

**BOARD OF SUPERVISORS
MEETING MINUTES
May 2, 2016**

A Regular Scheduled Meeting of the New Britain Township Board of Supervisors was held on Monday, May 2, 2016, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair William B. Jones, III, Vice Chair A. James Scanzillo, Members John A. Bodden, Helen B. Haun and Gregory T. Hood. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson.

1. **Call to Order:** Mr. Jones called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Jones led the Board and audience in the Pledge of Allegiance.
3. **Announcements:** Mr. Jones announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues and land acquisition.
4. **Public Comment on Non-Agenda Items:** There was no Public Comment at this time.

5. **Approval of Minutes:**

5.1. **Minutes of April 4, 2016 Board of Supervisors' Regular Meeting:**

MOTION: A motion was made by Mr. Hood, seconded by Mrs. Haun and carried unanimously, to approve the April 4, 2016 Minutes as written.

5.2. **Minutes of April 25, 2016 Board of Supervisors' Worksession Meeting:**

MOTION: A motion was made by Mrs. Haun, seconded by Mr. Bodden and carried unanimously, to approve the April 25, 2016 Minutes as written.

6. **Departmental Reports:** There were no Departmental Reports at this time.

7. **Consideration of Old Business:** There was no Consideration of Old Business at this time.

8. **Consideration of New Business:**

8.1. **July Fourth Parade Marshal:** Ms. Bradley stated that the Park and Recreation Committee had nominated Robert V. Cotton as Parade Marshal for this year's Tri-Municipal Fourth of July Parade.

MOTION: A motion was made by Mr. Scanzillo, seconded by Mr. Hood and carried unanimously, to appoint Robert V. Cotton as the New Britain Township Parade Marshal in the 2016 Tri-Municipal Fourth of July Parade.

8.2. **Appointment of Zoning Hearing Board Alternate:** Ms. Bradley stated that an application to serve on the New Britain Township Zoning Hearing Board was received from resident Michelle Martin. Ms. Bradley stated that she had met with Ms. Martin and believed she would be an asset as an Alternate to the Zoning Hearing Board. Ms. Bradley also noted that the appointment was for a term expiring on December 31, 2016.

MOTION: A motion was made by Mr. Scanzillo, seconded by Mr. Bodden and carried unanimously, to appoint Michelle Martin as the Zoning Hearing Board Alternate, with a term expiring December 31, 2016.

9. Consent Agenda: There were no Consent Agenda items at this time.

10. Board of Supervisors' Comments: There were no Board of Supervisors' Comments at this time.

11. Township Administration Comments:

11.1. 2016 Road Program Contract Awards: Ms. Bradley announced that bids for the 2016 Bituminous Wearing Course and the Oil and Chip Programs were opened on Thursday, April 28, 2016 at 10:00 a.m.

11.1.A. Contract A, Bituminous Wearing Course: Ms. Bradley announced that the apparent lowest qualified bidder for the Bituminous Wearing Course contract was Bray Brothers Contracting. However, after the bids were advertised and opened, North Penn Water Authority (NPWA) informed the Township that laterals within the Towerhill Development needed to be replaced this July. NPWA would go out to bid for the project shortly, with dates for the work corresponding to dates the Township had planned for paving the same roads. If the timing could be worked out, staff still had concerns whether or not the roadway would have time to settle after the water company had completed their project, and how that settling could affect the Township's paving project. Ms. Bradley said that Staff would meet with NPWA to discuss their project so that the Township could make a decision on whether to continue with the paving project as advertised. Ms. Bradley requested that the Board table the awarding of the 2016 Bituminous Wearing Course contract until the May 16, 2016 Regular Meeting.

MOTION: A motion was made by Mr. Bodden, seconded by Mrs. Haun and carried unanimously, to table the awarding of the 2016 Bituminous Wearing Course Bid until the May 16, 2016 Regular Board Meeting.

11.1.B. Contract B, Oil and Chip: Ms. Bradley announced that Asphalt Maintenance Solutions was the apparent lowest responsible bidder for the 2016 Oil and Chip program, with a bid amount of \$127,339.20. It is the recommendation of the Public Works Superintendent Wayne Fultz and Ms. Bradley to award the Oil and Chip Bid to Asphalt Maintenance Solutions.

MOTION: A motion was made by Mr. Bodden, seconded by Mrs. Haun and carried unanimously, to Award the 2016 Oil and Chip Bid to Asphalt Maintenance Solutions in the amount of \$127,339.20.

11.2. Expansion of the VR Zoning District: Ms. Bradley announced that while working on the update of the Township's Comprehensive Plan, she came across a section in the Plan that suggested expanding the VR District in the Line Lexington section of the Township. Ms. Bradley questioned if the Board still felt the need to expand the VR District in light of recent residential development in that portion of the Township. She would draft new language removing that section for Board approval at a future meeting.

12. Solicitor and Engineer Comments: There were no comments at this time.

13. Other Business: There was no Other Business at this time.

14. Public Comment: There was no Public Comment at this time.

15. Payment of Bills:

15.1. Bills List dated April 29, 2016 for \$10,575.00:

MOTION: Upon motion by Mrs. Haun, seconded by Mr. Bodden, the Board unanimously approved the Bills List dated April 29, 2016 for \$10,575.00.

15.1. Bills List dated April 29, 2016 for \$96,228.45:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Hood, the Board unanimously approved the Bills List dated April 29, 2016 for \$96,228.45.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mrs. Haun, seconded by Mr. Hood, and unanimously carried, to adjourn the meeting at 7:10 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

William B. Jones, III, Chair

A. James Scanzillo, Vice Chair

John A. Bodden, Sr., Member

Helen B. Haun, Member

Gregory T. Hood, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager