

**BOARD OF SUPERVISORS
MEETING MINUTES
January 3, 2012**

A Reorganization Meeting of the New Britain Township Board of Supervisors was held on January 3, 2012 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Helen B. Haun, John A. Bodden, Robert V. Cotton, William B. Jones and A. James Scanzillo. Also present was Eileen M. Bradley, Township Manager.

Reorganization:

1. Nomination(s) of Temporary Chair: Upon nomination of Mrs. Haun, seconded by Mr. Cotton, Mr. Jones was nominated as Temporary Chair.

2. Appointment of Temporary Chair:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Cotton, to close the nominations and appoint Mr. Jones as Temporary Chair on a unanimous vote.

3. Nomination for Permanent Appointment of Chairman: Upon nomination of Mr. Bodden, seconded by Mr. Cotton, Mr. Jones was nominated as Permanent Chair.

4. Appointment of Permanent Chairman:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Cotton, the Board unanimously appointed Mr. Jones as Chair.

5. Approval of Resolution No. 2012-01: Appointments, Reappointments and Modifications of Appointments Effective January 3, 2012:

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, and unanimously carried, the Board adopted Resolution 2012-01: designating Mr. Jones as Chair and Mr. Scanzillo as Vice Chair of the Board of Supervisors; setting various Committee and Board appointments; authoring all Supervisors and key staff members to attend the PSATS and BCATO conventions with all expenses paid thereto.

Public Meeting:

1. Call to Order: Mr. Jones called the Meeting to order.

2. Pledge of Allegiance: Mr. Jones led the Board and audience in the Pledge of Allegiance.

3. Announcements: Mr. Jones recognized Officer Michael Sandt for Fifteen Years' of Service to New Britain Township.

4. Public Comment: There was no public comment at this time.

5. Approval of Minutes from December 5, 2011 Public Meeting:

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden, and unanimously carried, to approve the December 5, 2011 Minutes as written.

6. Departmental Reports

6.1. Code Enforcement: Mr. Teschner presented the Code Report for November 2011.

6.2. Police Department: Chief Scafidi presented the Police Report for November 2011.

6.3. Public Works Department: Ms. Bradley presented the Public Works Report for November 2011.

7. Consideration of Old Business:

7.1. C.P. Rankin Zoning Hearing: Ms. Bradley noted that the Zoning Hearing Board would hear the application of C.P. Rankin, Inc. at 7:00 p.m. on January 19, 2012 for the property located at 4359 County Line Road, TMP #26-005-006, for a variance to allow a second primary use, Use J11-Indoor Athletic Club. Mr. Scott McNair, Esq. presented a plan for an indoor baseball facility. He addressed the concern of left-hand turns out of the facility onto County Line Road, stating that they would be willing to put up a sign stating no left hand turns during certain hours. Mr. Kevin Leahy, an employee of C.P. Rankin, stated that there would be one team of approximately 18 people using the indoor facility at a time. There are 58 existing parking spots and Mr. Leahy stated that all Rankin trucks are parked at the loading dock and their fenced-in area so they will not be using any of the existing spots.

The Board expressed concern about allowing two principal uses at the location. Ms. Bradley suggested sending legal counsel to the hearing.

MOTION: A motion was made by Mr. Bodden and seconded by Mrs. Haun, to send legal counsel to the Rankin Zoning Hearing to oppose the allowance of a second primary use. The motion passed on a vote of four to one, with Mr. Cotton opposed.

8. Consideration of New Business:

8.1. Approval of Resolution #2012-02: Benefits Package for Chief Scafidi:

MOTION: Upon motion by Mr. Bodden and seconded by Mr. Scanzillo, the Board unanimously approved Resolution #2012-02, setting the Benefits Package for Chief Scafidi.

8.2. Approval of Resolution #2012-03: 2012 Fee Schedule: Ms. Bradley stated that the only fees that changed were the Engineering consultant fees, which had increased.

MOTION: Upon motion by Mr. Scanzillo and seconded by Mr. Bodden, the Board unanimously approved Resolution #2012-03, the 2012 Fee Schedule.

8.3. Approval of Resolution #2012-04: Fund Balance Policy for 2012:

MOTION: Upon motion by Mr. Cotton and seconded by Mrs. Haun, the Board unanimously approved Resolution #2012-04, the Fund Balance Policy for 2012.

8.4. Approval of Resolution #2012-05: Appointing Confidential Tax Collection Liaison to Berkheimer Associates for parcels located within the North Penn School District Only.

MOTION: Upon motion by Mr. Bodden and seconded by Mr. Scanzillo, the Board unanimously approved Resolution # 2012-05, appointing a Confidential Tax Collection Liaison to Berkheimer Associates for parcels located within the North Penn School District Only.

9. Consent Agenda

MOTION: Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, and unanimously carried, the Board approved the following Consent Agenda items: Calvitti Professional Services Agreement to construct a 3,200 s.f. detached garage; Moser/Penn Forest Release of Escrow #3 for \$125,492.10; and Bucks County Parks and Recreation Professional Services Agreement for lot line changes related 26-012-058-001 and 26-012-059-003.

10. Board of Supervisors Reports: Mr. Cotton asked if Bucks County ever responded to our request for financial assistance to replace the New Galena Bridge. Ms. Bradley stated that she was directed to apply for a Community Development Block Grant (CDBG), however, New Britain Township is ineligible, as we have limited low- to moderate-income residents. Mr. Cotton suggested that the Board request a meeting with the County Commissioners to ask for financial assistance to replace New Galena Bridge, since the bridge is the main route into County-owned Peace Valley Park.

Mr. Bodden requested that the Manager follow up on the “No Left Turn” sign that has been removed at the Lukoil exit onto County Line Road. Ms. Bradley said she would follow up and make sure that it is reinstalled once the construction at the intersection is completed.

11. Township Administration Comments:

11.1. Bridge Reconstruction/Renovation Project Update: Ms. Bradley stated that everything is on track for the New Galena Bridge Replacement and we should be able to bid the project in March with 45 days to award. Ms. Bradley suggested that a Request for Proposal for bank financing be issued in February.

11.2. Hough Associates: Ms. Bradley stated that we received a contract authorizing Hough Associates to collect 2011 residential and commercial recycling data and prepare the PA DEP 904 Recycling Grant Application. Ms. Bradley stated that the amount DEP has to award is 40% less for the upcoming grant cycle, however, Hough Associates is not reducing their \$5,000.00 fee. Ms. Bradley stated that it would still be more efficient and cost effective for the 2011 cycle to hire Hough Associates than to complete the grant in-house.

MOTION: Upon motion of Mr. Bodden, seconded by Mrs. Haun, and unanimously carried, the Board approved execution of an Agreement with Hough Associates authorizing Hough to complete the 2011 PA DEP 904 Recycling Grant Application.

11.3. BCATO Proposed Bylaws Change: Ms. Bradley noted that the Bucks County Association of Township Officials (BCATO) was proposing a Bylaws change to allow the Executive Board to choose and elect a slate of officers to the organization. This issue would be discussed at the upcoming February 4 Annual Convention.

12. Solicitor and Engineer Comments: On behalf of John Rice, Ms. Bradley asked for approval to file an injunction against Vincent Tulio of 53 Peace Valley Drive for various zoning violations.

MOTION: Upon motion of Mr. Bodden, seconded by Mrs. Haun, and unanimously carried, the Board authorized Mr. Rice to file an injunction against Vincent Tulio.

13. Other Business: There was no other business.

14. Payment of Bills:

14.1. List dated December 16, 2011 for \$114,079.00:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated December 16, 2011 for \$114,079.00.

14.2 List dated January 3, 2012 for \$137,513.87:

MOTION: Upon motion by Mr. Scanzillo, seconded by Mrs. Haun, the Board unanimously approved the Bills List dated January 3, 2012 for \$137,513.87.

15. Public Comment: There was no public comment.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mr. Scanzillo, and unanimously carried, to adjourn the meeting at 8:00 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones, Chair

A. James Scanzillo, Vice Chair

Robert V. Cotton, Member

John A. Bodden, Member

Helen B. Haun, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager