the street at the back of Butler Elementary School, blocking buses from getting through. She stated that during the last snowstorm, cars parked on the street were preventing the school buses from getting to the school. Chief Scafidi stated that the Department would pay particular attention to that area.

**6.3. Public Works Department Report for January 2018:** Ms. Bradley presented the Public Works Department Report for January 2018.

**7. Consideration of Old Business:** There was no Old Business at this time.

## **8. Consideration of New Business:**

**8.1. Consortium Road Materials Bid Award:** Ms. Bradley stated that the Consortium Stone and Road Materials Bid was hosted by New Britain Township, with bids opened on February 26, 2018 at 9:30 a.m. Mr. Fultz recommended the following contract awards for approval: Eureka Stone Quarry for blacktop at \$47.95 per ton and Eureka Stone Quarry for Stone at various prices. He stated the cost per ton of black top was up \$4.29 per ton from last year.

**MOTION: A motion was made by Mr. Hood, seconded by Mrs. Haun and carried unanimously, to award the Township 2018-2019 Blacktop Supply Contract to Eureka Stone Quarry at \$47.95 per ton and to award the Stone Supply Contract to Eureka Stone Quarry at various prices per size.**

**9. Consent Agenda:** Mrs. Marchand asked Ms. Bradley to add the execution of the Bean Subdivision Record Plan to the Consent Agenda. Ms. Bradley stated that this project was actually in Hilltown Township and only a sliver of land was located in New Britain Township, which consisted of the driveway opening. Hilltown had requested that New Britain Township sign off on the Record Plan. Ms. Bradley stated that the Bean Subdivision would be added to the Consent Agenda as Item 9.8.

**MOTION: Upon motion by Mr. Jones, seconded by Mr. Hood, the Board unanimously approved the following Consent Agenda items: Execution of a Temporary Construction Easement Agreement between Richard Zavocki and Fukue Toyozato for TMP #26-009-047, 83 Woodside Avenue, for the construction of a single family home on the adjoining property of James and Nicole Nieves-Sosa for TMP #26-077-012, 81 Woodside Avenue, The Board accepts this document and is not required to execute; Execution of a Temporary Construction Easement Agreement between James C. Lyons for TMP #26-009-049, 77 Woodside Avenue, for the construction of a single family home on the adjoining property of James and Nicole Nieves-Sosa for TMP #26-077-012, 81 Woodside Avenue, The Board accepts this document and is not required to execute; Execution of the following documents for construction of a single family home on Layle Lane, TMP #26-014-004, by Nicholas and Ashley Pompei: Declaration of Natural Resource Protection Easement and Stormwater Facilities Operation and Maintenance Agreement; Execution of the following documents in reference to the Goldthorp Estates at Peace Valley Subdivision, TMP #26-001-095-001, 179 Sellersville Road by Benjamin G. and Stephanie L. Goldthorp: Development**

**Agreement, Memorandum of Development Agreement, Stormwater Facilities Operation and Maintenance Agreement for Lot #1, Stormwater Facilities and Maintenance Agreement for Lot #2, Record Plan, and Declaration of Covenants, Easements, Conditions and Restrictions, subject to release pending legal review and additional financial security; Professional Service Agreement for Mike Cristinzio for construction of a single family home of TMP #26-001-069-006, Walter Road, with corresponding legal and engineering escrow of \$5,000.00; Certificate of Completion (Escrow Release #7) for New Britain Business Park Lot 20-2 for the construction of the SkyZone Building for \$61,347.90, leaving \$0.00 and subject to completion of all punch list items; Escrow Release #4 for Prestige Property Partners LLC and Meridian Bank for The Vineyard at Peace Valley for \$133,933.50, leaving \$604,927.63; Execution of the Record Plan for the Bean Subdivision in Hilltown Township.**

**10. Board of Supervisors' Comments:** There were no Board of Supervisor's Comments at this time.

**11. Township Administration Comments:**

**11.1. Cornwall Drive Blockage Removal:** Ms. Bradley stated that at a previous meeting, discussions had taken place about the possible removal of the road blockage on Cornwall Drive and installing a gate that could be used as an emergency access point. This proposal was in response to an upcoming PennDOT bridge replacement project on Butler Avenue near the St. Jude School that would closed W. Butler Avenue for four to six months. Public works Superintendent Wayne Fultz estimated the work to cost about \$5,000 and two days' work. Ms. Bradley stated that she would notify affected neighbors for further discussion.

**11.2. Blood Drive Thursday, March 29, 2018 from 2:00 to 7:00 p.m.:** Ms. Bradley announced that the Township would sponsor an American Red Cross Blood Drive on Thursday, March 29, 2018 from 2:00 p.m. to 7:00 p.m. She stated anyone wishing to donate could register online at [www.redcrossblood.org](http://www.redcrossblood.org) by entering sponsor code: new britain, or by calling 1-800- RED CROSS.

**11.3. Resolution #2018-07, Authorizing Application for Traffic Signal Approval to PennDOT:** Ms. Bradley stated that this Resolution would authorize application with Ms. Bradley as signatory to PennDOT for a flashing traffic signal at the intersection of Bristol Road and Green Valley Way/Forrest Drive, as part of the Neshaminy Greenway Project.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved Resolution #2018-07, Authorizing Application for Traffic Signal Approval to PennDOT and authorizing the Manager to sign on behalf of the Township.**

**11.4. July Fourth Parade PennDOT Special Event Application:** Ms. Bradley stated that she was seeking authorization to apply for a PennDOT Highway Occupancy Permit for the Annual Tri-Municipal July Fourth Parade.

**MOTION: Upon motion by Mr. Jones, seconded by Mr. Hood, the Board unanimously approved Township Staff to execute documents with PennDOT for a Highway Occupancy Permit for the Annual Tri-Municipal July Fourth Parade.**

**11.5. Land Appraisal:** Ms. Bradley requested authorization to order an appraisal for a certain parcel of land within New Britain Township.

**MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Haun, the Board unanimously approved the Township Manager to obtain appraisals for property discussed during Executive Session for Land Acquisition.**

**12. Solicitor and Engineer Comments:**

**12.1. McCabe Commonwealth Appeal:** Mr. Nelson stated that Mrs. Marybeth McCabe had filed an appeal with the Court of Common Pleas of the decision of the Zoning Hearing Board for the Sober House Occupancy Certificate Appeal at 102 Harrison Forge Court. He recommended seeking party status in the Appeal to monitor the proceedings. Filing would not require active participation in the proceedings, but would require both sides to submit all findings and information to Mr. Nelson to monitor the hearings progress on the Township's behalf.

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Hood, the Board unanimously approved the Township Solicitor, Peter Nelson to file for party status in the McCabe Commonwealth Appeal.**

**13. Other Business:** There was no Other Business at this time.

**14. Public Comment:** There was no Public Comment at this time.

**15. Payment of Bills:**

**15.1. Bills List dated February 26, 2018 for \$209,273.16:**

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones, the Board unanimously approved the Bills List dated February 26, 2018 for \$209,273.16.**

**15.2. Bills List dated March 2, 2018 for \$94,255.77:**

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Hood, the Board unanimously approved the Bills List dated March 2, 2018 for \$94,255.77.**

**16. Adjournment:**

**MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mr. Jones, and unanimously carried, to adjourn the meeting at 7:35 p.m.**

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**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
A. James Scanzillo, Chair

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Helen B. Haun, Vice Chair

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William B. Jones, III, Member

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Gregory T. Hood, Member

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Cynthia Jones, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager