

**BOARD OF SUPERVISORS
MEETING MINUTES
February 2, 2015**

A Regular Meeting of the New Britain Township Board of Supervisors was held on February 2, 2015 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Helen Haun, Vice Chair Bill Jones, Members A. James Scanzillo, John A. Bodden Sr., and Robert V. Cotton. Also present were Township Manager Eileen M. Bradley and Township Solicitor Peter Nelson.

- 1. Call to Order:** Mrs. Haun called the Meeting to order.
- 2. Pledge of Allegiance:** Mrs. Haun led the Board and audience in the Pledge of Allegiance.
- 3. Announcements:** Mrs. Haun announced that the Board had met prior to this meeting in Executive Session to discuss personnel issues and litigation.

4. Public Comment on Non-Agenda Items: There was no public comment at this time.

5. Approval of Minutes:

5.1. Minutes of January 5, 2015 Board of Supervisors' Regular Meeting:

MOTION: A motion was made by Mr. Bodden, seconded by Mr. Jones and carried unanimously, to approve the January 5, 2015 Minutes as written.

6. Departmental Reports: Ms. Bradley presented the following Reports for December 2014: Code Department Report; Police Department Report; Public Works Department Report; Planning Report for Year End 2014; Zoning Hearing Board Report for Year End 2014; and the Park and Recreation Committee recommendations for the West Branch Park Re-Opening.

MOTION: A motion was made by Mr. Jones, seconded by Mr. Scanzillo, and carried unanimously to accept all Departmental Reports presented.

7. Consideration of Old Business: There was no Old Business at this time.

8. Consideration of New Business:

8.1. Request for Waiver of Zoning and Building Permit Fees and Legal and Engineering Escrow Fees from the County of Bucks: Ms. Bradley stated that the County of Bucks was requesting a waiver of zoning and building permit fees and posting of legal and engineering escrow fees for the installation of emergency communications radio equipment on the West Branch Cell Tower. This equipment was needed for the new narrow-banded radios mandated by the FCC and Bucks County.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board unanimously approved the County of Bucks request for waiver of zoning and building permit fees and legal and engineering escrow fees for the installation of emergency communications radio equipment on the West Branch Cell Tower.

8.2. West Branch Park Stormwater Operations and Maintenance Agreement Execution: Ms. Bradley stated that to close out the DEP NPDES permit for the West Branch Park renovation, the Township was required to execute a Stormwater Operations and Maintenance Agreement with itself.

MOTION: Upon motion by Mr. Jones, seconded by Mr. Scanzillo, the Board unanimously approved the execution of a Stormwater Operations and Maintenance Agreement for West Branch Park.

9. Consent Agenda:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Scanzillo, the Board unanimously approved the following Consent Agenda items: Professional Services Agreement for Alberto and Rose Marie Tece for development of the land at 9 Sellersville Road, TMP #26-001-133, with corresponding legal and engineering escrow in the amount of \$2,500.00; Execution of Stormwater Operations and Maintenance Agreement for Robert and Alida Moose, 1301 Upper Stump Road, TMP #26-004-005.001, with corresponding permanent escrow of \$158.75.

10. Board of Supervisors' Comments: There were no Board of Supervisors comments at this time.

11. Township Administration Comments:

11.1. Proposed Community Shredding Event: Ms. Bradley presented the Board with a proposal to hold a community shredding event for several hours one day in the spring at a cost of \$750.00. Similar events had been held in other communities with great success.

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved Township Staff to move forward with planning the Township's first Community Shredding Event in the spring.

11.2. Sale of Milligan Property: Ms. Bradley noted that the Township had received \$63,864.45 from the Sherriff's Sale of the Milligan Property, representing property maintenance expenses related to the property. As the expenses the money would reimburse had already been expended in prior years, she suggested the Board authorize deposit of the money into the General Reserve Fund.

MOTION: Upon motion of Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved depositing the \$63,864.45 received from Sherriff's sale of the Milligan property into the Township's General Reserve Fund.

12. Solicitor and Engineer Comments:

12.1. Baltra Decision Appeal: The Common Pleas Court had overturned the decision of the Zoning Hearing Board upholding the Zoning Officer's enforcement notice to Laura Baltra, who was operating an unlawful automobile repair business in a residential neighborhood. Mr. Nelson stated that he believed a judge that did not understand land use issues rendered the Common Pleas court decision, and there were ample grounds for appeal.

MOTION: Upon motion of Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved the Township Solicitor to move forward with an appeal to Commonwealth Court of the Baltra Common Pleas Decision.

12.2. Brown Unilateral Declaration: Mr. Nelson stated that Mr. and Mrs. Brown of 8 Teresa Lane, TMP #26-021-006, -007 and -008 had executed an agreement to allow conversion of an existing garage and clean up various irregularities on the property. The document required Board approval.

MOTION: Upon motion of Mr. Cotton, seconded by Mr. Bodden, the Board unanimously approved the Township Solicitor to record the Brown Unilateral Declaration.

13. Other Business: There was no other business at this time.

14. Public Comment: There was no public comment at this time.

15. Payment of Bills:

15.1. Bills List dated January 23, 2015 for \$175,109.27:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Jones, the Board unanimously approved the Bills List dated January 23, 2015 for \$175,109.27.

15.1. Bills List dated January 30, 2015 for \$18,750.86:

MOTION: Upon motion by Mr. Bodden, seconded by Mr. Cotton, the Board unanimously approved the Bills List dated January 30, 2015 for \$18,750.86.

16. Adjournment:

MOTION: There being no further business or comment, a motion was made by Mr. Bodden, seconded by Mr. Cotton, and unanimously carried, to adjourn the meeting at 7:20 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

Helen B. Haun, Chair

William B. Jones, III, Vice Chair

A. James Scanzillo, Member

John A. Bodden, Sr., Member

Robert V. Cotton, Member

Attest: _____
Eileen M. Bradley
Secretary/Manager