

**BOARD OF SUPERVISORS  
MEETING MINUTES  
January 4, 2016**

A Reorganization and Regular Meeting of the New Britain Township Board of Supervisors was held on January 4, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: A. James Scanzillo, Helen B. Haun, John A. Bodden, and William B. Jones. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson. Supervisor Robert V. Cotton was absent.

**Reorganization:**

**1. Nomination(s) of Temporary Chair:** Upon nomination by Mrs. Haun, seconded by Mr. Scanzillo, Mr. Jones was nominated as Temporary Chair. No other nominations were presented.

**2. Appointment of Temporary Chair:**

**MOTION:** A motion was made by Mr. Scanzillo, seconded by Mrs. Haun, and unanimously carried, to close the nominations and appoint Mr. Jones as Temporary Chair.

**3. Swearing in of Elected Officials:** The Honorable Regina Armitage swore in Mrs. Helen B. Haun and Mr. William B. Jones as New Britain Township Supervisors.

**4. Nomination for Permanent Appointment of Chairman:**

**MOTION:** Upon nomination of Mr. Scanzillo, seconded by Mr. Bodden, Mr. Jones was nominated as Permanent Chair. No other nominations were presented.

**5. Appointment of Permanent Chairman:**

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously appointed Mr. Jones as Chair.

**MOTION:** Upon nomination of Mr. Bodden, seconded by Mrs. Haun, Mr. Scanzillo was nominated as Vice Chair. No other nominations were presented.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously appointed Mr. Scanzillo as Vice Chair.

**6. Approval of Resolution No. 2015-01: Appointments, Reappointments and Modifications of Appointments:**

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, and unanimously carried, the Board adopted Resolution No. 2016-01, setting various Committee and Board appointments effective January 4, 2016; and authoring all Supervisors and key staff members to attend the PSATS and BCATO conventions with all expenses paid thereto.

**Public Meeting:**

**1. Call to Order:** Mr. Jones called the Meeting to order.

**2. Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.

**3. Announcements:** Mr. Jones announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues and litigation.

**4. Public Comment on Non-Agenda Items:** There was no public comment at this time.

**5. Approval of Minutes:**

**5.1. Minutes of December 7, 2015 Board of Supervisors' Regular Meeting:**

**MOTION:** A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve the December 7, 2015 Minutes as written.

**6. Departmental Reports:**

**6.1. Code Department Report:** Ms. Bradley presented the Code Department Report for November 2015.

**6.2. Police Department Report:** Ms. Bradley presented the Police Department Report for November 2015.

**6.3. Public Works Department Report:** Ms. Bradley presented the Public Works Department Report for November 2015.

**7. Consideration of Old Business:** There was no Old Business at this time.

**8. Consideration of New Business:**

**8.1. Approval of Resolution No. 2016-02, setting the Benefits Package for Chief Robert Scafidi:**

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board unanimously approved Resolution No. 2016-02, setting forth the annual Benefits Package for Chief Robert Scafidi.

**8.2. Approval of Resolution No. 2016-03, the Fee Schedule:** Ms. Bradley stated that the only change in the fee schedule is the addition of an electrical fee for residential generators.

**MOTION:** Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board unanimously approved Resolution No. 2016-03, setting the Fee Schedule for 2016.

**8.3. Approval of Resolution No. 2016-04, Fund Balance Policy for 2016:**

**MOTION:** Upon motion by Mr. Scanzillo, seconded by Mr. Bodden, the Board unanimously approved Resolution No. 2016-04, setting the Fund Balance Policy for 2016, based on GASB requirements. This policy reflects no changes from prior years' policy.

**9. Consent Agenda:**

**MOTION:** Upon motion by Mr. Bodden, seconded by Mrs. Haun, the Board unanimously approved the following Consent Agenda items: Professional Services Agreement for Patricia Blumberg and Norman H. Blumberg Trust, 396 Old Iron Hill Road, TMP#'s 26-011-028, 26-011-028-001 and 26-011-027.001, with corresponding legal and engineering escrow of \$2,500.00; Professional Services Agreement for Holy Properties, LLC (Clauser Tree Service), 324 Schoolhouse Road, TMP #26-001-103-001, with corresponding legal and engineering escrow of \$5,000.00.

**10. Board of Supervisors' Comments:** There were no Board of Supervisors Comments at this time.

**11. Township Administration Comments:**

**11.1. 2016 Bid Limits and IRS Approved Mileage Allowance:** Ms. Bradley stated the there was no change in the state bid limits from 2015. The IRS approved mileage had decreased to \$0.54 per mile.

**11.2. Haag Zoning Hearing Board Application:** Ms. Bradley stated that on Thursday, January, 21, 2016 the Zoning Hearing Board would consider the application of Jerry and Marian Haag, owners of the property known as TMP #26-003-106, a 2,500 square foot parcel in the CR Conservation and Recreation Zoning District near the intersection of Upper Church and King Roads. The applicant sought a determination and/or variances to allow construction of a single-family residence. Ms. Bradley recommended the Board take no action.

**11.3. Blumberg Zoning Hearing Board Application:** Ms. Bradley stated that the Zoning Hearing Board would consider the application of Patricia Blumberg, 396 Old Iron Hill Road, TMP #26-011-028 and 26-011-028001 and Norman H. Blumberg Trust, TMP #26-011-027.001 in the WS Watershed Zoning District. The applicant sought a Lot Line Change/Minor Subdivision to transfer land from a larger lot to a smaller non-conforming lot, and subsequently make the smaller lot more conforming. In doing so, the smaller lot might require dimensional relief from three ordinance sections to allow construction of a single-family residence. Ms. Bradley recommended that the applicant proceed to preliminary land development prior to seeking any potential variance.

**12. Solicitor and Engineer Comments:** There were no comments at this time.

**13. Other Business:** There was no other business at this time.

**14. Public Comment:** Mr. Marco Tustanowsky of Walters Road requested the board recognize Dan Mackintosh for his years of service on the Park and Recreation Board by issuing a plaque to be placed at a Township playground, ballfield or park. Mr. Tustanowsky stated that Dan was a dedicated member of the Park and Recreation Board and his presence would be greatly missed on that committee.

**15. Payment of Bills:**

**15.1. Bills List dated December 26, 2015 for \$186,271.46, paid in Fiscal Year 2015:**

**MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated December 26, 2015 for \$186,271.46.**

**16. Adjournment:**

**MOTION: There being no further business or comment, a motion was made by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried, to adjourn the meeting at 7:15 p.m.**

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**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
William B. Jones, III, Chair

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A. James Scanzillo, Vice Chair

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John A. Bodden, Sr., Member

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Robert V. Cotton, Member

\_\_\_\_\_  
Helen B. Haun, Member

Attest: \_\_\_\_\_  
Eileen M. Bradley  
Secretary/Manager