

RESOLUTION NO. 2016-16

**New Britain Township
Bucks County, PA**

**A Resolution Declaring the Township of New Britain's Intent to Dispose of Records
as Set Forth in the Municipal Records Manual Approved on June 18, 2012 and in
Accordance with Resolution 1999-20**

WHEREAS, by virtue of Resolution No. 99-20, adopted June 28, 1999, New Britain Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, as amended; and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of New Britain Township, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records, and as further described on the attached list:

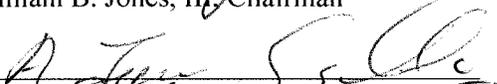
Quarterly Reports and Summaries, Payroll Records, Financials, Deposit Records, Receipts and Invoices from several years between 2000 and 2009

***DULY ADOPTED BY THE BOARD OF SUPERVISORS OF NEW BRITAIN TOWNSHIP,
BUCKS COUNTY, PENNSYLVANIA, the lawful session duly assembled this 11th day of July, A.D.
2016.***

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



William B. Jones, III, Chairman



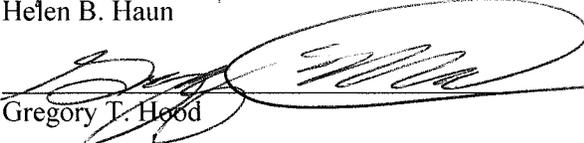
A. James Scanzillo, Vice Chairman



John A. Bodden, Sr.



Helen B. Haun



Gregory T. Hood

Attest: 

Eileen M. Bradley, Township Manager

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RECORDS DISSOLUTION LIST

Document Type

2005-2008 quarterly reports+summarys
2005-2008 year-end returns+W2s
2006 941 all quarters
2005-2008 correspondence
2005-2009 payroll registers
2005-2011 timesheets
2001-2004 payroll correspondence
2004-2010 W2s
2002, 2005 Harleysville life insurance correspondence
2010 request for service record
2000-2009 Deposit Slips
2001, 2003-2008 Receipts
2006 Health Insurance Reimb.
2000-2009 Invoices
2005 health reimb receipts
2001, 2003, 2005, 2006 Tax Deposits
2000 journals, budget reports, opening entries, misc funds
2000 Bank Receipts, Reports, Account Received Report, Real Estate Transfers, Tax Duplicates
1999-2001 Equipment Purchased
2007 General Ledgers
2007 EMST Tax
2001-2003, 2005-2008 Delinquent Taxes (Paid)
2007 R.E. Tax Adjustments
2005, 2006 General Ledgers
2001 Misc. Correspondence
2001-2003, 2007 Transfer Tax
2001-2003 Financial Transfers
2001 Voided Checks
2000-2007 Fines
2000-2003, 2007, 2009 Check Register
2000, 2001, 2003, 2009 Bank Statements
2001-2003, 2005-2008 EIT an Open Space Taxes
2001, 2010 Park Program Files