

**BOARD OF SUPERVISORS  
MEETING MINUTES  
April 4, 2016**

A Regular Meeting of the New Britain Township Board of Supervisors was held on Monday, April 4, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice Chair A. James Scanzillo, Members John A. Bodden and Helen B. Haun. Also present were Township Manager Eileen M. Bradley, Township Solicitor Peter Nelson, and Township Engineer Erik Garton.

**1. Call to Order:** Mr. Jones called the Meeting to order.

**2. Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.

**3. Announcements:** Mr. Jones announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues and land acquisition.

**3.1. Supervisor Vacancy:** Mr. Jones announced that at a special advertised meeting held on Monday, March 28, 2016, the Board of Supervisors interviewed eleven candidates for the Supervisor vacancy that occurred when Robert Cotton resigned. On behalf of the Board, Mr. Jones thanked all that expressed their interest in the Supervisor vacancy. Mr. Bodden stated that he felt the best candidate, Greg Hood, had lived his entire life in the Township and has served the Township on various boards and committees, including the Planning Commission for 14 years.

**MOTION: A motion was made by Mr. Bodden, seconded by Mrs. Haun and carried unanimously, to appoint Gregory T. Hood as a New Britain Township Supervisor, filling an unexpired term through the end of 2017.**

Mr. Hood was then sworn in by Ms. Bradley, a Notary Public. Mr. Hood gave his Oath of Office with his wife, Lisa, by his side, then took his seat as Supervisor.

**3.2. Girl Scout Gold Awards:** The Board formally acknowledged Tara M. Webster and Elizabeth F. Huhn for completing requirements to achieve the Girl Scout Gold Award, the highest award available to Girl Scouts.

**3.2.A. Resolution #2016-09:** Mr. Jones stated that Tara M. Webster successfully completed her Girl Scout Gold Award Project by providing comfort and support along with her team to area Foster Children by sewing pillowcases, and collecting toiletries and school supplies, resulting in filling 115 donated backpacks with supplies and handmade journals.

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve Resolution #2016-09, acknowledging the accomplishments of Tara M. Webster in completing requirements to achieve the Girl Scout Gold Award.**

**3.2.B. Resolution #2016-10:** Mr. Jones stated that Elizabeth F. Huhn successfully completed her Girl Scout Gold Award Project by promoting the increase in population of monarch butterflies through: creation of a Monarch Way Station Certified butterfly garden at Camp America Day Camp in Warrington; presenting a four-day environmental program to 150 children on the life cycle of Monarch butterflies; and writing a children's book on Monarch butterflies.

**MOTION: A motion was made by Mr. Scanzillo, seconded by Mr. Hood and carried unanimously, to approve Resolution #2016-10, acknowledging the accomplishments of Elizabeth F. Huhn in completing requirements to achieve the Girl Scout Gold Award.**

**4. Public Comment on Non-Agenda Items:** Mr. Shon Weldon of Willow Wood Drive thanked the Township for setting up meetings with his neighbors and him on site and at the Township building to discuss their concerns with the Neshaminy Greenway Trail Project.

**5. Approval of Minutes:**

**5.1. Minutes of March 28, 2016 Board of Supervisors' Special Meeting:**

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve the March 28, 2016 Minutes as written.**

**6. Departmental Reports:** There were no Departmental Reports at this time.

**7. Consideration of Old Business:**

**7.1. Colebrook Final Subdivision Plan/Final PRD Approval:** Appearing for the Applicant Prospect Acquisitions, was Mr. Christopher Canavan with W.B. Homes, who presented the Board with the final plan for the Colebrook Subdivision proposed on Schoolhouse Road. Mr. Canavan stated that since the Board had given the project Preliminary Approval, three additional waivers were requested: information on a Community Impact Assessment had been presented in a prior hearing; design centerline profiles for the walking path were not needed; and, Belgian block replacement stock was not necessary, as the roadway would be private. Both the Township Planning Commission and Gilmore and Associates supported granting of the additional waivers.

Mr. Canavan shared a rendering of the proposed development entrance sign that would be masonry and placed outside of the sight triangle. The Homeowners' Association documents would be responsible to maintain. Mr. Jones requested that after the 18-month Maintenance Period, the name of "W.B. Homes" be removed from the signs. Mr. Canavan said that would be no problem.

Mr. Canavan requested Final Subdivision and Planned Residential Development (PRD) Approval with a proposed start date of public improvements of June 1, 2016. Mr. Nelson stated that there are required in-kind fees listed in the proposed resolution that need to be refined. Mr. Canavan stated that he is open to discussion about the in-kind fees and is willing to work with New Britain Township and come to an agreement on them. Mr. Nelson suggested the Board provide final approval when the in-kind fees are finalized, possibly by the next Board Meeting.

**8. Consideration of New Business:**

**8.1. FEMA/PEMA Resolution #2016-08:** Ms. Bradley stated that the Township was eligible to apply for FEMA/PEMA Disaster Relief Funding for the blizzard of January 2016. Resolution #2016-08 would designate and authorize her as the Township Agent to execute for and on behalf of New Britain Township, all required forms and documents for obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

**MOTION: A motion was made by Mr. Bodden, seconded by Mrs. Haun and carried unanimously, to approve Resolution #2016-08, designating Township Manager Eileen M. Bradley as Agent for New Britain Township and authorizing her to execute for and on behalf of New Britain Township all required forms and documents in reference to financial assistance for the Severe Winter Storm/Snowstorm of January 2016.**

**8.2. Township Gateway Sign:** Ms. Bradley stated that the Township had received three quotes for installation of the Township Gateway Sign at the intersection of County Line and Upper State Roads, which had been demolished by PennDOT during the County Line Road the State Widening Project. The contractor of the widening project had issued a check to New Britain Township to cover the cost of a new gateway sign.

Ms. Bradley stated that the lowest quote received was from Dinlocker Contracting for \$11,200.00. In addition, the Township received a quote from Display and Sign for the lettering of the sign for \$1,890.00, for a total project cost of \$13,090.00. It is the recommendation of Ms. Bradley and the Public Works Superintendent Wayne Fultz to award the project to Dinlocker Contracting and Display and Sign.

**MOTION: A motion was made by Mr. Hood, seconded by Mr. Scanzillo and carried unanimously, to award the construction and installation of the Township's Gateway Sign to Dinlocker Contracting and to award the letter of the Township's Gateway Sign to Display and Sign.**

#### **9. Consent Agenda:**

**MOTION: A motion was made by Mr. Bodden, seconded by Mrs. Haun and carried unanimously, to approve, execute and accept the following consent agenda items for The Estates at Julius Farm: Development Agreement; Memorandum of Development Agreement; Stormwater Facilities Operations and Maintenance Agreement; Declaration of Covenants, Easements, Conditions, and Restrictions; and Streetlight District Petition.**

**10. Board of Supervisors' Comments:** There were no Supervisors' Comments at this time.

#### **11. Administration Comments:**

**11.1. 2016 Road Program:** Ms. Bradley announced that Sealed Bids would be accepted until 10:00 a.m. on Thursday, April 28, 2016 for the Bituminous Wearing Course Contract and for the Bituminous Seal Coat Contract for the 2016 Road Paving Project.

**11.2. Resolution #2016-11, Support of Sterling Act Amendment:** Ms. Bradley stated that due to interpretation and requirements of the Sterling Act, currently New Britain Township residents who work in Philadelphia only pay wage taxes to Philadelphia and do not pay any earned income tax to New Britain Township. A proposed amendment to the Sterling Act would require a portion of wage tax up to one percent of the non-resident Philadelphia Wage Taxes paid by non-residents of Philadelphia be remitted back to the municipality in which the taxpayer resided.

**MOTION: A motion was made by Mr. Scanzillo, seconded by Mr. Bodden and carried unanimously, to approve Resolution #2016-11, requesting an amendment to the Sterling Act to require that up to one percent of Philadelphia Wage Tax paid by non-residents of Philadelphia be remitted to the municipality in which the taxpayer resides.**

**11.3. DVRPC TAP Award:** Ms. Bradley announced that the Delaware Valley Regional Planning Commission (DVRPC) had awarded a Transportation Alternatives Program (TAP) Grant to New Britain Township in the amount of \$1,225,000.00 for construction of a portion of the Neshaminy Greenway Trail.

**11.4. Disposal of 2002 Ford Pickup Truck:** Ms. Bradley stated that New Britain Township owned a pickup truck with plow that was no longer utilized by the Township. The pickup truck could be sold on Muncibid; however, the cost of needed repairs amounted to more than the value of the vehicle. As the Chalfont Fire Company had expressed interest in purchasing the vehicle, Ms. Bradley suggested that the Township sell it to the Fire Company for \$1.00, as permitted by law.

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to authorize the Township Manager to sell the 2002 Ford Pickup Truck to the Chalfont Fire Company for \$1.00.**

**11.5. Authorize Review of Zoning Amendment:** Ms. Bradley stated that the existing Zoning Ordinance did not address any requirements for interior mini storage warehouses. The proposed amendment would add provisions for

this. The proposed revision would also provide parking regulations to certain other uses. She recommended forwarding the proposed amendment to the Bucks and New Britain Township Planning Commissions for their review.

**MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve forwarding of proposed Zoning Amendment to the New Britain Township Planning Commission and the Bucks County Planning Commission for review.**

**12. Solicitor and Engineer Comments:** There were no comments at this time.

**13. Other Business:** There was no Other Business at this time.

**14. Public Comment:** Mr. Quedenfeld of Brittany Drive asked if the Township was aware that Amazon lockers had been placed at two different shopping centers. Mr. Nelson stated that the Township was aware and was currently looking into them. Mr. Nelson also stated that they had been installed without permits.

**15. Payment of Bills:**

**15.1. Bills List dated March 30, 2016 for \$2,372.55:**

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved the Bills List dated March 30, 2016 for \$2,372.55.**

**15.1. Bills List dated March 31, 2016 for \$183,960.36:**

**MOTION: Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated March 31, 2016 for \$183,960.36.**

**16. Adjournment:**

**MOTION: There being no further business or comment, a motion was made by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried, to adjourn the meeting at 7:40 p.m.**

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
William B. Jones, III, Chair

\_\_\_\_\_  
A. James Scanzillo, Vice Chair

\_\_\_\_\_  
John A. Bodden, Sr., Member

\_\_\_\_\_  
Helen B. Haun, Member

\_\_\_\_\_  
Gregory T. Hood, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager