

RESOLUTION NO. 2016-05

**New Britain Township
Bucks County, PA**

**A Resolution Declaring the Township of New Britain's Intent to Dispose of
Records as Set Forth in the Municipal Records Manual Approved on June
18, 2012 and in Accordance with Resolution 1999-20**

WHEREAS, by virtue of Resolution No. 99-20, adopted June 28, 1999, New Britain Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, as amended; and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

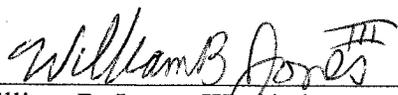
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of New Britain Township, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

- Miscellaneous Documents of the New Britain Township Police Department, as outlined on the attached sheet.
- Miscellaneous Documents of the New Britain Township Tax Collector, as outlined on the attached sheet.

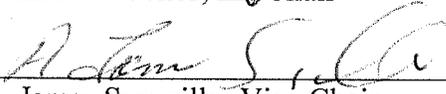
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DULY ADOPTED BY THE BOARD OF SUPERVISORS OF NEW BRITAIN TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA, the lawful session duly assembled this 7th day of March, A.D. 2016.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



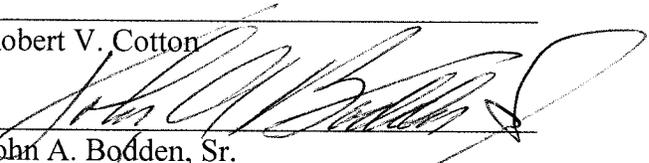
William B. Jones, III, Chair



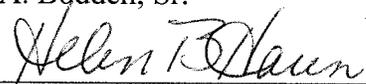
A. James Scanzillo, Vice Chair

SEAL

Robert V. Cotton



John A. Bodden, Sr.



Helen B. Haun

Attest: 

Eileen M. Bradley, Township Manager



TOWNSHIP OF NEW BRITAIN

Founded: 1723

POLICE DEPARTMENT

February 22, 2016

The Police Department is requesting that permission be granted to destroy the following records. This is within the guidelines of the State Law.

- ✓ 2006 speedometer calibrations
- ✓ 2008 UCR print outs
- ✓ 2009 speedometer calibrations
- ✓ 2009 log in book
- ✓ 2009 parking tickets & warnings
- ✓ 2009 timesheets
- ✓ 2009 house checks
- ✓ 2009 UCR print outs
- ✓ 2010 incident reports
- ✓ 2010 log in book
- ✓ 2010 traffic accidents (not involved in criminal history)
- ✓ 2010 house checks
- ✓ 2010 speedometer calibrations
- ✓ 2010 parking tickets and warnings
- ✓ 2011 incident reports
- ✓ 2011 house checks
- ✓ 2011 parking tickets & warnings
- ✓ 2012 incident reports
- ✓ 2012 house checks
- ✓ 2012 patrol logs
- ✓ 2012 UCR print outs
- ✓ 2012 parking tickets and warnings
- ✓ 2013 house checks
- ✓ 2013 log in book
- ✓ 2013 UCR print outs
- ✓ 2013 parking tickets
- ✓ 2014 house checks
- ✓ 2015 house checks
- ✓ Traffic citations that are older than 2012 and not part of a criminal history case file

FEBRUARY 23, 2016

THE FOLLOWING DOCUMENTS ARE TO BE SHREDDED:

2003 AND 2004 CREDIT CARD RECEIPTS
2009 – 2013 CREDIT CARD RECEIPTS
2002, 2003, 2004 DUPLICATE PAYMENT RECEIPTS
2003, 2004, 2013-2015 ADDRESS CHANGES
2002,2003,2004 COUNTY, TOWNSHIP & SCHOOL REPORTS (NBT)
2003 STREET LIGHT TAX REPORT
2011-2014 TAX CERTIFICATIONS
MISC OFFICE EXPENSES REPORTS
2004-2007 BANK STATEMENTS (CHALFONT BORO SCHOOL)
2005, 2006, 2010,2011 RECEIPTS (CHALFONT BORO SCHOOL)
2008, 2009 CHALFONT BORO SCHOOL REPORTS

NANCY B. JONES
TAX COLLECTOR